

5. BPAC E-mail messages and/or letters since circulation of the agenda packet of the December 20, 2012 meeting.
6. BPAC Active Items List

The Commission discussed the Active Items List.

ADJOURNMENT

Meeting adjourned at 7:52 p.m.

Respectfully submitted by:

Jack Witthaus
Transportation and Traffic Manager

Bicycle and Pedestrian Advisory Commission Master Work Plan/Calendar

Calendar Year: 2013

List all regularly scheduled board/commission meetings, annual review of the Code of Ethics and Conduct for Elected and Appointed Officials, specific issues identified in the Tentative Council Meeting Agenda Calendar, and routine assignments specific to each board or commission.

Meeting Date	Agenda Item/Issue
January 17	Meeting Canceled
February 21	<ul style="list-style-type: none"> -2013 BPAC Calendar - Annual Review of the Code of Ethics and Conduct for Elected and Appointed Officials - Wildwood Avenue Street Space Allocation Study - Mathilda Avenue Street Space Allocation Study - Bike Boulevard Pilot Project Candidate Streets - Mary Avenue Street Space Study Community Meeting (Information Item) -Stevens Creek Trail Community Meeting (Information Item) - Council Ranking of Study Issues (Information item) - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item)

Meeting Date	Agenda Item/Issue
March 21	<ul style="list-style-type: none"> - Updated 2013 BPAC Calendar - Transportation Development Act (TDA) Funding Recommendation - 2013/14 Pavement Rehabilitation List(Information item) - Utility Bill Insert Concepts - VTA BPAC Appointment Criteria - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item)
April 18	<ul style="list-style-type: none"> - Updated 2013 BPAC Calendar - Utility Bill Insert Concepts - Study Issue Brainstorming - Bike to Work Day Planning - Duane Avenue Street Space Allocation Study - Mary Avenue Street Space Allocation Study - Review of Park Dedication Fund Project List - VTA BPAC Appointment - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item)
May 16	<ul style="list-style-type: none"> - Updated 2013 BPAC Calendar - Review of the Detailed Two-Year Budget - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item)
June 20	<ul style="list-style-type: none"> - Updated 2013 BPAC Calendar - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item)
July 18	<ul style="list-style-type: none"> - Updated 2013 BPAC Calendar - Utility Bill Stuffer Update - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item) - Election of Officers

Meeting Date	Agenda Item/Issue
August 15	<ul style="list-style-type: none"> - Updated 2013 BPAC Calendar - Consideration of Candidate Study Issues - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item)
September 19	<ul style="list-style-type: none"> - Updated 2013 BPAC Calendar - Study and Budget Issues Finalization - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List
October 17	<ul style="list-style-type: none"> - Updated 2013 BPAC Calendar - Annual reporting on collisions involving pedestrians and cyclists - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List (Information item)
November 21	<ul style="list-style-type: none"> - Updated 2013 BPAC Calendar - Ranking of Study Issues - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List (Information item)
December 19	<ul style="list-style-type: none"> -Updated 2013 BPAC Calendar - Stevens Creek Trail Draft Feasibility Study - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List (Information item)

Staff Reports

Public Hearing/General Business 1

1. ACTION: - Transportation Development Act (TDA) Funding Recommendation

Each year the City receives an allocation of funds set aside for bicycle and pedestrian projects per the Transportation Development Act (TDA), Article 3. These funds are administered by the Metropolitan Transportation Commission (MTC) and the Santa Clara Valley Transportation Authority (VTA). The VTA has created two categories for TDA funding, a Bicycle Expenditure Program (BEP) category and a "guarantee" category. Cities can elect to compete for discretionary BEP funds if they have construction-ready projects that are in the approved VTA BEP. Or, cities can submit applications for non-BEP qualifying projects for guarantee funding, up to the amount of their guarantee. Cities also have the option of banking funds to a subsequent year if they do not have qualifying projects or if the guarantee amount is insufficient to fund an entire project. The attached call for projects provides additional information on funding and project eligibility (Attachment A).

Sunnyvale has typically utilized these funds for bicycle and pedestrian capital improvements. It is City policy not to use one-time grant funds for programmatic activities, such as bicycle education programs. Staff's evaluation of potential candidate projects therefore is focused on planned capital improvements. This year \$ 180,324 is guaranteed to be available to Sunnyvale.

City staff does not recommend submitting any projects for Bicycle Expenditure Program funding. Any eligible projects in Sunnyvale are not at a construction-ready status that could meet TDA project delivery requirements.

City staff has identified the following candidate projects for guarantee funding:

1. Pedestrian Safety and Opportunities Study (Ped SOS) select pedestrian improvements

The Ped SOS identifies a large number of potential pedestrian improvements. This year's TDA allocation would be sufficient to fund the first six priority Pedestrian Opportunity District Projects as per the attached list (Attachment B).

2. Hendy Avenue Sidewalk

The south side of Hendy Avenue from Taafe Street to Sunnyvale Avenue currently does not have a sidewalk. This area experiences a significant amount of pedestrian traffic from patrons of the Caltrain station and residents accessing the downtown. Pedestrians currently must walk in the street or on the other side of the street. This project would construct a sidewalk on the south side of Hendy Avenue.

3. School Traffic Study Improvements

The recently approved School Traffic Study makes a number of recommendations for pedestrian improvements on school routes. Funding could be utilized to begin implementing some of these improvements.

4. One Bay Area Grant Matching Funds

The City has submitted nine applications for One Bay Area Grant (OBAG) funds for bicycle and pedestrian improvements. These projects, if awarded to the City, will require a significant amount of local matching funds, as much as \$3.3 million. TDA funds can be used for local match. Should TDA funds be designated for use for OBAG matching funds, staff would request that the funds be banked until next year when work on OBAG projects would begin. The OBAG candidate bike and pedestrian projects are:

1. Fair Oaks/Tasman East Channel Trail

Description: Paved bicycle and pedestrian trail between the John W. Christian Greenbelt and Tasman Drive along the East Channel

Plan: Tasman/Fair Oaks Pedestrian and Bicycle Circulation Plan

Cost - \$ 745,000

2. El Camino Real Pedestrian Safety and Streetscape Improvements-

Description: High visibility, stamped crosswalks, countdown pedestrian signals, and ADA compliant ramps at all signalized intersections; elimination of free right turn lanes and improvement of pedestrian crossing distances at four intersections; installation of five new signalized pedestrian crossings at midblock locations; and construction of three gateway features

Plan: Precise Plan for El Camino Real

Cost- \$ 8,404,000

3. Sunnyvale-Saratoga Road Pedestrian Safety and Walkability Enhancements

Description: Installation of a pedestrian traffic signal at the intersection of Mathilda Avenue and Sunnyvale-Saratoga Road, and elimination of free right turn lanes and

improvement of pedestrian crossing distances at the intersection of Sunnyvale-Saratoga Road and El Camino Real.

Plan: Resource Allocation Plan, Precise Plan for El Camino Real

Cost - \$ 663,000

4. Priority Development Area Safe Routes to School

Description: pedestrian enhancements including high visibility crosswalks, yield lines, signs, signal improvements, flashing beacons, in-pavement lighted crosswalks, and stop signs at 200+ intersections on school routes in Priority Development Areas.

Plan: Comprehensive School Traffic Study

Cost - \$ 2,445,170

5. Downtown PDA bikeways and streetscape – Iowa Avenue

Description: road diet and installation of bike lanes, reconstruction of landscaped medians

Plan: Downtown Specific Plan

Cost - \$ 510,000

6. Fair Oaks Avenue Streetscape and Bike Lanes – Ahwanee to Wolfe Road, Arques to California, Evelyn to Old San Francisco Road

Description: median construction, bike lanes

Plan: Bicycle Capital Improvement Program, Sunnyvale Bicycle Plan

Cost - \$ 1,210,000

7. Maude Avenue Streetscape and Bike Lanes – Fair Oaks Avenue to Mathilda,

Description: median construction, bike lanes

Plan: Bicycle Capital Improvement Program, Sunnyvale Bicycle Plan

Cost - \$ 880,000

8. Moffett Park Bicycle and Pedestrian Trails – East and West Channels

Description: Construction of paved bicycle-pedestrian trails along the East and West Channels in the Moffett Park Area, intersection improvements, amenities

Plan: Moffett Park Specific Plan

Cost \$ 5 million

10. Lawrence Station Area Sidewalks and Bike Lanes

Description: Sidewalk and bike lane construction on Willow and Aster Avenues to provide access to Lawrence Station

Plan: Lawrence Station Area Plan

Cost - \$ 630,000

Alternately, the BPAC could select to recommend another project or initiative that is eligible for TDA funding. Staff recommends that the BPAC make a recommendation to Council for TDA funding priorities.