



**Council Meeting: August 13, 2013**

**SUBJECT: Boards and Commissions Semi-Annual Attendance Report, January – June 2013 (Information Only)**

**DISCUSSION**

The attached semi-annual report of all City boards and commissions shows the attendance of each member at both regular and special meetings during the past 12 months.

The next attendance report will be provided to Council in January 2014, for the period of July – December 2013.

**EXISTING POLICY**

Council Policy 7.2.19, 2.H.(II): Council shall take into consideration board and commission member attendance records, including tardiness, when evaluating the overall performance of board and commission members. Unexcused absences from three consecutive regularly scheduled meetings, or from more than 25% of all regularly scheduled meetings over any twelve consecutive month period, shall result in that member's seat being declared vacant by the City Clerk.

City Charter Section 1005: If a member of a board or commission has three consecutive absences from regularly scheduled meetings, unless by permission of the board or commission expressed in its minutes, the Council will declare the member's seat vacant.

**PUBLIC CONTACT**

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's Web site.

Reviewed by:

Robert Walker, Assistant City Manager  
Prepared by: Lisa Natusch, Deputy City Clerk

Approved by:

Gary M. Luebbbers  
City Manager

**Attachment**

A. Board and Commission Semi-Annual Attendance Report (January – June 2013)

**Board and Commission Meeting Attendance (Regular and Special Meetings)  
January - June 2013**

Attachment A

Arts Commission	Term Ends	July - December 2012					January - June 2013					Total: July 2012 - June 2013							
		July - December 2012 Regular Meetings: 5			Total Absences (EA+UA)	Eligible Regular Meetings	July - December 2012 Special Meetings: 0		January - June 2013 Regular Meetings: 5			Total Absences (EA+UA)	Eligible Regular Meetings	January - June 2013 Special Meetings: 0		Total Eligible Meetings	Percentage of Attendance	Total Unexcused Absences	Percentage of Unexcused Absences
		Pres.	EA	UA			Pres.	Absent	Pres.	EA	UA			Pres.	Absent				
Karun, Vinita	2014	4	1	0	1	5			2	2	1	3	5			10	60%	1	10%
Park, Misuk	2016	5	0	0	0	5			5	0	0	0	5			10	100%	0	0%
Santos, Shawnte	2015	4	1	0	1	5			5	0	0	0	5			10	90%	0	0%
Seto, Tracy	2013	5	0	0	0	5			4	1	0	1	5			10	90%	0	0%
Sumner, Robert	2013	5	0	0	0	5			5	0	0	0	5			10	100%	0	0%
Bicycle and Pedestrian Advisory Commission	Term Ends	July - December 2012 Regular Meetings: 5			Total Absences (EA+UA)	Eligible Regular Meetings	July - December 2012 Special Meetings: 2		January - June 2013 Regular Meetings: 5			Total Absences (EA+UA)	Eligible Regular Meetings	January - June 2013 Special Meetings: 0		Total Eligible Meetings	Percentage of Attendance	Total Unexcused Absences	Percentage of Unexcused Absences
		Pres.	EA	UA			Pres.	Absent	Pres.	EA	UA			Pres.	Absent				
Jackson, Kevin	2016	5	0	0	0	5	2	0	5	0	0	0	5			10	100%	0	0%
Jones, David	2014	4	0	0	0	4	1	0	5	0	0	0	5			9	100%	0	0%
Kolber, Richard	2016	5	0	0	0	5	2	0	5	0	0	0	5			10	100%	0	0%
Manitakos, James	2014	5	0	0	0	5	2	0	5	0	0	0	5			10	100%	0	0%
Rausch, Angela	2014	5	0	0	0	5	2	0	4	1	0	1	5			10	90%	0	0%
Switzer, Cathy	2014	4	1	0	1	5	2	0	3	2	0	2	5			10	70%	0	0%
Welch, Kyle	2015	3	1	0	1	4	1	0	4	1	0	1	5			9	78%	0	0%
Board of Building Code Appeals	Terms Ends	July - December 2012 Regular Meetings: 0			Total Absences (EA+UA)	Eligible Regular Meetings	July - December 2012 Special Meetings: 0		January - June 2013 Regular Meetings: 0			Total Absences (EA+UA)	Eligible Regular Meetings	January - June 2013 Special Meetings: 0		Total Eligible Meetings	Percentage of Attendance	Total Unexcused Absences	Percentage of Unexcused Absences
		Pres.	EA	UA			Pres.	Absent	Pres.	EA	UA			Pres.	Absent				
Michitaka, Sachihiko (Mike)	2016					0							0			0	N/A	N/A	N/A
Board of Library Trustees	Term Ends	July - December 2012 Regular Meetings: 4			Total Absences (EA+UA)	Eligible Regular Meetings	July - December 2012 Special Meetings: 1		January - June 2013 Regular Meetings: 3			Total Absences (EA+UA)	Eligible Regular Meetings	January - June 2013 Special Meetings: 1		Total Eligible Meetings	Percentage of Attendance	Total Unexcused Absences	Percentage of Unexcused Absences
		Pres.	EA	UA			Pres.	Absent	Pres.	EA	UA			Pres.	Absent				
Bremond, Daniel	2016	2	0	0	0	2	0	0	3	0	0	0	3	1	0	5	100%	0	0%
Flaherty, Tom	2013	4	0	0	0	4	1	0	3	0	0	0	3	1	0	7	100%	0	0%
Pathak, Narendra	2014	4	0	0	0	4	1	0	2	1	0	1	3	1	0	7	86%	0	0%
Shanmugasundaram, Jill	2016	4	0	0	0	4	1	0	3	0	0	0	3	1	0	7	100%	0	0%
Su, "Ray" Zhan	2015	3	1	0	1	4	1	0	3	0	0	0	3	0	1	7	86%	0	0%
Heritage Preservation Commission	Term Ends	July - December 2012 Regular Meetings: 3			Total Absences (EA+UA)	Eligible Regular Meetings	July - December 2012 Special Meetings: 1		January - June 2013 Regular Meetings: 4			Total Absences (EA+UA)	Eligible Regular Meetings	January - June 2013 Special Meetings: 1		Total Eligible Meetings	Percentage of Attendance	Total Unexcused Absences	Percentage of Unexcused Absences
		Pres.	EA	UA			Pres.	Absent	Pres.	EA	UA			Pres.	Absent				
Johnson, Mark	2015	3	0	0	0	3	1	0	4	0	0	0	4	1	0	7	100%	0	0%
Michitaka, Sachihiko (Mike)	2016	1	0	0	0	1	N/A	N/A	4	0	0	0	4	1	0	5	100%	0	0%
Mouritsen, Dale	2014	3	0	0	0	3	1	0	4	0	0	0	4	1	0	7	100%	0	0%
Squellati, David	2016	3	0	0	0	3	1	0	3	1	0	1	4	0	1	7	86%	0	0%
Stanek, Jeanine	2015	3	0	0	0	3	1	0	4	0	0	0	4	1	0	7	100%	0	0%
Vaidyanathan, Nirmala	2014	1	2	0	2	3	0	1	4	0	0	0	4	1	0	7	71%	0	0%
Verma, Armit	2013	2	1	0	1	3	1	0	2	2	0	2	4	1	0	7	57%	0	0%

Pres.=Present  
EA=Excused Absence  
UA=Unexcused Absence

**Board and Commission Meeting Attendance (Regular and Special Meetings)  
January - June 2013**

Attachment A

Housing and Human Services Commission	Term Ends	July - December 2012						January - June 2013						Total: July 2012 - June 2013					
		July - December 2012 Regular Meetings: 2			Total Absences (EA+UA)	Eligible Regular Meetings	July - December 2012 Special Meetings: 1		January - June 2013 Regular Meetings: 3			Total Absences (EA+UA)	Eligible Regular Meetings	January - June 2013 Special Meetings: 0		Total Eligible Meetings	Percentage of Attendance	Total Unexcused Absences	Percentage of Unexcused Absences
		Pres.	EA	UA			Pres.	Absent	Pres.	EA	UA			Pres.	Absent				
Anderson, Eric	2013	2	0	0	0	2	0	1	3	0	0	0	3			5	100%	0	0%
Chiu, Dennis	2014	2	0	0	0	2	1	0	3	0	0	0	3			5	100%	0	0%
Dietrich, Hannalore	2013	2	0	0	0	2	1	0	2	1	0	1	3			5	80%	0	0%
Evans, Patti	2013	2	0	0	0	2	1	0	3	0	0	0	3			5	100%	0	0%
Gilbert, Diana	2013	2	0	0	0	2	0	1	3	0	0	0	3			5	100%	0	0%
Jeong, Younil	2016	1	1	0	1	2	1	0	3	0	0	0	3			5	80%	0	0%
Schmidt, Barbara	2016	2	0	0	0	2	1	0	3	0	0	0	3			5	100%	0	0%
Parks and Recreation Commission	Term Ends	July - December 2012 Regular Meetings: 4			Total Absences (EA+UA)	Eligible Regular Meetings	July - December 2012 Special Meetings: 0		January - June 2013 Regular Meetings: 4			Total Absences (EA+UA)	Eligible Regular Meetings	January - June 2013 Special Meetings: 1		Total Eligible Meetings	Percentage of Attendance	Total Unexcused Absences	Percentage of Unexcused Absences
		Pres.	EA	UA			Pres.	Absent	Pres.	EA	UA			Pres.	Absent				
		Alexander III, Henry	2016	4	0	0	0	4			2	1	1	2	4	1	0	8	75%
Harms, Robert	2014	4	0	0	0	4			4	0	0	0	4	0	1	8	100%	0	0%
Kinder, Bob*	2013	4	0	0	0	4			3	0	0	0	3	N/A	N/A	7	100%	0	0%
Pasqua, Craig	2015	4	0	0	0	4			4	0	0	0	4	1	0	8	100%	0	0%
Pochowski, Robert	2013	4	0	0	0	4			3	1	0	1	4	0	1	8	88%	0	0%
<i>*Resigned April 30, 2013</i>																			
Personnel Board	Term Ends	July - December 2012 Regular Meetings: 0			Total Absences (EA+UA)	Eligible Regular Meetings	July - December 2012 Special Meetings: 1		January - June 2013 Regular Meetings: 1			Total Absences (EA+UA)	Eligible Regular Meetings	January - June 2013 Special Meetings: 1		Total Eligible Meetings	Percentage of Attendance	Total Unexcused Absences	Percentage of Unexcused Absences
		Pres.	EA	UA			Pres.	Absent	Pres.	EA	UA			Pres.	Absent				
		Ketzel, Marc	2016					1	0	1	0	0	0	1	1	1	0	1	100%
Knaebel, Michael	2016					1	0	0	1	1	0	1	1	1	0	1	0%	0	0%
Nickey, Judith	2015					0	1	1	0	0	0	1	1	0	1	100%	0	0%	
Oberman, Traci	2014					1	0	0	1	0	0	1	1	0	1	0%	0	0%	
Sellers, Garry	2013					1	0	1	0	0	0	1	1	0	1	100%	0	0%	
Planning Commission	Term Ends	July - December 2012 Regular Meetings: 11			Total Absences (EA+UA)	Eligible Regular Meetings	July - December 2012 Special Meetings: 1		January - June 2013 Regular Meetings: 11			Total Absences (EA+UA)	Eligible Regular Meetings	January - June 2013 Special Meetings: 3		Total Eligible Meetings	Percentage of Attendance	Total Unexcused Absences	Percentage of Unexcused Absences
		Pres.	EA	UA			Pres.	Absent	Pres.	EA	UA			Pres.	Absent				
		Chang, Bo	2015	9	2	0	2	11	1	0	8	2	1	3	11	2	1	22	77%
Dohadwala, Maria	2014	9	2	0	2	11	1	0	8	3	0	3	11	1	2	22	77%	0	0%
Hendricks, Glenn	2016	11	0	0	0	11	0	1	11	0	0	0	11	2	1	22	100%	0	0%
Kolchak, Arcadi	2015	7	3	1	4	11	1	0	10	1	0	1	11	2	1	22	77%	1	5%
Larsson, Gustav	2014	10	1	0	1	11	1	0	10	1	0	1	11	3	0	22	91%	0	0%
Melton, Russell	2016	11	0	0	0	11	1	0	10	1	0	1	11	3	0	22	95%	0	0%
Olevson, Ken	2013	4	0	0	0	4	N/A	N/A	10	1	0	1	11	3	0	15	93%	0	0%
Sustainability Commission	Term Ends	July - December 2012 Regular Meetings: 5			Total Absences (EA+UA)	Eligible Regular Meetings	July - December 2012 Special Meetings: 1		January - June 2013 Regular Meetings: 5			Total Absences (EA+UA)	Eligible Regular Meetings	January - June 2013 Special Meetings: 1		Total Eligible Meetings	Percentage of Attendance	Total Unexcused Absences	Percentage of Unexcused Absences
		Pres.	EA	UA			Pres.	Absent	Pres.	EA	UA			Pres.	Absent				
		Frazer, Andy	2013	4	0	0	0	4	-	-	5	0	0	0	5	1	0	9	100%
Fukumoto, Barbara	2016	5	0	0	0	5	1	0	4	1	0	1	5	1	0	10	90%	0	0%
Glaser, Gerald	2016	5	0	0	0	5	1	0	5	0	0	0	5	1	0	10	100%	0	0%
Green-Heffern, Joe	2014	3	2	0	2	5	1	0	5	0	0	0	5	1	0	10	80%	0	0%
Hafeman, Dan	2015	5	0	0	0	5	0	1	5	0	0	0	5	1	0	10	100%	0	0%
Harrison, Sue	2013	4	1	0	1	5	1	0	5	0	0	0	5	1	0	10	90%	0	0%
Srivastava, Amit	2014	4	0	1	1	5	1	0	3	2	0	2	5	0	1	10	70%	1	10%

Pres.=Present  
EA=Excused Absence  
UA=Unexcused Absence