



Council Meeting: December 10, 2013

SUBJECT: Discussion and Possible Action on the Appointment and Compensation of an Interim City Manager

BACKGROUND

City Manager Gary Luebbers has provided notice of retirement to the City Council. The City is actively in the recruitment process to select a new City Manager. Interviews with selected candidates have been scheduled for December 13, 2013. Effective the last day of the pay period ending December 14, 2013 the current City manager will no longer be an active employee. This will provide a period of time that the City will need an Interim City Manager until the recruitment process is complete and a new City Manager starts employment.

EXISTING POLICY

Section 800 of the Sunnyvale City Charter states, in part, "The City Manager shall be chosen by the City Council on the basis of his/her executive and administrative qualifications."

CEQA REVIEW

N/A

DISCUSSION

The City Council shall discuss options for selecting an interim City Manager between the time Mr. Luebbers is no longer actively working for the City and a new City Manager starts employment. This discussion is an opportunity for the City Council to determine who they would like to select as an interim City Manager and the corresponding compensation that may be determined appropriate for this assignment.

FISCAL IMPACT

This can be absorbed in the operating budget of the Office of the City Manager.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's Web site.

ALTERNATIVES

1. Approve the appointment of an interim City Manager effective December 16, 2013 and determine an appropriate compensation amount.
2. Other action as directed by the City Council.

RECOMMENDATION

Staff makes no recommendation.

Prepared by:

Teri Silva, Director, Human Resources

Approved by:

Gary M. Luebbers
City Manager