



Council Meeting: August 27, 2013

SUBJECT: Approve Budget Modification No. 7 to Appropriate \$27,000 of Transportation Development Act Grant Funds for Pedestrian Facility Improvements at the Intersection of Remington and Manet Drives

GRANT SUMMARY

On July 22, 2013 the City Manager accepted grant funds in the amount of \$27,000 to the Department of Public Works for pedestrian facility improvements at the intersection of Remington and Manet Drives. The improvements are identified in the approved Pedestrian Safety and Opportunities Study and consist of a curb extension to reduce pedestrian crossing time and realignment of a crosswalk to improve sight distance between pedestrians and turning motor vehicles.

This project will advance the City's goal to maximize the provision of bicycle and pedestrian facilities.

Granting Agency

The Metropolitan Transportation Commission (MTC) is the grantor agency. Grants are submitted and prioritized by the Santa Clara Valley Transportation Authority and then approved by MTC.

EXISTING POLICY

Council Policy 7.1.5 Donations, Contributions and Sponsorships:

The City Manager may apply for grants of any dollar amount, but shall notify the Council when grants are being pursued. Council approval of a budget modification to appropriate grant monies is required before funds can be expended by staff. Such a budget modification shall include the use to which the grant would be placed; the objectives or goals of the City which will be achieved through use of the grant; the local match required, if any, plus the source of the local match; any increased cost to be locally funded upon termination of the grant; and the ability of the City to administer the grant. For grants under the amount of \$5,000 that do not have any external reporting requirements or any local match requirement, Council approval of a budget modification is not required. The City Manager is authorized to accept and administratively appropriate the grant funds.

This grant does not meet all of the criteria to be administratively appropriated by the City Manager; therefore a budget modification is required. Grant funds from the Metropolitan Transportation Commission have external reporting requirements and fall under the federal single audit guidelines.

ENVIRONMENTAL REVIEW

This project is categorically exempt from CEQA per Section 15301 (c) and (d), as the project is for existing streets with no expansion of use beyond that at the time of determination.

FISCAL IMPACT

Required Local Match

None.

Increased Cost To City Upon Grant Termination

None.

Budget Modification No. 7 has been prepared to appropriate Transportation Development Act funds in the amount of \$27,000 for pedestrian improvements to a new project, Remington Drive/Manet Drive Pedestrian Improvements.

Budget Modification No. 7 FY 2013/14

	Current	Increase/ (Decrease)	Revised
Transportation Development Act Fund			
<u>Revenues</u>			
Transportation Development Act grant funds	\$0	\$27,000	\$27,000
<u>Expenditures</u>			
New Project - Remington Drive/Manet Drive Pedestrian Improvements	\$0	\$27,000	\$27,000

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center, and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk, and on the City's Web site. In addition, the Bicycle and Pedestrian Advisory Commission held a public hearing on Transportation Development Act grants at its March 21, 2013 meeting and the Sunnyvale City Council held a public hearing on Transportation Development Act grants at its May 7, 2013 meeting.

RECOMMENDATION

Staff recommends approval of Budget Modification No. 7 to appropriate Transportation Development Act funds in the amount of \$ 27,000 to a new project, Remington Drive/Manet Drive Pedestrian Improvements.

Reviewed by:

Kent Steffens, Director, Department of Public Works
Prepared by: Jack Witthaus, Transportation and Traffic Manager

Reviewed by:

Grace Leung, Director of Finance

Approved by:

Gary M. Luebbers
City Manager