



Council Meeting: June 11, 2013

SUBJECT: Approve Budget Modification No. 33 to Appropriate \$15,000 of Office of Traffic Safety Grant Funds for Sobriety Checkpoints

GRANT SUMMARY

On January 10, 2013, the Department of Public Safety (DPS) received notice from the California Office of Traffic Safety (OTS) finalizing the grant award in the amount of \$15,000 for funding overtime expenses associated with the operation of two sobriety checkpoints before September 30, 2013. The Bureau of Police Services, Division of Traffic Safety will be responsible for enforcement and operations. The Bureau of Special Operations, Division of Strategic Services will be responsible for managing the grant.

Granting Agency

OTS obtains and effectively administers traffic safety grant funds to reduce deaths, injuries, and economic losses resulting from traffic-related collisions. Each year OTS, through its partnership with the Traffic Safety Center at University of California, Berkeley, offers grant funds to law enforcement agencies to cover overtime expenses associated with the operation of sobriety checkpoints.

EXISTING POLICY

Council Policy 7.1.5 Donations, Contributions and Sponsorships:

The City Manager may apply for grants of any dollar amount, but shall notify the Council when grants are being pursued. Council approval of a budget modification to appropriate grant monies is required before funds can be expended by staff. Such a budget modification shall include the use to which the grant would be placed; the objectives or goals of the City which will be achieved through use of the grant; the local match required, if any, plus the source of the local match; any increased cost to be locally funded upon termination of the grant; and the ability of the City to administer the grant. For grants under the amount of \$5,000 that do not have any external reporting requirements or any local match requirement, Council approval of a budget modification is not required. The City Manager is authorized to accept and administratively appropriate the grant funds.

This grant does not meet all of the criteria to be administratively appropriated by the City Manager; therefore a budget modification is required. Grant funds from OTS have external reporting requirements and fall under the federal single audit guidelines.

Sunnyvale General Plan — Police, Fire and Emergency Services:

Goal SN-3, Safe and Secure City: Ensure a safe and secure environment for people and property in the community by providing effective public safety response and prevention and education services.

Policy SN-3.5: Facilitate the safe movement of pedestrians, bicyclists and vehicles.

FISCAL IMPACT

This grant funds overtime expenses associated with the operation of two sobriety checkpoints to be held by September 30, 2013. OTS authorized DPS to conduct one checkpoint on Super Bowl Sunday (Feb. 3, 2013), while the other is required to occur during late summer (August/September). Expenditures for each OTS approved checkpoint are reimbursable up to \$7,500 with a cumulative total of \$15,000.

Required Local Match

NONE

Increased Cost To City Upon Grant Termination

NONE

Budget Modification No. 33 has been prepared to appropriate OTS Sobriety Checkpoint Grant funds in the amount of \$15,000 to a new project, 2012/2013 OTS Sobriety Checkpoints.

**Budget Modification No. 33
FY 2012/2013**

| | Current | Increase/ (Decrease) | Revised |
|--|----------------|---------------------------------|----------------|
| General Fund | | | |
| <u>Revenues</u> | | | |
| 1017 — Office of Traffic Safety | \$0 | \$15,000 | \$15,000 |
| <u>Expenditures</u> | | | |
| New Project — 2012/2013 OTS Sobriety Checkpoints | \$0 | \$15,000 | \$15,000 |

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center, and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk, and on the City's Web site.

RECOMMENDATION

Staff recommends Council approve Budget Modification No. 33 appropriate Office of Traffic Safety Sobriety Checkpoint Grant funds in the amount of \$15,000 to a new project, 2012/2013 OTS Sobriety Checkpoints.

Reviewed by:

Frank J. Grgurina, Chief of Public Safety
Prepared by: Ann Durkes, Manager

Reviewed by:

Grace Leung, Director of Finance

Approved by:

Gary M. Luebbers
City Manager