

**Council Meeting: June 11, 2013****SUBJECT: Board and Commission Appointments****DISCUSSION**

On Tuesday, May 21, 2013 Council took action to postpone appointments to the Planning Commission and Sustainability Commission until eligible incumbents could be interviewed. Incumbents are scheduled to be interviewed on June 11, 2013. Names of applicants and terms of appointments are as follows:

<b>Planning Commission (1 vacancy)</b>	<b>Term</b>
Miller, Robert Olevson, Ken	1 Term to 6/30/2017
<b>Sustainability Commission (1 vacancy - Category 1)</b>	<b>Term</b>
Cordes, John - Category 1 Frazer, Andy - Category 1 Lauth, James - Category 1 Paton, Bruce - Category 1 Vaughn, Marla - Category 1	2 Terms to 6/30/2017

Terms will be effective July 1, 2013. Following appointments, the staff liaison for each board and commission will provide a board-specific orientation and each new member is required to take the Oath of Office, sign the Model of Excellence, and attend the Board and Commission Orientation hosted by the Office of the City Clerk. A ceremonial oath will be offered to all incoming members.

**EXISTING POLICY**

On May 15, 2012, Council adopted revisions to Council Policy 7.2.19 *Boards and Commissions* regarding the appointment of board and commission members to allow for ranked-choice paper votes or individual candidate votes, at the discretion of the Mayor. On September 11, 2012, the issue of ranked-choice paper votes was referred back to the Council Subcommittee on Boards and Commissions for further discussion. The ranked-choice paper vote method will not be used at this time.

The individual candidate vote method is as follows:

*The Mayor will announce by board or commission each vacancy including its term, and then will read each applicant's name. Council will vote on each applicant. The candidate receiving the most affirmative votes and at least four affirmative votes will be appointed. Should no candidate receive at least four affirmative votes, the vacancy will remain. The process is repeated for each board or commission.*

*Resolving ties: Should a tie between the candidates receiving the most affirmative votes occur, the affected applicants will be voted on again. If a tie still remains, and the affected applicants each have received at least four affirmative votes, the Mayor would ask the city attorney to draw the name of the person to be appointed.*

*If vacancies still exist after the appointment process is conducted, staff shall inform Council of alternative courses of action.*

**PUBLIC CONTACT**

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's Web site.

**ALTERNATIVES**

1. Appoint board/commission members from the candidates listed in this report.
2. Provide other direction to staff on how to proceed.

**RECOMMENDATION**

Staff makes no recommendation.

Reviewed by:

Robert Walker, Assistant City Manager  
Prepared by: Lisa Natusch, Deputy City Clerk

Approved by:

Gary M. Luebbers  
City Manager