



DRAFT

SUNNYVALE BICYCLE AND PEDESTRIAN ADVISORY COMMISSION
Meeting Minutes – September 19, 2013

The Sunnyvale Bicycle and Pedestrian Advisory Commission met at 6:34 p.m. on September 19, 2013 with Commission Chair James Manidakos presiding. The meeting was held in the West Conference Room, City Hall, 456 West Olive Avenue, Sunnyvale.

ROLL CALL/CONSIDERATION OF ABSENCES

Members Present: Kevin Jackson
Richard Kolber
Angela Rausch
Kyle Welch
David Jones
James Manidakos
Cathy Switzer

Members Absent: None

Council Liaison Present: None.

Staff Present: Jack Witthaus, Transportation and Traffic Manager, Department of Public Works

Visitors: None

PUBLIC ANNOUNCEMENTS

Commissioner Jackson announced that the Valley Transportation Authority (VTA) BPAC had a workshop on Page Mill Road/Route 280 design concepts and the Santa Clara Caltrain station underpass. The Commission discussed Page Mill Road/Route 280 design concepts. Commissioner Jackson complemented the bicycle safety utility bill stuffer and thanked Commissioner Welch for the idea, and staff for putting the document together. He noted that a panel on riding in the center of the lane may need some clarifying language. Commissioner Jackson stated that a bill requiring motor vehicles to pass bicycles with three feet of clearance is on the Governor's desk. He noted changes to the schedule for the Stevens Creek Trail Feasibility Study.

Commissioner Jackson summarized recent Council action to approve a design concept for bike lane installation on Duane Avenue. He stated the action differed from the BPAC and staff recommendation, and that Council Members had indicated that they wanted bolder recommendations from the BPAC. The Commission discussed the BPAC's function as an independent advisory commission to the Council.

Commissioner Switzer arrived at 6:41 P.M.

Commissioner Welch noted that Palo Alto has a 311 reporting system for bicycle facility issues.

Commissioner Jackson noted that the Metropolitan Transportation Commission is considering rules for car sharing services.

CONSENT CALENDAR

- 1.A) Approval of the Draft Minutes of August 15, 2013 Meeting
- 1.B) Updated 2013 BPAC Calendar

The items were heard separately.

1.A) Motion by Chair Manidakos, second Rausch to approve the August 15 draft minutes. Motion approved, 5-0-2, by members present at the August meeting.

1.B) Motion by Commissioner Manidakos, second Commissioner Rausch – approved, 7-0 as submitted. amended.

2 Study Issues Finalization.

The BPAC asked questions regarding the study issues process.

Staff presented language for the car sharing study issue as approved by the Sustainability Commission, and noted that the Sustainability Commission supports co-sponsorship with the BPAC of the issue. Staff presented a missing page for the Disabled Access Improvement Study that was inadvertently left out of the electronic packet. The Commission discussed the two issues.

Commissioner Jackson asked that language in the Optimizing Private and Public Parking study be modified to replace parking cash out with unbundled parking.

Commissioner Switzer asked for clarification of options to be considered for a Bike Share study.

Commissioner Jones asked for clarification of the Centerline Replacement Study.

Commissioner Welch stated that the Palo Alto model for a phone application for troublespot reporting is a good example to consider.

Commissioner Jackson inquired about resources and process for staff action on removal of bollards and implementing vision triangle parking restrictions.

NON-AGENDA ITEMS AND COMMENTS

Commissioner Jackson stated that the Sustainability Commission had received a presentation on the County Health Department's Safe Routes to School Program, and requested that the BPAC receive the same presentation. He requested that the BPAC consider a resolution of support for the County's program. He stated that a member of Friends of Caltrain had had difficulty finding the Lawrence Caltrain station and suggested wayfinding. He discussed an upcoming Planning Commission item on modification of the Downtown Specific Plan regarding Mathilda Avenue frontage roads.

Chair Manidakos requested that staff review bicycle access at the intersection of Mathilda Avenue and McKinley Avenue.

In response to Commissioner Jackson, staff stated that a recent observation of cat tracking at Central Expressway and Mary was not a change in the lane configuration, but rather re-striping after paving.

Staff announced that the City would be applying for two Safe Routes to Transit grants for bicycle and pedestrian improvements near the Lawrence and Sunnyvale stations, in partnership with Caltrain.

The Commission discussed wrong way bicycle riding.

Commissioner Switzer asked for consideration of street signs on the east end of the John W. Christian Greenbelt trail.

INFORMATION ONLY ITEMS

1. Board and Commission Orientation
2. BPAC E-mail messages and/or letters since circulation of the agenda packet of the July 18, 2013 meeting.
4. BPAC Active Items List.

Information items accepted.

ADJOURNMENT

Meeting adjourned at 7:44 p.m.

Respectfully submitted by:

Jack Witthaus, Transportation and Traffic Manager

Bicycle and Pedestrian Advisory Commission Master Work Plan/Calendar

Calendar Year: 2013

List all regularly scheduled board/commission meetings, annual review of the Code of Ethics and Conduct for Elected and Appointed Officials, specific issues identified in the Tentative Council Meeting Agenda Calendar, and routine assignments specific to each board or commission.

Meeting Date	Agenda Item/Issue
January 17	Meeting Canceled
February 21	<ul style="list-style-type: none"> -2013 BPAC Calendar - Annual Review of the Code of Ethics and Conduct for Elected and Appointed Officials - Wildwood Avenue Street Space Allocation Study - Mathilda Avenue Street Space Allocation Study - Bike Boulevard Pilot Project Candidate Streets - Mary Avenue Street Space Study Community Meeting (Information Item) -Stevens Creek Trail Community Meeting (Information Item) - Council Ranking of Study Issues (Information item) - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item)

Meeting Date	Agenda Item/Issue
March 21	<ul style="list-style-type: none"> - Updated 2013 BPAC Calendar - Transportation Development Act (TDA) Funding Recommendation - 2013/14 Pavement Rehabilitation List(Information item) - Utility Bill Insert Concepts - VTA BPAC Appointment Criteria - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item)
April 18	<ul style="list-style-type: none"> - Updated 2013 BPAC Calendar - Utility Bill Insert Concepts - Study Issue Brainstorming - Bike to Work Day Planning - Review of Park Dedication Fund Project List - VTA BPAC Appointment - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item)
May 16	<ul style="list-style-type: none"> - Updated 2013 BPAC Calendar - Review of the Detailed Two-Year Budget - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item)
June 20	<ul style="list-style-type: none"> - Updated 2013 BPAC Calendar - El Camino Real Street Space Allocation Study - Discussion of Bicycle Support Facilities for City Employees - Utility Bill Stuffer - Sunnyvale Library Bicycle Lockers - Presentation from the Vice-Mayor - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item)
July 18	<ul style="list-style-type: none"> - Updated 2013 BPAC Calendar - Duane Avenue Street Space Allocation Study - Mary Avenue Street Space Allocation Study - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item) - Election of Officers

Meeting Date	Agenda Item/Issue
August 15	<ul style="list-style-type: none"> - Updated 2013 BPAC Calendar - Consideration of Candidate Study Issues - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item)
September 19	<ul style="list-style-type: none"> - Updated 2013 BPAC Calendar - Study and Budget Issues Finalization -Bicycle Capital Improvement Program Status - California MUTCD Standards for No Right Turn on Red - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List
October 17	<ul style="list-style-type: none"> - Updated 2013 BPAC Calendar -Safe Routes to School Supporting Resolution - County Safe Routes to School Presentation - Annual reporting on collisions involving pedestrians and cyclists (information item) - Quarterly Report Bicycle Articles (Information Item) - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List (Information item)
November 21	<ul style="list-style-type: none"> - Ranking of Study Issues - Updated 2013 BPAC Calendar - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List (Information item)
December 19	<ul style="list-style-type: none"> -Updated 2013 BPAC Calendar - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List (Information item)

Staff Reports

Public Hearing/General Business 2

ACTION - Safe Routes to School Supporting Resolution

At the September, 2013 BPAC meeting Commissioner Jackson requested that the BPAC consider recommending Council consideration of a supporting resolution for the County of Santa Clara Safe Routes to School program.

Staff recommends that the BPAC take no action to recommend consideration of this resolution. The City Council has formally considered support of the County Safe Routes to School program previously and has supported the program financially and politically. The City supports the program through allocation of funds and provision of in-kind staff support services. This has been formally reflected in funding plans for the County program. The current proposal for a supporting resolution has no context in that it is not required for any programmatic or other official reason. The City does not typically consider resolutions out of context, but rather relies on supporting policy to take any necessary action to provide support to recognized worthy causes.

Please note that the action before the BPAC is to consider the policy issue of whether or not to recommend consideration of a supporting resolution by the City Council. The action is not about the content of a potential supporting resolution.

Public Hearing/General Business 3

ACTION – Recommendation on Report to Council Regarding Specific Plan Amendment to Consider Elimination of the Required Residential Frontage Road Along the West Side of S. Mathilda Avenue for Blocks 14, 15, and 16, of the Downtown Specific Plan (Between Washington Avenue and Olive Avenue)

Staff recommends that the BPAC review and make a recommendation to support the staff recommendation contained in the attached draft Report to Council (Attachment A) regarding elimination of a S. Mathilda Avenue frontage road requirement for redeveloping properties on Blocks 14, 15, and 16.

Information Item 1

1. Annual Reporting of Bicycle and Pedestrian Collisions

Information on bicycle and pedestrian collisions reported from October, 2012 to October 2013 is attached (Attachment B).

Information Item 2

2. Quarterly Report Bicycle Articles

Articles published in the recent Quarterly Report on bicycling programs and bicycle safety are attached (Attachment C).

Information Item 3

BPAC E-mail Messages and/or Letters

Attached are BPAC messages received since the September BPAC meeting (Attachment D).

Information Item 4

BPAC Active Items List Update

The Commission's active items list is attached for reference. (Exhibit E).