Start Wireless Facility on City Property Process		
	If on Parks property	
	WC contacts IT	
	IT works with WC on location	
	IT sets up meeting with WC, DCS and PL for site visit	
	WC prepares preliminary ZDs	
	DCS reviews ZDs for operational concerns	
	IT works with WC on lease terms	
	DCS and WC holds public outreach meetings- PL invited	
	DCS prepares report for PRC	
	PRC reviews and makes recommendations to PL	
	PL works with WC on application type	
	IT has application signed by CM	
	WC submits signed PL application and required submittal materials	
<---------- See PL to determine application type ----------->		
If staff level review only (MPP)		**If public hearing required (UP)**
PL reviews application		PL schedules for Project Review Committee
PL takes action		Project noticed in paper and by mail
If MPP approved- WC submits CDs for IT, DCS and PL review		PL writes staff report
IT has CM sign lease		Public hearing by either PC or ZA
WC submits for BP		If UP approved- WC submits CDs for IT, DCS and PL review
BL issues BP		IT has CM sign lease
		WC submits for BP
		BL issues BP
	TERMS	
	BL- Building Division	
	BP- Building Permit	
	CDs- Construction Drawings	
	CM- City Manager	
	DCS- Department of Community Services	
	IT- Information Technology Department	
	MPP- Miscellaneous Plan Permit	
	PC- Planning Commission	
	PL- Planning Division	
	PRC- Parks and Rec Commission	
	UP- Use Permit	
	WC- Wireless Carrier	
	ZA- Zoning Administrator	
	ZDs- Zoning Drawings	