City of Sunnyvale
Confidential Unrepresented Non-Management Employee Benefits

SALARY SCHEDULE

The City maintains a six-step salary schedule with steps in five percent (5%) increments. Appointments are normally made at the first step. After successful completion of a thirteen pay period probationary period, consideration is given for a merit adjustment to the second step. Consideration for each subsequent one step merit adjustment is given at the next twenty-six (26) pay period interval. In addition, employees receive a confidential premium of 3.5% of base pay.

PAY SCHEDULE

City employees are paid bi-weekly on alternating Thursdays.

WORK SCHEDULE

An alternative work schedule (9/80) may be available, depending on assignment.

BENEFITS

Benefits are provided to all employees and vary by bargaining unit and/or employee group. Benefits are subject to change and do not constitute a contract.

HEALTH AND WELFARE BENEFITS

The City of Sunnyvale provides three (3) tiers of coverage that can be selected independently for the medical, dental and vision plans: employee only, employee plus one dependent, and employee plus two or more dependents (family coverage). The City provides a generous medical premium contribution plus a cafeteria contribution that, when combined, may pay the majority of the cost toward medical, dental and vision coverage for employees plus their eligible dependents.

Medical

Employees are eligible to enroll in a CalPERS medical plan effective the first of the month following their date of hire. The following plans are available: Anthem Select HMO, Anthem Traditional HMO, Blue Shield Access+ HMO, Blue Shield Net Value HMO, Kaiser HMO, United Healthcare HMO, PERS Choice PPO, PERS Select PPO and PERS Care PPO.

The City pays a CalPERS required Minimum Employer Contribution (MEC) of $721.88 monthly to CalPERS to be used toward the cost of a medical plan premium plus provides an employee cafeteria contribution of $987.18 monthly that is used to pay for the difference between the MEC and actual medical premium cost. If there is a surplus cafeteria contribution, after applying to the medical premium, the surplus amount is used to pay the premium cost of the dental, vision or supplemental life insurance plans.

Employees that elect employee only medical coverage or no medical coverage receive an MEC of $721.88 plus a reduced monthly cafeteria contribution of $372.64. If there is a surplus cafeteria contribution, after applying to the medical premium, the surplus amount is used to pay the premium cost of the dental, vision or supplemental life insurance plans. These amounts may cover employee plus family benefits depending upon plan selection. Surplus cafeteria plan contributions are not eligible for cash payment.

Cash-in-Lieu

Employees that either reduce the number of their eligible dependents for medical coverage or waive coverage entirely are eligible to receive at least $48.75 monthly and up to a maximum amount of $213.42, upon proof of other medical coverage.

Dental
Delta Dental PPO (Preferred Provider Organization) and Delta Dental DMO (Dental Maintenance Organization) plans are available for enrollment after thirteen (13) pay periods of service. The premium cost will be deducted from the cafeteria plan surplus. If the cafeteria plan does not contain a surplus, the cost will be deducted from pay on a pre-tax basis.

The Delta Dental PPO plan provides a voluntary buy-up option that enhances coverage for an additional cost and is paid 100% by the employee. Surplus cafeteria plan contributions may not be applied to the buy-up cost.

Dental cards are no longer mailed to employees, as you can simply use your social security number to verify your coverage eligibility with your dental provider. If you would like a dental insurance card, you can print a card by registering on the Delta Dental website www.deltadentalins.com.

Vision
Employees are enrolled in the Vision Service Plan (VSP) effective the first of the month following their date of hire, this is mandatory. The premium for 'employee only' and 'employee plus one dependent' coverage is paid 100% by the City. Employees that choose 'family coverage' will pay the difference in cost between 'employee plus one coverage' and 'family coverage'. The additional cost will be deducted from any surplus cafeteria plan contribution. If the cafeteria plan does not contain a surplus, the cost will be deducted from pay on a pre-tax basis.

VSP provides a voluntary buy-up option that enhances coverage for an additional cost that is paid 100% by the employee. Surplus cafeteria plan contributions may not be applied to the buy-up cost.

VSP does not provide employees with member cards. You can simply use your social security number to verify your coverage with your vision provider. Plan information can be found at www.vsp.com.

Life Insurance/Accidental Death & Dismemberment (AD&D)
The City shall provide life insurance equal to one times the annual base salary for employees. In addition, the employee has the option of buying additional insurance, referred to as Supplemental Life/AD&D insurance of one times his/her annual base salary up to the maximum allowable coverage. Coverage is subject to the terms and conditions of the insurance policy and to current tax law provisions. If an employee chooses to buy supplemental insurance, the additional cost will be deducted from any cafeteria plan surplus. If the cafeteria plan does not contain a surplus, the cost will be deducted from pay on an after-tax basis.

Long-Term Disability (LTD)
LTD insurance provides income replacement of 67% of monthly salary to a cap of $11,000 per month after 90 days of disability. The premium is paid by the City. Coverage begins after one year from the date of hire.

Employee Assistance Program (EAP)
Up to seven (7) paid in person counseling sessions per fiscal year for employees and eligible dependents plus unlimited telephonic sessions for work and life services are available through the EAP. The premium is paid by the City.

Flexible Spending Accounts
The City offers a Healthcare Spending Account with an annual election limit of $2,400 and a Dependent Care Spending Account with an annual election limit of either $2,500 or $5,000. Both spending account election limits are regulated by the IRS and the Dependent Care limit is determined based on an employee's income tax filing status.

Commuter Transportation Benefits
The Commuter transportation benefits plan allows you to set aside money on a pre-tax basis to pay for qualified work-related transportation expenses for mass transit, van pools, and parking. The monthly election limit is regulated by the IRS and fluctuates periodically.

Premium Conversion
Costs paid by the employees for medical, dental and vision premiums are automatically deducted from pay before taxes, thereby, reducing taxable income and increasing take home pay.

Retiree Medical Contribution
The City will contribute up to the monthly CalPERS Minimum Employer Contribution for Confidential employees that retire from Sunnyvale and elect CalPERS Basic or Medicare Supplement medical plan coverage. The Minimum Employer Contribution is paid directly to CalPERS, on behalf of the retiree. The City does not contribute to the cost of Medicare plan premiums that retirees pay to the Social Security Administration.

RETIREMENT

CalPERS Retirement Benefits for Classic Members
Classic members as referenced in this benefit summary are:

- City of Sunnyvale employees hired before January 1, 2013, or
- Employees hired on or after January 1, 2013 that are existing CalPERS members, or
- Employees hired on or after January 1, 2013 that are members of a reciprocal retirement system, as defined by CalPERS.

The City contracts with CalPERS to provide the Local Miscellaneous benefit formula of 2% @ 60 for classic employees hired on or after December 23, 2012 (Tier 2) and 2.7% @ 55 for all other classic members (Tier 1). Tier 2 classic employees contribute three percent (3%) of the seven percent (7%) employee contribution from pay on a pre-tax basis pursuant to 414(h)(2). Tier 1 classic employees contribute three percent (4%) of the eight percent (8%) employee contribution from pay on a pre-tax basis pursuant to 414(h)(2). The City pays the remaining four percent (4%) employee contribution and reports the value to CalPERS as additional compensation. Final compensation, for purposes of calculating the retirement benefit, is calculated on the highest average pensionable compensation earned by a member during a period of 12-consecutive months. This is also referred to as the single highest year average. The minimum retirement age is 50 and the maximum benefit age is 55 for Tier 1 and 63 for Tier 2.

Classic employees that first became members on or after July 1, 1996 are subject to an annual compensation limit. The 2014 limit is $260,000. Employees do not pay contributions on amounts exceeding $260,000 and compensation earned beyond the limit will not be considered when CalPERS calculates the single highest year pensionable compensation average. The City does not participate in Social Security but does contribute to Medicare.

CalPERS Retirement Benefits for New Members
New members are:

- Individuals that have never been a member of any public retirement system prior to January 1, 2013, or
- Individuals who moved between retirement systems with more than a six (6) month break in service.

In compliance with the California Public Employees' Pension Reform Act of 2013 (PEPRA), new members will receive a Local Miscellaneous benefit formula of 2% @ 62. Employees contribute 50% of the normal cost which is subject to change on a fiscal year basis as determined by CalPERS. The 2015 employee contribution is six and one quarter percent

(6.25%). The employee contribution from pay is on a pre-tax basis pursuant to 414(h)(2). Final compensation, for purposes of calculating the retirement benefit, is calculated on the highest average pensionable compensation earned by a member during a period of 36-consecutive months. This is also referred to as the 3-year average. The minimum retirement age is 52 and the maximum benefit age is 67.

New members are subject to an annual compensation limit that is regulated by CalPERS and changes periodically. Employees do not pay contributions on amounts exceeding the annual compensation limit, and compensation earned beyond the limit will not be considered when CalPERS calculates the 3-year pensionable compensation average. The City does not participate in Social Security but does contribute to Medicare.

457 Deferred Compensation
The City maintains several deferred compensation programs that are available to all employees.

ANNUAL LEAVES

Leaves are negotiated through collective bargaining, and therefore, may differ slightly for each bargaining unit. Please refer to the individual MOU for further details. Additionally, upon separation from the City, all leaves that are eligible for cash out will be paid to the employee on his/her final paycheck.

Paid Time Off (PTO)
PTO Leave accrues at the rate of 17.875 days per year during the first year of employment up to a maximum of 35.75 days per year after 25 years of employment. The maximum number of total PTO accrual hours is 700.

Years Employed	Pay Periods of Service	Hours Accrued Per Pay Period
0-1	26 or fewer	5.5
1-5	27-130	6.5
5-10	131-260	8.0
10-25	261-650	9.5
25+	651+	11.0

Upon date of hire, paid time off (PTO) leave shall begin to accrue at the end of the first pay period. As a result, hours accrued in a particular pay period are not available within the same pay period. Please note that PTO leave cannot be used in an employee's first pay period of employment.

PAID MEDICAL LEAVE (PML)

Up to ninety (90) days of paid leave is provided for each unrelated non-work illness or injury after employee has completed twenty-six (26) pay periods. The first one hundred and twenty (120) work hours of time off is deducted from PTO. Subsequent consecutive hours will be applied to PML. During a Confidential employee's first twenty-six (26) pay periods of service, the employee will use PTO in lieu of PML.

FLOATING HOLIDAYS

Twenty (20) hours of Floating Holiday leave is granted at the beginning of each calendar year to be used for any leave purpose. Leave is pro-rated for new and terminating employees. Unused leave hours at the end of the payroll calendar year may be paid out in cash or rolled over into PTO leave. Upon date of hire, Floating Holiday is credited to an employee's leave bank at the end of his/her first pay period. As a result, Floating Holiday leave cannot be used in an employee's first pay period of employment.

HOLIDAYS

The City of Sunnyvale observes a total of eleven (11) holidays per calendar year, as follows: New Year's Day, Martin Luther King Jr. Birthday, President's Holiday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve, Christmas Day, and New Year's Eve.

BEREAVEMENT LEAVE

Up to forty (40) hours is provided for the death of an eligible family member. The City reserves the right to require proof of death from the employee.

JURY DUTY LEAVE

Full pay is provided when called to serve on jury duty. Proof of service is required.

ADDITIONAL BENEFITS

Tuition Reimbursement	Credit Union Membership
Years of Service Awards	Direct Deposit