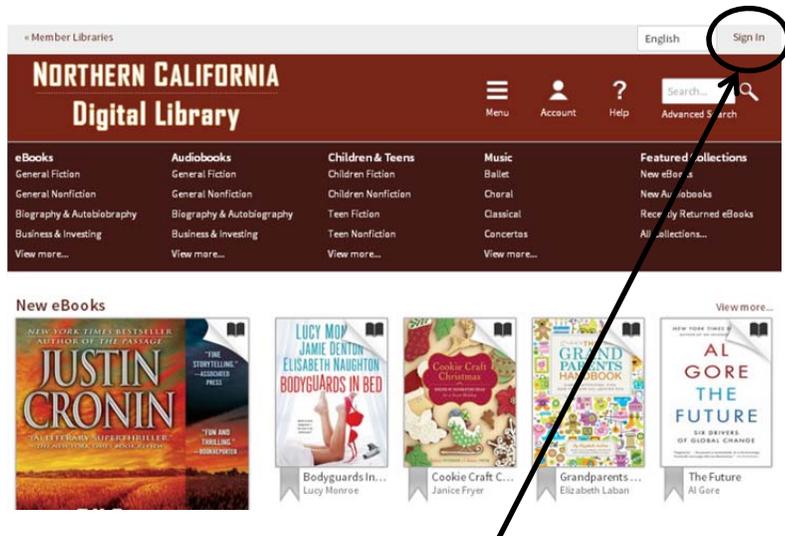


Sunnyvale Public Library OverDrive + OverDrive App

Updated 4/3/2014

Northern California Digital Library (OverDrive) is the best place for downloading popular eBooks and audiobooks. The beginning part of the process is the same, no matter what device you have. The rest of the tutorial works for Kindle Fire, iPad, iPhone, NOOK HD, and Android phones and tablets. This tutorial assumes that you have already downloaded the OverDrive Media Console App and have authorized it with a free account on Adobe.com.

1. Go to ncdl.lib.overdrive.com

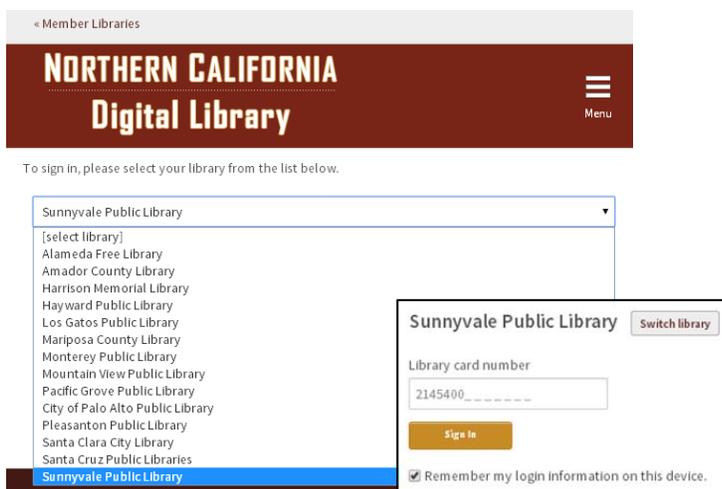


2. In the upper right corner, click “Sign In.”

This digital library is shared among many libraries in the area. It works the same as physical books in that there are a certain number of copies, and only one person at a time can check out a copy. If they are all checked out, you can put your name on the waiting list. Sunnyvale has spent extra money on more titles and more copies of popular titles, and only Sunnyvale library card holders can access them. It's always best to login first so that you can see everything available.

3. Switch the drop-down menu to “**Sunnyvale Public Library**,” then type your 14-digit library card number. If you are using your own computer, feel free to check the box that says “Remember my login information on this device” if you want the computer to remember your card number.

4. After you are logged in, you may then start searching for eBooks or audiobooks.



5. If you know that you are looking for a specific category of book, it's easiest to begin by clicking on a general category, such as **“General Fiction,”** **“General Nonfiction,”** etc.:

NORTHERN CALIFORNIA

Digital Library

eBooks	Audiobooks	Children & Teens
General Fiction	General Fiction	Children Fiction
General Nonfiction	General Nonfiction	Children Nonfiction
Biography & Autobiography	Biography & Autobiography	Teen Fiction
Business & Investing	Business & Investing	Teen Nonfiction
View more...	View more...	View more...

Then, narrow down your choices by using the menus at the left side of the screen. For the OverDrive Media Console app, be sure to select **“EPUB eBook”** format. Then you may also select **“Subject”** and pick your favorite genre, such as **“Mystery.”**

Filter search by:

- eBook
- Audiobook
- Music
- Video

New Releases

Sort By: Relevancy

Show me... -

▶ All Titles

Available Now

Additional Titles to Recommend +

Format (11) +

Subject (100) +

Publisher (100) +

Language (23) +

Rating (6) +

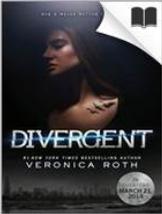
Device (14) +

Interest Level (4) +

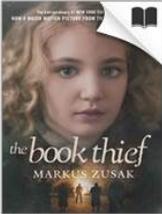
ATOS Level (13) +

Lexile® Measure (8) +

Grade Level (14) +



Divergent
Veronica Roth



The Book Thief
Markus Zusak



Mockingjay
Suzanne Collins



The Maze Runner
James Dashner



The Hobbit
J.R.R. Tolkien



The Fault in Our Stars
John Green

Search within results...

Submit

6. If you want to check out something that is currently available, click the button for “Show me... Available Now” in the left side bar. This is the best way to find anything currently in stock for check out.

6a. If you are looking for a specific title, you may search for the title in the top right “**Search**” box. In this case, you may need to place a hold on the item if it is not currently available.

7. When you find a title that you like, click on the cover.

8. Click “**Borrow**” to check it out. You will be redirected to your “Bookshelf” and will see the titles that are currently checked out to you.

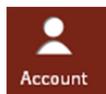
9. Now that the items are checked out, it’s time to download them to your device. Here’s how to proceed if using an OverDrive Media Console app.

10. Leave the computer behind at this point, and launch the OverDrive app on the tablet.

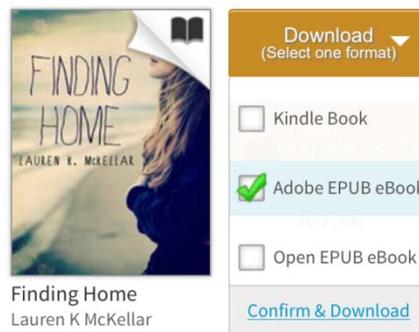
11. Tap the toggle switch in the upper left corner and then tap “**Northern California Digital Library.**”

12. Tap “**Sign In**” in the upper right corner. Then switch to “Sunnyvale Public Library” and enter card number as in step 3 above. (Or click “Sign In” again if your card number has been saved.)

13. Tap the “**Account**” icon. You will view the same titles that are checked out to you.



14. Tap “**Download**” next to the book you want to put on your device. Be sure to select the “Adobe EPUB eBook” format from the drop-down menu. Click “**Confirm & Download.**” You should see a “Loading Title...” message on your device.



15. Tap the toggle switch in the upper left corner and then tap “**Bookshelf.**” You should see the cover of the book you just downloaded.

16. Tap the cover to read.

	A book icon in the upper right corner of an item cover indicates an eBook.
	A headphone icon indicates an audiobook.
If these icons are dark, the item is available to check out now. A faded icon means that all digital copies of the item are currently checked out. You may place a hold by entering your email address. You will receive an email and have 3 days to login and check out the title.	