



August 2013

**RE: Sunnyvale CUPA Electronic Reporting Requirements - UPDATE**

Dear Small Quantity Hazardous Materials Permit Holder:

This letter is to update you on Sunnyvale Public Safety's ongoing efforts to comply with Assembly Bill (AB) 2286 that went into effect January 1, 2009. AB2286 requires that all businesses regulated by a Certified Unified Program Agency (CUPA) use the Internet to file required Unified Program information previously filed by paper forms beginning January 1, 2013. The California Environmental Protection Agency's (CalEPA) position is that this includes facility data regarding hazardous material storage and use activities and inventories for small quantity users. It also requires the CUPA to report data such as inspections and enforcement actions.

Sunnyvale's CUPA has been actively working with a vendor since the fall of 2011 to develop a portal that will interface with the California Environmental Reporting System (CERS) and fully comply with the State's mandate to be capable of electronically reporting. However, we anticipate that our portal will not be operational until later this year.

Because AB2286 requires every CUPA-regulated business to submit electronically to the jurisdiction at least one time during 2013, we encourage you to make a submission now by going directly to the CERS website at <http://cers.calepa.ca.gov/>. If you have already done so, thank you and please disregard this letter.

We will notify you in writing when our portal is ready for use. If you have any questions about the requirements or navigating CERS, please visit our website at [www.fireprevention.insunnyvale.com](http://www.fireprevention.insunnyvale.com), email us at [electronicreporting@sunnyvale.ca.gov](mailto:electronicreporting@sunnyvale.ca.gov), or contact our office at (408) 730-7212.

Sincerely,

A handwritten signature in black ink that reads "Lynne M. Kilpatrick". The signature is written in a cursive style.

Lynne M. Kilpatrick  
Fire Marshal  
Department of Public Safety