## Preliminary Project Schedule

**PROJECT TASK** | **WEEK of COMPLETION**
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### I. PROJECT START-UP and IDENTIFICATION of TRAIL ALIGNMENT ALTERNATIVES

- Collect Data and Review Background Documents | Complete
- Attend Kick-off Meeting with City Staff (Mtg. #1A) | July 10
- Attend Meeting with Working Group (Mtg. #1B) | August 20
- Develop Base Maps | Complete
- Conduct Site Visits with Subconsultant Team | September 24
- Document Site Conditions | September 24
- Attend Meeting with Staff (Mtg. #2A) | October 8
- Working Group Meeting to Select Citizens Working Group (Mtg. #2) | October 8
- Develop Agency Contact List | Ongoing
- Identify Any Additional Technical Data Needs | Ongoing
- Develop Existing Conditions Summary - Areas that May Support Trail Development | November 1
- Review Existing Conditions Summary and Plan 1st Public Meeting with Citizens Working Group and Staff (Mtg. #3A) | November 1
- Review Existing Conditions Summary & Plan 1st Public Meeting with Working Group (Mtg. #3B) | November 12
- **Conduct 1st Public Meeting to Gather Input on Potential Trail Alignments** | November 14

**Phase I Deliverables**

**November 1**
- Report: Inventory of Stevens Creek Trails, Plans and Policies
- Mapping: Full Range of Alignment Alternatives and Existing Conditions
- Project Bibliography
- Attendance at 2 Staff Meetings
- Attendance at Subconsultant Kick-off Site Visit
- Attendance at 1 Community Meeting
- 3 Meeting Agendas
- 3 Meeting Summaries

### II. SITE ANALYSIS and PRELIMINARY ALIGNMENT CONCEPTS

- Develop Preliminary Feasibility Criteria and Evaluate Site Conditions | December 3
- Develop Preliminary Trail Alignments and Crossings Concepts | December 3
- Conduct Project Team Meeting to Refine Concepts | December 3
- Prepare Narrative for Each Trail Alignment | December 3
- Solicit Input on Preliminary Alignments and Crossings Concepts from Agencies | Nov/Dec
- Review Preliminary Trail Alignments and Crossings and Plan 2nd Public Meeting with Citizens Working Group and Staff (Mtg. #3A) | December 6
- Refine Trail Alignments and Crossings Concepts based upon Agencies’ Comments | December 10
- Attend Meeting with Working Group (Mtg. #3B) | December 10
- **Conduct 2nd Public Meeting to Present Initial Feasibility of Preliminary Trail Alignments and Analysis of Crossings within the Stevens Creek Park Chain lands and other Open Space** | January 7
- Review Public Meeting and Agency Comments and Plan 3rd Public Meeting with Citizens Working Group and Staff (Mtg. #4A) | January 10
### PROJECT TASKS

<table>
<thead>
<tr>
<th>WEEK of COMPLETION</th>
<th>PROJECT TASK</th>
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<tbody>
<tr>
<td>January 14</td>
<td>• Review Agency Comments with Working Group (Mtg. #4B)</td>
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<td>January 28</td>
<td>• Conduct 3rd Public Meeting to Present Initial Feasibility of Preliminary Trail Routes and Analysis of Crossings along City Streets</td>
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<td>February 12</td>
<td>• Refine Trail Alignments and Crossings Concepts based upon Community Input</td>
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<td>Jan/Feb</td>
<td>• Continue Outreach to Agencies and Incorporate Comments into Alignments</td>
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<td>March 2013</td>
<td>• Conduct 4th Public Meeting to Present All Refined Trail Alignments and Crossings</td>
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<td>March 2013</td>
<td>• Review Public Comments and Determine Most Feasible Alignments for Inclusion in Feasibility Report w/ Citizens Working Group and Staff (Mtg. #5A)</td>
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<tr>
<td>March 2013</td>
<td>• Review Public Comments and Determine Alignments for Inclusion in Feasibility Report with Working Group (Mtg. #5B)</td>
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<tr>
<td>May 2013</td>
<td>• Conduct 5th Public Meeting to Gather Public Sentiment on Feasible Trail Alignments</td>
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### Phase II Deliverables

- Feasibility Assessment Criteria
- Alignment Assessment Narratives and Maps
- Attendance at 6 Staff and Working Group Meetings
- Attendance at 4 Community Meetings
- 10 Meeting Agendas
- 10 Meeting Summaries

### III. ADMINISTRATIVE DRAFT TRAIL FEASIBILITY REPORT

- Prepare and Submit Table of Contents March 2013
- Prepare Presentation and Graphics for Study Sessions
- Present Trail Concepts at Four (4) Joint Bicycle and Pedestrian Advisory and Parks and Recreation Commission Study Session (Public Mtgs. #7-10)
- Present Trail Concepts at Four (4) City Council Study Sessions (Public Mtgs. #11-14)
- Prepare and Submit Administrative Draft Trail Feasibility June 2013
- Receive Comments on Administrative Draft Trail Feasibility (3 weeks) July 2013
- Attend Meeting to Review Staff Comments on Admin. Draft Report (Mtg. #6A) July 2013

### Phase III Deliverables

- Trail Alignments Concepts Presentation and Graphics August 2013
- Maps, Cross-sections and Perspective Illustrations
- PowerPoint Presentation
- Attendance at 8 Study Sessions
- Administrative Draft Trail Feasibility Report
- Attendance at 2 Meetings
- 2 Meeting Agendas
- 2 Meeting Summaries

### IV. DRAFT TRAIL FEASIBILITY REPORT

- Prepare and Submit the Draft Trail Feasibility Report September 2013
- Receive Comments on Draft Trail Feasibility (3 weeks) September 2013
- Prepare Presentation and Graphics for Public Meetings September 2013
- Conduct 6th Public Meeting to Present the Draft Trail Feasibility Study October 2013
Present Draft Feasibility Report at Bicycle & Pedestrian Advisory Committees (Mtgs. #15-18) TBA
Present Draft Feasibility Report at Parks and Recreation Commissions (Mtgs. #19-22) TBA
Present Draft Feasibility Report at City Council (Public Mtgs. #23-26) TBA

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<th>PROJECT TASK</th>
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<tr>
<td>Phase IV Deliverables</td>
<td>November 2013</td>
</tr>
<tr>
<td>• Draft Trail Feasibility Report</td>
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<tr>
<td>• Feasibility Report Presentation and Graphics</td>
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<tr>
<td>• Maps, Cross-sections and Perspective Illustrations</td>
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<tr>
<td>• PowerPoint Presentation</td>
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<tr>
<td>• Attendance at 1 Community Meeting</td>
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<td>• Attendance at 12 Public Meetings</td>
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<td>• 1 Meeting Agenda</td>
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<td>• 1 Meeting Summary</td>
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V. FINAL TRAIL FEASIBILITY REPORT

Attend Meeting to Review Comments Received during BPAC and P&R Commission January 2014
and City Council Meetings (Mtg. # 7A) Prepare and Submit the Final Trail Feasibility Report January 2014

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<tr>
<th>Phase V Deliverables</th>
<th>January 2014</th>
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<tbody>
<tr>
<td>• Final Trail Feasibility Report</td>
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<td>• Attendance at 1 Staff Meeting</td>
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<td>• 1 Meeting Agenda</td>
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<td>• 1 Meeting Summary</td>
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