



Council Meeting: November 19, 2013

SUBJECT: Approve Budget Modification No. 19 to Appropriate \$18,000 of Council on Aging Silicon Valley Grant Funds for Care Management Services

GRANT SUMMARY

On July 2, 2013 the City Manager entered into a contract to accept grant funds in the amount of \$18,000 to the Department of Library and Community Services (LCS) for care management services.

Funds will be used by LCS to offset staff costs of existing Care Managers. The City of Sunnyvale has two part-time Care Managers on staff, each working 900 hours a year. Through this grant, the Council on Aging Silicon Valley (COA) will pay for 540 hours of Care Management services.

The Division of Community Services in the Department of Library and Community Services will be responsible for the management of the grant.

Granting Agency

Funding is from the Council on Aging Silicon Valley pursuant to the Older Americans Act of 1965 (OAA) from Title III B. The OAA was signed into law to meet the diverse needs of the growing numbers of older persons in the United States. The OAA set out specific objectives for maintaining the dignity and welfare of older individuals and created the primary vehicle for organizing, coordinating and providing community-based services and opportunities for older Americans and their families. The Council on Aging Silicon Valley is the designated area agency for Santa Clara County under the OAA with responsibility for administering its various programs.

The Council on Aging Silicon Valley provides services and support to seniors in Santa Clara County. Their mission has recently been expanded beyond seniors and caregivers to include persons with disabilities and all adults in Santa Clara County. The agency collaborates with Santa Clara County, state, and local networks to provide a streamlined approach to service and support systems.

The Council on Aging Silicon Valley has a long history in Santa Clara County of using Title III B funds available under the OAA to fund care management services.

EXISTING POLICY

Council Policy 7.1.5 Donations, Contributions and Sponsorships:

The City Manager may apply for grants of any dollar amount, but shall notify the Council when grants are being pursued. Council approval of a budget modification to appropriate grant monies is required before funds can be expended by staff. Such a budget modification shall include the use to which the grant would be placed; the objectives or goals of the City which will be achieved through use of the grant; the local match required, if any, plus the source of the local match; any increased cost to be locally funded upon termination of the grant; and the ability of the City to administer the grant. For grants under the amount of \$5,000 that do not have any external reporting requirements or any local match requirement, Council approval of a budget modification is not required. The City Manager is authorized to accept and administratively appropriate the grant funds.

This grant does not meet all of the criteria to be administratively appropriated by the City Manager; therefore a budget modification is required.

Council Policy 5.1G Enhance the provision of health and social services to Sunnyvale residents by providing opportunities for the private marketplace to meet the health and social service needs of City residents.

Council Policy 5.1I Monitor human service needs of the community in order to identify appropriate responses and encourage the provision of needed services.

Council Policy 5.1J Encourage and support a network of human services that provides for the basic needs of Sunnyvale’s residents.

Council Policy 5.1J.2 The City shall assume an advocate role to manage the use of its resources to meet Human Services needs in Sunnyvale.

CEQA REVIEW

N/A

FISCAL IMPACT

Required Local Match

The Community Services Division is already budgeted to provide a half-time Care Manager in Program 626: Arts and Recreation Programs. An additional 900 hours are budgeted in Project 829640 – Care Management Enhancement, as part of a pilot project to expand Care Management services. The grant

funding from COA will partially offset the City's costs in this area. The City has met the COA's requirement by funding a minimum of 1,350 hours of service.

Increased Cost To City Upon Grant Termination

NONE

Budget Modification No. 19 has been prepared to appropriate Council on Aging Silicon Valley grant funds in the amount of \$18,000 for care management services project 829640 – Care Management Enhancement.

Initial funding of \$40,000 for the Care Management Enhancement project came from the Council Service Level Set Aside in the General Fund. Accepting the grant funds and appropriating to the project will allow \$18,000 to be returned from the project to the General Fund – Council Service Level Set Aside.

**Budget Modification No. 19
FY 2013/2014**

	Current	Increase/ (Decrease)	Revised
General Fund			
<u>Revenues</u>			
Project 829640: 1216 – Misc Grants and Donations	\$0	\$18,000	\$18,000
<u>Expenditures</u>			
General Fund : Council Service Level Set Aside	\$39,000	\$18,000	\$57,000

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center, and Department of Public Safety; and by making the

agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk, and on the City's Web site.

RECOMMENDATION

Staff recommends approval of Budget Modification No. 19 to appropriate Council on Aging Silicon Valley grant funds in the amount of \$18,000 to project 829640 Care Management Enhancement.

Reviewed by:

Lisa G. Rosenblum, Director, Library and Community Services
Prepared by: Gerard Manuel, Community Services Manager

Reviewed by:

Grace Leung, Director of Finance

Approved by:

Gary M. Luebbers
City Manager