



NOTICE AND AGENDA

SUNNYVALE BICYCLE AND PEDESTRIAN ADVISORY COMMISSION

April 19, 2012

6:30 P.M./West Conference Room

CALL TO ORDER

ROLL CALL

PUBLIC ANNOUNCEMENTS

(Speakers are limited to 3 minutes for announcements of related board/commission events, programs, resignations, recognitions, acknowledgments)

CONSENT CALENDAR

- 1.A) Approval of the Draft Minutes of March 15, 2012 Meeting
- 1.B) Updated 2012 BPAC Calendar

PUBLIC COMMENTS

This category is limited to 15 minutes, with a maximum of three minutes per speaker. If you wish to address the board or commission, please complete a speaker card and give it to the Recording Secretary or you may orally make a request to speak. If your subject is not on the agenda, you will be recognized at this time; but the Brown Act (Open Meeting Law) does not allow action by board or commission members. If you wish to speak to a subject listed on the agenda, you will be recognized at the time the item is being considered by the board or commission.

PUBLIC HEARINGS/GENERAL BUSINESS

- 1. ACTION: Approve Utility Bill Insert Concept
- 2. DISCUSSION: Study Issue Brainstorming
- 3. DISCUSSION: Bike to Work Day Planning
- 4. ACTION: Bicyclist Anti-Harassment Ordinance – Study Issue
- 5. ACTION: Appointment of a Member to the Valley Transportation Authority Bicycle and Pedestrian Advisory Commission

NON-AGENDA ITEMS AND COMMENTS

- COMMISSIONERS ORAL COMMENTS
- STAFF ORAL COMMENTS

INFORMATION ONLY ITEMS

1. Sunnyvale Middle School Bicycle Rodeo Volunteer Opportunity
2. Fit and Fun Fair Volunteer Opportunity
3. BPAC E-mail messages and/or letters since circulation of the agenda packet of the March 15, 2012 meeting.
4. BPAC Active Items List.

ADJOURNMENT

Notice to the Public:

Any agenda related writings or documents distributed to members of the Bicycle and Pedestrian Advisory Commission regarding any open session item on this agenda will be made available for public inspection in the Department of Public Works located at 456 West Olive Avenue, Sunnyvale, CA. during normal business hours and in the West Conference Room of City Hall on the evening of the Bicycle and Pedestrian Advisory Commission meeting, pursuant to Government Code §54957.5.

Agenda information is available by contacting Heba El-Guendy at (408) 730-2713. Agendas and associated reports are also available on the City's web site at <http://www.ci.sunnyvale.ca.us> or at the Sunnyvale Public Library, 665 W. Olive Ave., Sunnyvale, 72 hours before the meeting.

Pursuant to the Americans with Disabilities Act, if you need special assistance in this meeting, please contact Jack Witthaus at (408) 730-7415.. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (29 CFR 35.106 ADA Title II)

GUIDELINES FOR ADDRESSING THE BOARD OR COMMISSION

Public Announcements – Beginning of Meeting

- 3 minutes or less per speaker.
- Speakers are requested to give their name (address is optional).
- Recognition of a special achievement.
- Announcement of public event with definite time and date.
- Public events that are of board/commission interest that occur in the City annually. (Only announce one time for the year).

Public Hearings – Order of Hearing as Follows:

- Opening remarks by the applicant (if applicable).
- Speakers are requested to give their name (address is optional).
- Anyone interested in addressing the Council (may only speak one time).
- Closing remarks by the applicant (if applicable).
- Time limit of 3 minutes per person (to be extended at discretion of Chair). Please make comments brief and be prepared to provide new input.

Public Comments

- Any item relevant to the Board and/or Commission
- Speakers are requested to give their name (address is optional).
- Speakers are to turn in a Speaker Card to the Recording Secretary.
- Items not on the agenda.
- Items that do not fall within the scope of the Public Announcement section.
- Time limit of 3 minutes, 15 minutes total for this category (to be extended or continued to end of Board/Commission business, at the discretion of the Chair). Limit to one appearance during this section.

Planning to present materials to the board/commission?

If you wish to provide the board/commission with copies of your presentation materials, please provide sufficient copies for each member, the recording secretary, and other staff present.



DRAFT

**SUNNYVALE BICYCLE AND PEDESTRIAN ADVISORY COMMISSION
Meeting Minutes – March 15, 2012**

The Sunnyvale Bicycle and Pedestrian Advisory Commission met at 6:35 p.m. on March 15, 2012 with Commission Chair Ralph Durham presiding. The meeting was held in the West Conference Room, City Hall, 456 West Olive Avenue, Sunnyvale.

ROLL CALL/CONSIDERATION OF ABSENCES

Members Present: Andrea Stawitcke
Angela Rausch
David Gandrud
James Manidakos
Ralph Durham

Members Absent: Cathy Switzer (excused)

**Council Liaison
Present:** Chris Moylan

Staff Present: Kent Steffens, Director of Public Works, Department of Public Works
Jack Witthaus, Transportation and Traffic Division Manager, Department of Public Works

Visitors: Kevin Jackson, Horizon 2035 Committee member
Camie Hackson, Stevens Creek Neighbors
Robynn MacNeal, Safe Routes to School representative

SCHEDULED PRESENTATION

None.

PUBLIC ANNOUNCEMENTS

Commissioner Stawitcke announced that she would not be able to attend the April BPAC meeting.

Kevin Jackson discussed an upcoming Silicon Valley Bicycle Coalition and City of Mountain View bicycle education seminar, to be presented in Spanish. He announced that the County/City Safe Routes to School project will be holding bike rodeos at Sunnyvale schools and announced that a bike ride is being planned for the Ponderosa School area on May 19, and volunteers are welcomed. The first rodeo will be at Ellis School on April 5. He announced a public meeting on the Draft Horizon 2035 Plan on March 15 at Fair Oaks Park. He announced bicycle events associated with the City Centennial celebration on August 25, and 26. He stated that he had contact with representatives of Apple and Google and that they were interested in bicycling initiatives. He announced that the City of Cupertino had received an American Council of Engineering Companies award for its Stevens Creek restoration project.

CONSENT CALENDAR

- 1.A) Approval of Draft Minutes of the February 16, 2012 Meeting
- 1.B) Approval of the 2012 BPAC Calendar Update

Item 1.A was pulled by Commissioner Gandrud. Commissioner Gandrud clarified that under Public Hearing item 3, he had stated that he was concerned that there could be liability to the City if there were significant adverse impacts from removal of on-street parking.

Motion by Manidakos, second by Stawitcke to approve the minutes as amended and accept the BPAC Master Calendar. Motion approved, 5-0.

PUBLIC COMMENTS

Kevin Jackson stated that with regard to the Pastoria Avenue bike lanes project, he believes that staff should make a case for residents getting by without on-street parking. He believes that staff recommendations should be made on engineering and policy judgment, independent of public input.

PUBLIC HEARINGS/GENERAL BUSINESS

- 1. ACTION: Transportation Development Act Article 3 Funding Recommendation

Chair Durham recused himself from the meeting on account of his residence' proximity to one of the proposed project locations to be considered for a funding recommendation. Vice-Chair Manidakos assumed the Chair's role.

Staff gave a report.

Acting Chair Manidakos indicated concern that the Sunnyvale Avenue/Old San Francisco Road was primarily to benefit auto traffic. He indicated support for the Duane Avenue bike lanes project.

The public hearing was opened. Kevin Jackson indicated support for the Duane Avenue project. He suggested two other candidate projects, placement of Bikes Allowed Use of Full Lane signs and funding for establishing no parking zones at signalized and stop controlled intersections.

The public hearing was closed.

Motion by Stawitcke, second by Manidakos, for a funding recommendation to rank the Duane Avenue bike lanes project first, Pedestrian Safety and Opportunities Study improvements second, and Old San Francisco/Sunnyvale Avenue improvements third. Commissioners indicated that they support the exclusive bike focus of the Duane Avenue project, that the Pedestrian Safety and Opportunities Study improvements were primarily curb retrofits that did not provide new facilities, and that the Old San Francisco Road/Sunnyvale Avenue project was too car-oriented. Motion passes, 4-0.

- 2. ACTION: El Camino Real Bus Rapid Transit Conceptual Engineering/Alternatives Study Recommendation

Chair Durham assumed the Chair.

Staff gave a report summarizing where the Santa Clara Valley Transportation Authority (VTA) is in their process to consider Federal funding for El Camino Real bus rapid transit (BRT) and why the City is being solicited for a position. Staff indicated that the BPAC should consider the project as a whole, and specific elements of the project alternatives, from a bicycle and pedestrian perspective. Staff stated that a community meeting would be held on April 17 at the Community Center at 7 p.m.

Council Liaison Moylan provided some history on the development of BRT planning and light rail development in Sunnyvale and Santa Clara County. At Council Liaison Moylan's request, staff explained that Federal funding requires that 50% of the project corridor be dedicated bus lanes, and that only Santa Clara has indicated support for dedicated lanes. Sunnyvale and Mountain View have not taken formal positions, but their support would be necessary to qualify the project for Federal funds.

Vice-Chair Manidakos expressed concern about bike space at station locations. He noted that 14' lanes at bulb outs would meet the VTA Bicycle Technical Guidelines. He presented an analysis concluding that 9 of 24 unsignalized crossings or turn pockets would be closed by a dedicated lane option, which would require detours of over 1 mile at some locations for cyclists to cross the street. He indicated he did not support dedicated lanes without provisions to maintain access across the street. He questioned the accuracy of detailed greenhouse gas and traffic projections.

Commissioner Rauch inquired about rider demographics. Council Liaison Moylan indicated that Alum Rock BRT users would be mostly transit dependent, lower income citizens, while El Camino bus service serves a more mixed demographic, including a high number of commuters.

Commissioner Stawitcke stated that the project would likely be a good thing for El Camino corridor traffic, but not good for bicycle access across the corridor, and may even discourage bicycle riding. She indicated opposition to bulb outs. She believes that the cities not supporting dedicated lanes should be encouraged to support dedicated lanes throughout the corridor.

Commissioner Gandrud asked for an independent analysis of the VTA's findings.

Chair Durham pointed to Tasman Drive bicycle and pedestrian impacts of light rail as an example of how dedicated lanes could become a barrier to travel in the City and a deterioration of bicycle conditions. He stated that the project should address the significant existing pedestrian safety issues on El Camino Real. He stated that El Camino Real is a major travel corridor accessing the entire Peninsula, and it needs bike lanes. He believes that off-street parking supply can easily absorb the on-street demand, and on-street parking should be eliminated to provide bike lanes. He questioned travel diversion statistics. He believes that bulb outs would need to be demarcated. He indicated that he does not support mixed flow lanes because of the lack of transit benefit.

The public hearing was opened. Bobynn MacNeal indicated that schools for residents north of El Camino are located south of El Camino, and the roadway presents a major barrier for school kids to walk and bike to school. She asked for improved bike and pedestrian conditions to cross El Camino. Council Liaison Moylan indicated that at a recent forum a representative of the County Health Department had indicated that dedicated lane BRT would improve bicycle and pedestrian safety.

Kevin Jackson indicated that mixed flow and six lane alternatives did not provide transit, urban design, and bicycling benefits. He believes that providing dedicated lanes by removing a travel lane in each direction address all aspects of the roadways current travel problems.

The public hearing was closed.

Motion by Manidakos, second by Gandrud, to support a four lane plus dedicated bus lanes alternative with the provision that existing cross street access is maintained for bicycles and pedestrians. Commissioners indicated that the spacing of signalized, full access intersections is so great that it necessitates crossings between the intersections, and that safe crossings for bicycles and pedestrians can address the current danger of crossing El Camino Real at mid-block locations. Motion passes, 5-0.

NON-AGENDA ITEMS AND COMMENTS

- COMMISSIONERS ORAL COMMENTS

Commissioner Stawitcke inquired about Bike to Work Day.

Commissioner Rausch indicated that she would not be able to attend the April BPAC meeting. She inquired about noticing for the Pastoria Avenue bike lanes neighborhood meeting.

Commissioner Gandrud stated that he would not be able to attend the May meeting.

Vice-Chair Manidakos inquired about bike counts on El Camino Real, and the traffic volume on Pastoria Avenue.

- STAFF ORAL COMMENTS

Staff provided an update on developer-funded bicycle projects on Moffett Park Drive and Fair Oaks Avenue.

INFORMATION ONLY ITEMS

1. BPAC E-mail messages and/or letters since circulation of the agenda packet of the January 19, 2012 meeting.
2. BPAC Active Items List.

Commissioner Stawitcke inquired about an email message about a sidewalk obstruction.

Director Steffens reiterated that there would be a community meeting on the El Camino Real BRT project on April 17 at 7 p.m. at the Community Center.

The Information Only items were accepted as submitted.

ADJOURNMENT

Meeting adjourned at 8:22 p.m.
Respectfully submitted by:

Jack Witthaus
Transportation and Traffic Manager

Bicycle and Pedestrian Advisory Commission Master Work Plan

Calendar Year: 2012

List all regularly scheduled board/commission meetings, annual review of the Code of Ethics and Conduct for Elected and Appointed Officials, specific issues identified in the Tentative Council Meeting Agenda Calendar, and routine assignments specific to each board or commission.

Meeting Date	Agenda Item/Issue
January 19	<ul style="list-style-type: none"> - 2012 BPAC Calendar - Annual Review of the Code of Ethics and Conduct for Elected and Appointed Officials - Project Updates - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List (Information item)
February 16	<ul style="list-style-type: none"> - Updated 2012 BPAC Calendar - Utility Bill Insert Concepts - Pastoria Avenue Street Space Allocation Study Proposal Analysis Alternatives - Council Ranking of Study Issues (Information item) - Employee Share the Road Training(Information item) - John W. Christian Greenbelt Guide Signs(Information item) - 2012/13 Pavement Rehabilitation List(Information item) - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item)

Meeting Date	Agenda Item/Issue
March 15	<ul style="list-style-type: none"> - Updated 2012 BPAC Calendar - Transportation Development Act (TDA) Funding Recommendation - El Camino Real Bus Rapid Transit Project - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item)
April 19	<ul style="list-style-type: none"> - Updated 2012 BPAC Calendar - Utility Bill Insert Concepts - Study Issue Brainstorming - Bike to Work Day Planning - Bicyclist Anti-Harassment Ordinance – Study Issue - VTA BPAC Appointment - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item)
May 17	<ul style="list-style-type: none"> - Updated 2012 BPAC Calendar - Review of the Detailed Two-Year Budget - Code Enforcement Presentation - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item)
June 21	<ul style="list-style-type: none"> - Updated 2012 BPAC Calendar - Study Issue Brainstorming - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item)
July 19	<ul style="list-style-type: none"> - Updated 2012 BPAC Calendar - Utility Bill Stuffer Update - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item) - Election of Officers

Meeting Date	Agenda Item/Issue
August 16	<ul style="list-style-type: none"> - Updated 2012 BPAC Calendar - Update of the City of Sunnyvale Local Appointment List for Boards and Commissions (Information Item) - Consideration of Candidate Study Issues - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item)
September 20	<ul style="list-style-type: none"> - Updated 2012 BPAC Calendar - Study and Budget Issues Finalization - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List
October 18	<ul style="list-style-type: none"> - Updated 2012 BPAC Calendar - Annual reporting on collisions involving pedestrians and cyclists - Ranking of Study Issues - Stevens Creek Trail Alternatives Feasibility Study - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List (Information item)
November 15	<ul style="list-style-type: none"> - Updated 2012 BPAC Calendar - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List (Information item)
December 20	<ul style="list-style-type: none"> - Updated 2012 BPAC Calendar - 2012 Work Plan - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List (Information item)

Staff Reports

Public Hearing/General Business 1

Approval of Utility Bill Stuffer Concept

This item was discussed during the February 16th BPAC meeting and it was decided to develop this year's utility bill stuffer using the following concepts:

- Contact list for bicycling and pedestrian – relevant issues.
- Encouragement of safe driving around schools
-

Staff has prepared a concept Draft Utility Bill Stuffer for review and finalization (Attachment A). Graphical formatting will be done in conjunction with the City's public information office following BPAC approval of the general concept. Staff recommends approval of the utility bill stuffer general concept as presented.

Public Hearing/General Business 2

Study and Budget Issues Brainstorming

The Study and Budget Issues process is an annual City procedure for planning the consideration of important issues. The City Council, after receiving input on issues of importance from a number of sources including commissions, committees, staff, and the general public, holds a Study/Budget Issues Workshop. This workshop is a ranking exercise of all of the issues submitted for consideration. From this exercise, staff gains an understanding of the Council's priority issues for the following fiscal year, and future years to come. Staff then develops a realistic work plan for addressing the identified issues. Budget issues, essentially expenditure requests, are either considered for inclusion in the budget or dropped. Study and budget issues are scheduled to be finalized for BPAC review on September 20 and ranked at the October 15 meeting.

The BPAC membership has approved an early brainstorming on potential study issues. for consideration in 2012. Staff recommends that the BPAC discuss potential 2012 study and budget issues.

Public Hearing/General Business 3

Bike to Work Day Planning

The City is prepared to host two energizer stations for this year's Bike to Work Day, scheduled for May 10. Stations are proposed at Wolfe Road and El Camino

Real, and near the Downtown Caltrain station. The City will provide signs, tables, food, and bicycle propaganda. Staff is working with the Silicon Valley Bicycle Coalition to investigate other resources and advertise the sites. At this time staff would like to offer volunteer opportunities for BPAC members to help staff the stations. City staff will provide a minimal level of staffing, but assistance is much appreciated. Stations will be open from 7:00 AM to 9:30 AM.

Public Hearing/General Business 4

Bicyclist Anti-Harassment Ordinance

Attached (Attachment B) is a draft Report to Council on the Bicyclist-Anti-Harassment Ordinance Study Issue. Staff recommends that the BPAC review and make a recommendation to Council on adoption of an ordinance.

Public Hearing/General Business 4

Selection of a Representative to the Santa Clara Valley Transportation Authority (VTA) Bicycle and Pedestrian Advisory Committee

The term for Sunnyvale's seat on the VTA BPAC expires on June 30, 2012. The VTA BPAC bylaws specify that each city appoints "...a representative of its local bicycle advisory committee." In the past, the City has not selected its representative from the BPAC. In order to ensure that the VTA BPAC representative represents the City BPAC, staff recommends that the BPAC select one of its members to recommend to the City Council for appointment to the VTA BPAC. The City Council will make the formal appointment.

Information Item 1

Sunnyvale Middle School Bike Rodeo Volunteer Opportunity

The Sunnyvale Middle School safe routes to school group would like to invite BPAC members to volunteer for a bike rodeo to be held April 26 from 7:30 AM to 9:30 AM at the school. Interested individuals can contact BPAC staff for more information.

Information Item 2

Fit and Fun Fair Volunteer Opportunity

The City of Sunnyvale will host a Fit and Fun Fair on Saturday, May 5 from 11:00 AM to 3:00 PM at Columbia Middle School. The County Health Department has agreed to provide bicycle helmets for a giveaway if the City provides helmet fitting

and instruction. If any BPAC members wish to volunteer for this task, please notify BPAC staff.

Information Item 3

BPAC E-mail Messages and/or Letters

Enclosed is a copy of e-mail messages covering requests and/or relevant information received after circulation of the agenda packet of the March 15, 2012 BPAC Meeting. (Attachment C)

Information Item 4

BPAC Active Items List Update

The Commission's active items list is attached for reference. (Attachment D).

Side 1

Bikers and Walkers Reference Guide

Potholes, gutters, roadway landscaping, streetlights

Public Works Field Services
730-7415
PubWorks@ci.sunnyvale.ca.us

Traffic signals, bicycle detection, roadway signs and stripes, transportation planning

Public Works Transportation and Traffic
730-7415
PubWorks@ci.sunnyvale.ca.us

Vision triangles, sidewalk obstructions

DPS/Neighborhood Preservation
(408) 730-7610
np@ci.sunnyvale.ca.us

Parking enforcement

Department of Public Safety Parking Enforcement Office
730-7110
pubsfty@ci.sunnyvale.ca.us

Traffic law enforcement, school traffic enforcement

Department of Public Safety Traffic Unit
730-7109 or 730-7110
trafficsafety@ci.sunnyvale.ca.us

City roadway construction projects

Public Works Project Administration Division
730-7415
PubWorks@ci.sunnyvale.ca.us

Utility repairs, private tree trimming, etc. in the public right of way

Public Works Engineering Division
730-7415
PubWorks@ci.sunnyvale.ca.us

Bicycle or pedestrian policy issues to guide present and future City actions

Bicycle and Pedestrian Advisory Commission
730-7330
bpac@ci.sunnyvale.ca.us - check email address

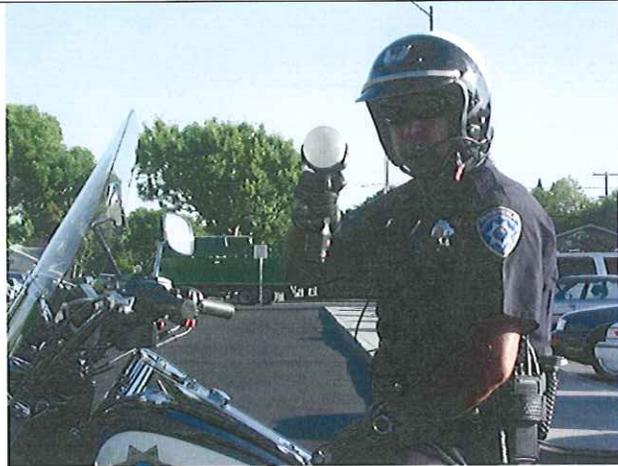
Bikes on transit buses or light rail

Santa Clara Valley Transportation Authority
321-2300
Customer.service@vta.org

Bikes on Caltrain

Samtrans/Caltrain
1-800 - 660-4287
[Caltrain.com/contact us](http://Caltrain.com/contact-us)

Side 2



HERE'S ONE GOOD REASON TO DRIVE SAFE AROUND SCHOOLS

Be a Safe Driver



ARE
HERE'S A LOT OF GOOD REASONS TO DRIVE SAFE AROUND SCHOOLS

Be a Safe Driver

SCHOOL TRAFFIC SAFETY DEPENDS ON YOU!