

First deposit of \$450 (which includes cancellation waiver and insurance) per person due upon reservation.

*Reservations are made on a first-come, first-serve basis.

Reservations made after the seat reduction date of 12/24/2011 are based upon availability.

Final payment due by 3/23/2012.

Make checks payable to: Collette Vacations

For Reservations Contact: Sunnyvale Senior Center (408) 730-7372
Attn: Betty Burney
550 E Remington Dr
Sunnyvale, CA 94087-2652



Please select one of the following gifts per person: Travel Bag Toiletry Bag Plant a Tree Go-Green Bag

Please Print Your Name Exactly As It Appears On Your Passport

Salutation: _____ First: _____ Middle: _____ Last: _____ Suffix: _____
(Mr., Mrs., Rev.) Middle Name Or Initial, if applicable, as it appears on your passport (Jr., Sr.)

Nickname (as you may prefer to be addressed): _____

Rooming With:

Salutation: _____ First: _____ Middle: _____ Last: _____ Suffix: _____
(Mr., Mrs., Rev.) Middle Name Or Initial, if applicable, as it appears on your passport (Jr., Sr.)

Nickname (as your guest may prefer to be addressed): _____

Your Address: _____

City: _____ State: _____ Zip Code: _____ Phone: () _____ Cell: () _____

Passport Number: _____ Date of Issuance: _____ Expiration Date: _____

City, State, Country of Issuance: _____

Date of Birth: _____ City, State, Country of Birth: _____

Gender: Male Female Citizenship: _____

Emergency

Contact Name: _____ Telephone: () _____ Relationship: _____

Deposit Amount: \$ _____ Total amount enclosed: \$ _____

Please advise your departure airport for this tour: _____

Air Seat Request Aisle Window (Collette Vacations cannot guarantee your preference)

Room Accommodations: Smoking Non-Smoking (Collette Vacations cannot guarantee your preference)

Collette Vacations accepts American Express, Discover, MasterCard or Visa as payments toward your group reservation.
If paying by credit card, please complete the attached authorization form.

Spain's Classics including Lisbon - 5/23/2012 456900 WA 4/8/2011



Payment of a per person waiver insurance fee guarantees **full refund** on all payments (including deposit), **except the waiver fee itself**, made to Collette Vacations for tour service in case of cancellation for any reason prior to the day of departure. Air inclusive waiver insurance may be purchased only if you purchase your airline tickets from Collette Vacations.

Once on tour, if a passenger has to return home early due to personal illness, illness or death of a member of the immediate family, (physician's statement required), payment of the waiver fee to Collette Vacations guarantees full refund for any unused land services after departure from the tour. Payment of the air inclusive waiver guarantees your return transportation, with no additional payment, utilizing your original airline tickets. In the event you have purchased non-refundable airline tickets, the air waiver does not apply.

The waiver insurance fees are **fully refundable up** to 12/24/2011. Waiver insurance is non-transferable and valid for each applicant only. *Waiver Insurance must be purchased at time of first deposit.*

Collette Vacations can assume no responsibility for and cannot be held liable for any wrongful, negligent or unauthorized acts or omissions of any travel agent or travel agency other than that of Collette Vacations itself, and its own employees.

The waiver insurance fees do not cover any single supplement charges which arise from a passenger's traveling companion electing to cancel for any reason prior to departure. In this case, the single supplement will be deducted from the refund of the passenger who cancels. Division of this charge between the two passengers involved is solely their responsibility. If insufficient funds are deducted from the canceling client, the traveling passenger will be charged the remaining portion of the single supplement. The waiver covers cancellation of your trip and does not cover cancellation of the airline portion only.

The waiver insurance fees cover lost, damaged or delayed baggage as well as medical expenses, emergency medical attention and worldwide travelers' assistance. See your booking agent for details.

Please see important information on other side ➡



IMPORTANT RESERVATION INFORMATION

IDENTIFICATION Passports are required for this tour at your expense. Certain countries require a minimum of 6 months passport validity. You are strongly urged to contact the appropriate consulate for details. Visit www.travel.state.gov for the U.S. State Department for the latest details about passports and visa requirements.

IMPORTANT: We recommend that our clients traveling abroad take a photocopy of their passport and applicable visas. It should be packed separately from your actual passport and visa. We also recommend leaving a copy at home with your emergency contact.

***Airline Charges:** *Airline Fuel Surcharges:* Our air inclusive vacations are priced including airline fuel surcharges valid at time of print. These fuel surcharges are assessed by the airlines and are subject to increase without notice. Government taxes and fees are additional. *Taxes and Fees:* Government and Other Authority Taxes and Fees are not included in base fare but are included in the tax amount listed: September 11th Security Fee up to \$10.00, Passenger Facility Charge (PFCs) of up to \$18 per passenger, Federal Domestic Flight Segment Fee of up to \$3.50 USD applies per passenger, per segment, US or International Departure and Arrival Fees up to \$350 which vary by itinerary. In order to better serve you, once you complete the booking process your invoice will display your vacation land package, base airfare, fuel surcharge and all taxes and fees as separate line items. Airfares are subject to change. Seats are limited and may not be available on every flight or departure date. *Checked Baggage Charges:* Some airlines may impose additional charges if you choose to check any baggage. Please contact your airline or refer to its website for detailed information regarding your airline's checked baggage policies, as fees vary by airline and destination.

Cancellation Charges for this tour: After 12/24/11, your seat reduction date has passed and your non-refundable deposit will be retained. For Cancellation between 60-16 days prior to departure: cancellation fee of 30% of total price. For cancellation between 15-1 days prior to departure: cancellation fee of 50% of total price. For cancellation on the day of departure and after: 100% of total price. For Ocean Cruises: For cancellation between 90-61 days prior to departure: cancellation fee of 35% of total price. For cancellation between 60-31 days prior to departure: 60% of total price. 30 or fewer days prior to departure: 100% of total price. For River Cruises: including Europe, Russia, Egypt and China, 90-61 days prior to departure: cancellation fee of 50% of total price. For cancellation between 60-31 days prior to departure: cancellation fee of 85% of total price. For cancellation 30 or fewer days prior to departure: cancellation fee of 100% of total price. For Galapagos and Antarctica: A cancellation fee of 60% will apply for cancellation between 120-90 days prior to departure; A cancellation charge of 100% will apply for cancellation less than 90 days prior to departure. Cancellation protection is highly recommended and must be purchased at time of deposit. Air rates are subject to change until tour is paid in full. If waivers have not been purchased and a reservation is cancelled for any reason prior to departure -Air is 100% non-refundable once paid in full. Cancellation charges also apply to reservations made for "pre" and "post" night accommodations. Purchase of Waiver and Insurance guarantees a full refund of all payments (including deposit), except the Waiver and insurance fee itself, made to Collette Vacations for travel arrangements in case of cancellation of your travel plans for any reason prior to the day of departure. The Waiver and Insurance does not cover any single supplement charges which arise from an individual's Traveling companion electing to cancel for any reason prior to departure. Upon cancellation of transportation or travel services where you, the customer, are not at fault and have not canceled in violation of the terms and conditions above, you will be refunded 100%. Please see your sales agent for more information, or review our brochure for details.

Consumer Protection Plans: Collette Travel Service holds membership in the following highly reputable industry organizations: the United States Tour Operators Association and the American Society of Travel Agents. Each association operates a consumer protection plan to cover deposits made by travelers. Full details are available from the organizations or Collette Travel Service. Collette is pleased to give this additional protection to our clients. **Our California Sellers of Travel registration number is 2006766-20. Our State of Washington Unified Business Number is 601220855. Our Nevada Sellers of Travel registration number is 2003-0279.**

Responsibilities: Neither Collette Travel Services, Inc., its affiliated entities and its and their employees, shareholders, officers, directors, successors, agents, and assigns (collectively "Collette"), own or operate any person or entity which is to or does provide goods or services for these trips. Because Collette does not maintain control or operate the personnel, equipment, or operations of the suppliers it uses and as such Collette assumes no responsibility for and cannot be held liable for any personal injury, death, property damage or other loss accident, delay, inconvenience, or irregularity which may be occasioned by reason of (1) any wrongful, negligent, willful or unauthorized acts or omissions on the part of any of the suppliers or other employees or agents; (2) any defect in or failure of any vehicle, equipment, or instrument owned, operated or otherwise used by any of these suppliers; or (3) any wrongful, willful or negligent act of or omission on the part of any other party not under the supervision and control of Collette. Additionally, Collette waives any and all liability for losses or expenses due to sickness, lack of appropriate medical facilities or practitioners, weather, strikes, theft or other criminal acts, war, terrorism, computer problems, acts of God, or other such causes. All services and accommodations are subject to the laws of the country in which they are provided. Collette reserves the right to make changes in the published itinerary whenever, in their sole judgment, conditions warrant, or if Collette deems it necessary for the comfort, convenience, or the safety of the tour. Collette reserves the right to withdraw any tour at any time. Collette reserves the right to decline to accept any person as a member of the tour, or to require any participant to withdraw from the tour at any time, when such action is determined by the tour manager to be in the best interests of the health, safety, and general welfare of the tour group or of the individual participant. Collette does not accept liability for any carrier's cancellation penalty incurred by the purchase of a non-refundable airline or other ticket to the tour departure city and return or otherwise. Baggage and personal effects are the sole responsibility of the passenger at all times. Passengers may be photographed for the promotional purposes of Collette. Payment of the deposit to Collette constitutes acceptance of these terms and conditions. Passenger agrees that any dispute concerning, relating, or referring to the contract, the brochure or any literature concerning my trip, or the trip itself, shall be resolved exclusively by binding arbitration according to the then existing rules of the American Arbitration Association in Rhode Island. Such proceedings will be governed by substantive Rhode Island law. The arbitrator and not any federal, state, or local court or agency shall have exclusive authority to resolve any dispute relating to the interpretation, applicability, enforceability, conscionability, or formation of this contract, including but not limited to any claim that all or any part of this contract is void or voidable. Explorations and Smithsonian Journeys Travel Adventures are brands of Collette Travel Services Inc., a Rhode Island based corporation.





If paying by credit card, please complete this form and return to Sunnyvale Senior Center. We can only charge your credit card for the amount noted if the signature, address and phone number are listed below. Thank you!

CREDIT CARD AUTHORIZATION FORM

BOOKING NUMBER: 456900
DEPARTURE DATE: May 23, 2012

TOUR: Spain's Classics including Lisbon
GROUP NAME: Sunnyvale Senior Center

Name of Passenger:
Salutation: _____ First Name: _____ Middle Initial: _____ Last Name: _____ Suffix: _____
(Mr., Mrs., Rev.) (Please print as it appears on Passport) (Jr., Sr.)

Cardholder Name: _____

Cardholder Address: _____
(as it appears on your credit card statement)

Cardholder Phone: _____

Credit Card Type: ___ American Express ___ Discover ___ MasterCard ___ Visa

Credit Card Number: _____

Expiration Date: _____ Amount to be charged: \$ _____

Cardholder's Signature: _____ Date: _____

I agree to pay according to the card issuer agreement. I understand and accept Collette Vacations cancellation policy, terms and conditions.

Participating credit card companies are now requiring a billing address and phone number for **FRAUD PREVENTION**. All information **MUST** be provided. Thank you for your cooperation!

If using your credit card for payment, please return this Authorization Form by mail to:

Sunnyvale Senior Center
Attn: Betty Burney
550 E Remington Dr
Sunnyvale, CA 94087-2652

