

**Council Meeting: October 22 2013****SUBJECT: Approve Budget Modification No. 16 to Appropriate \$12,383 of Justice Assistance Grant Funding for Equipment****GRANT SUMMARY**

On September 27, 2013, the City Manager accepted grant funds in the amount of \$12,383 to the Department of Public Safety (DPS) from the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance (OJP/BJA) via the Justice Assistance Grant (JAG) Program. DPS has been applying for and accepting these grants since 1996. From 1996 through 2005 they were called Edward Byrne Memorial Justice Assistance Grants (Byrne Grants). In 2006, the name was changed to Justice Assistance Grants (JAG).

FY 2013/14 is the third year in which the JAG monies will be used to purchase equipment for front-line policing. In prior years, this funding was used to supplement personnel costs in the Traffic Unit. Realignment within DPS necessitated the requested change in use from personnel to equipment. OJP/BJA approved the change as a condition of accepting the grant funds.

The Bureau of Police Services, Division of Police Operations will be responsible for managing the operational functions of the grant. The Bureau of Special Operations, Division of Strategic Services will manage the financial aspects of the grant.

Granting Agency

U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance (OJP/BJA)

EXISTING POLICY**Council Policy 7.1.5 Donations, Contributions and Sponsorships:**

The City Manager may apply for grants of any dollar amount, but shall notify the Council when grants are being pursued. Council approval of a budget modification to appropriate grant monies is required before funds can be expended by staff. Such a budget modification shall include the use to which the grant would be placed; the objectives or goals of the City which will be achieved through use of the grant; the local match required, if any, plus the source of the local match; any increased cost to be locally funded upon termination of the grant; and the ability of the City to administer the grant. For grants under the amount of \$5,000 that do not have any external reporting requirements or any local match requirement, Council approval of a budget

modification is not required. The City Manager is authorized to accept and administratively appropriate the grant funds.

This grant does not meet all of the criteria to be administratively appropriated by the City Manager; therefore a budget modification is required. Grant funds from OJP/BJA have external reporting requirements and fall under the federal single audit guidelines.

Sunnyvale General Plan

Goal SN-3, Safe and Secure City

Ensure a safe and secure environment for people and property in the community by providing effective public safety response, prevention, and education services.

FISCAL IMPACT

There is no net impact to the General Fund by appropriating these grant funds. Expenditures will be for OJP/BJA approved equipment, including tactical gear and supplies needed by front-line patrol. Specific uses will be for tactical binoculars and other specialized equipment for the Special Weapons and Tactics (SWAT) Team, as well as consumable supplies needed for force-on-force training and initial Taser training.

Standard grant guidelines require that equipment purchased with grant funds must be maintained by the grantee through the useful life of the equipment. Maintenance costs for the identified equipment are expected to be minimal and will be absorbed within the existing DPS budget. This technology has an expected useful life of five to seven years. When it becomes obsolete or surpasses its useful life, grant funds will be sought for replacement.

Required Local Match

NONE

Increased Cost To City Upon Grant Termination

NONE

Budget Modification No. 16 has been prepared to appropriate \$12,383 of Justice Assistance Grant Program Funds to a new project, FFY 2013 Justice Assistance Grant.

**Budget Modification No. 16
FY 2013/14**

	Current	Increase/ (Decrease)	Revised
General Fund			
<u>Revenues</u>			
0930-03 Department of Justice Grants – Justice Assistance Grant	\$0	\$12,383	\$12,383
 <u>Expenditures</u>			
New Project – FFY 2013 Justice Assistance Grant	\$0	\$12,383	\$12,383

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center, and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk, and on the City's Web site.

RECOMMENDATION

Staff recommends approval of Budget Modification No. 16 to appropriate \$12,383 of Justice Assistance Grant Program Funds to a new project, FFY 2013 Justice Assistance Grant.

Reviewed by:

Frank J. Grgurina, Chief of Public Safety
Prepared by: Ann Durkes, Manager / BA II

Reviewed by:

Grace Leung, Director of Finance

Approved by:

Gary M. Luebbbers
City Manager