



DRAFT

**SUNNYVALE BICYCLE AND PEDESTRIAN ADVISORY COMMISSION  
Meeting Minutes – March 21, 2013**

The Sunnyvale Bicycle and Pedestrian Advisory Commission met at 6:30 p.m. on March 21, 2013 with Commission Chair James Manidakos presiding. The meeting was held in the West Conference Room, City Hall, 456 West Olive Avenue, Sunnyvale.

**ROLL CALL/CONSIDERATION OF ABSENCES**

**Members Present:** James Manidakos  
Angela Rausch  
Kevin Jackson  
Richard Kolber  
David Jones  
Cathy Switzer  
Kyle Welch

**Members Absent:** None.

**Council Liaison**

**Present:** Tara Martin-Milius.

**Staff Present:** Jack Witthaus, Transportation and Traffic Manager, Department of Public Works

**Visitors:** Kelly Keenan

**SPECIAL PRESENTATION**

None.

**PUBLIC ANNOUNCEMENTS**

Chair Manidakos announced Bike to Work Day.

Commissioner Jackson announced that the Moffett Park Business Group wants Bike to Work Day volunteers, and Safe Routes is looking for Bike Rodeo volunteers. He noted that a Bike and Pedestrian Day was held on March 20 at Nimitz School, and that in Sonoma County, California an anti-bike harassment ordinance was approved.

Commissioner Welch arrived at 6:35 P.M.

Commissioner Jones noted that the Silicon Valley Bicycle Coalition volunteer party is on March 21 in Mountain View.

### **CONSENT CALENDAR**

- 1.A) Approval of Draft Minutes of February 21, 2013 Meeting
- 1.C) 2013 BPAC Calendar

Item 1.A was pulled by Commissioner Jackson.

Item 1.A, Non-agenda Item – Commissioner Jackson noted that his statement was that Mathilda/237 complete streets works only if applied in the very beginning of planning and design for a project.

The consent calendar was approved as amended by consensus.

### **PUBLIC COMMENTS**

Kelly Keenan indicated that the detectors at the intersections of Evelyn and Fair Oaks, and El Camino Real and Poplar are not working. She suggests considering a crosswalk at E. Evelyn Ave. and Red Oak Dr., east of S. Wolfe Rd. She inquired about plans to build north/south bikeways in the southeast portion of the City. The Commission discussed bikeway planning and public participation.

Commissioner Rausch indicated that at the intersection of Cascade and Mary the west bound detector does not work.

### **PUBLIC HEARINGS/GENERAL BUSINESS**

1. ACTION: Transportation Development Act (TDA) Funding Recommendation

Staff gave a report, noting that two additional projects had been identified by staff for consideration by the BPAC, a Mary Avenue bike lane project and a Remington and Michelangelo lighted crosswalk. The Commission discussed bicyclist safety at pedestrian bulb outs.

Commissioners inquired about how One Bay Area Grant (OBAG) projects are to be selected, project priorities, and flexibility in selecting projects.

The Commission discussed a Remington and Manet improvement from the Pedestrian Safety and Opportunities Study and banking for OBAG.

Motion by Chair Manidakos to recommend that the City Council support funding for a Remington Drive and Manet Drive pedestrian improvement, support an application for a

Mary Avenue bike lanes project and bank remaining allocated funds for OBAG grant matching funds. Second by Commissioner Jackson. Motion passes 5-2. Commissioners Rausch and Switzer oppose the motion, suggesting instead that all funds go to Pedestrian Safety and Opportunities Study improvements.

## 2. DISCUSSION - Utility Bill Insert Concepts

Discussion regarding Commissioner Switzer's flyer as presented in the meeting packet. Commissioner Welch suggested one side present BPAC mission and role. Commissioner Switzer suggested California Vehicle Code (CVC) information on the other side. Commissioner Jackson suggested a view of a driver from the back looking out through the windshield at a bike riding next to parked cars. A "What's wrong with this picture" message and an angry driver would be the image. The reverse side would explain sharing the road and would present CVC section 21202. The reverse side would also list reasons why cyclists may be in the road. Commissioner Kolber suggested keeping the message simple. Commissioner Switzer inquired as to what percentage of the public receives paper bills, and suggested a need for more effective media. Commissioner Welch commented on neighborhood group outreach. Commissioner Jackson commented on notification of Commission meetings. Chair Manidakos suggested a public engagement study issue. Commissioner Welch noted that reference material on a utility bill stuffer gets kept. Commissioner Jones suggested including school pedestrian safety. Commissioner Rausch suggested a "watch out for bikes" message targeting drivers.

## 3. ACTION - VTA BPAC Appointment Criteria

Chair Manidakos stated that he felt the 25% absence rate was too high. Staff clarified consistency with Council policy and BPAC bylaws, and presented the proposed process for appointing BPAC members. Commissioner Jackson stated limiting to standing BPAC members does not achieve BPAC's goal of establishing tenured membership to the BPAC.

Motion by Commissioner Jackson to approve with a typographical fix and the additional language stating present or past BPAC membership. Friendly amendment by Commissioner Switzer accepted to include language on a commitment to regularly report back to Sunnyvale BPAC. Friendly amendment by Chair Manidakos accepted to change criterion number five from desirable to preferred.

Motion approved, 7-0.

## **NON-AGENDA ITEMS AND COMMENTS**

- COMMISSIONERS ORAL COMMENTS

Commissioner Jackson provided information on the VTA BPAC Transportation Fund for Clean Air. 25% set aside for BEP. He noted a lack of BEP projects He commented that the library bike lockers are being used for storage and inquired as to who is responsible and what action is to be taken. Commissioner Switzer asked where to send emails to assure they appear in the agenda packet. Commissioner Kolber noted parking in the bike lane on

Fremont Avenue. Commissioner Jackson asked how the bike lane on El Camino Real is to be configured. Commissioner Jones inquired about bike lane removal on Arques. Commissioner Switzer asked about pavement repairs to Evelyn Avenue.

- STAFF ORAL COMMENTS

Staff gave an update on Sunnyvale's ranking in the Valley Transportation Plan 2040 BEP. Commissioner Jackson requested that staff send a list of candidate projects to BPAC members.

### **INFORMATION ONLY ITEMS**

1. 2013/14 Pavement Rehabilitation List
2. BPAC E-mail messages and/or letters since circulation of the agenda packet of the February 21, 2013 meeting.
3. BPAC Active Items List.

Commissioner Jackson asked whether staff would participate in the Hewlett Packard Earth Day. He inquired about volunteering for the Fit and Fun Fair. Commissioner Switzer asked about yellow light timing.

### **ADJOURNMENT**

Meeting adjourned at 8:30 p.m.

Respectfully submitted by:

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Jack Witthaus  
Transportation and Traffic Manager