

**MASTER WORK PLAN  
BOARDS AND COMMISSIONS CALENDAR**

<b>Board or Commission</b>	<b>BICYCLE AND PEDESTRIAN ADVISORY COMMISSION</b>
<b>Calendar Year</b>	<b>2009</b>
List all significant agenda items below. Include all pertinent items from the Council Study Issues Calendar.	
<b>MEETING DATE</b>	<b>AGENDA ITEM/ISSUE</b>
January 15	<ul style="list-style-type: none"> <li>- 2009 BPAC Calendar</li> <li>- Update on VTA BPAC's efforts and ongoing regional projects</li> <li>- Annual Review of the Code of Ethics and Conduct for Elected and Appointed Officials, Draft RTC for consideration by City Council on February 3<sup>rd</sup>, 2009</li> <li>- Update on ongoing City efforts in applying for grant funds for bicycle and pedestrian related policies and projects</li> <li>- Brochure on "Distractions in Everyday Driving" produced by the AAA Foundation for Traffic Safety (for information)</li> <li>- BPAC E-mail Messages and/or Letters (for information)</li> <li>- BPAC Active Items List</li> </ul>
February 19	<ul style="list-style-type: none"> <li>- Updated 2009 BPAC Calendar</li> <li>- Bike to Work Day Planning</li> <li>- Utility Bill Stuffer Concepts</li> <li>- Update on the Earth Week and Health and Safety Fair Events (for information)</li> <li>- Brochure on Bicycle &amp; Pedestrian Safety for Parents and Youth (for information)</li> <li>- FY 2009/10 Curb Ramp Installation List (for information)</li> <li>- FY 2009/10 Road Resurfacing List (for information)</li> <li>- BPAC E-mail Messages and/or Letters (for information)</li> <li>- BPAC Active Items List Update</li> </ul>
March 19	<ul style="list-style-type: none"> <li>- Updated 2009 BPAC Calendar</li> <li>- Review Ordinance 2871-08 of the Sunnyvale Municipal Code Amending Section 10.16.030 of Chapter 16 (Parking Regulations) of Title 10 (Vehicles and Traffic)</li> <li>- High Speed Rail Project – Council Study Session on March 24, 2009 (for information)</li> <li>- Annual Volunteer Recognition and Boards and Commission Reception (for information)</li> <li>- City Staff Training on Environmental Sustainability – Commute Solutions Workshop (for information)</li> <li>- BPAC E-mail Messages and/or Letters (for information)</li> <li>- BPAC Active Items List Update</li> </ul>

MEETING DATE	AGENDA ITEM/ISSUE
April 16	<ul style="list-style-type: none"> <li>- Updated 2009 BPAC Calendar</li> <li>- Draft Utility Bill Stuffer</li> <li>- BPAC E-mail Messages and/or Letters</li> <li>- BPAC Active Items List Update</li> </ul>
May 21	<ul style="list-style-type: none"> <li>- Updated 2009 BPAC Calendar</li> <li>- Review of FY 2009/10 Proposed Budget</li> <li>- BPAC E-mail Messages and/or Letters</li> <li>- BPAC Active Items List Update</li> </ul>
June 18	<ul style="list-style-type: none"> <li>- Updated 2009 BPAC Calendar</li> <li>- BPAC E-mail Messages and/or Letters</li> <li>- BPAC Active Items List Update</li> </ul>
July 16	<ul style="list-style-type: none"> <li>- Updated 2009 BPAC Calendar</li> <li>- Election of Officers</li> <li>- Annual review of the Boards and Commissions Council Policy</li> <li>- Study and Budget Issues Development</li> <li>- Spare the Air Fair</li> <li>- BPAC E-mail Messages and/or Letters</li> <li>- BPAC Active Items List Update</li> </ul>
August 20	<ul style="list-style-type: none"> <li>- Updated 2009 BPAC Calendar</li> <li>- BPAC E-mail Messages and/or Letters</li> <li>- BPAC Active Items List Update</li> </ul>
September 17	<ul style="list-style-type: none"> <li>- Updated 2009 BPAC Calendar</li> <li>- Study and Budget Issues Finalization</li> <li>- BPAC E-mail Messages and/or Letters</li> <li>- BPAC Active Items List Update</li> </ul>
October 15	<ul style="list-style-type: none"> <li>- Updated 2009 BPAC Calendar</li> <li>- Study and Budget Issues Ranking</li> <li>- BPAC E-mail Messages and/or Letters</li> <li>- BPAC Active Items List</li> </ul>
November 19	<ul style="list-style-type: none"> <li>- Updated 2009 BPAC Calendar</li> <li>- Ranking of Study Issues and Review of Budget Issues</li> <li>- BPAC E-mail Messages and/or Letters</li> <li>- BPAC Active Items List</li> </ul>
December 17	<ul style="list-style-type: none"> <li>- Updated 2009 BPAC Calendar</li> <li>- 2010 Work Plan</li> <li>- BPAC E-mail Messages and/or Letters</li> <li>- BPAC Active Items List</li> </ul>

**Review of Ordinance 2871-08 of the Sunnyvale Municipal Code  
Amending Section 10.16.030 of Chapter 16 (Parking Regulations)  
of Title 10 (Vehicles and Traffic)**

This matter was considered by Sunnyvale City Council on April 29, 2008 with the Resolution approved by Council on May 6, 2008. The Resolution amended Section 10.16.030 "Emergency and special event parking signs; signs indicating street repairs or cleaning" of the Sunnyvale Municipal Code. A copy of the RTC and Resolution are attached for your reference.

The Code amendment allowed the City Traffic Engineer some flexibility in terms of establishing temporary stopping or parking prohibition during special events when traffic congestion is likely to occur. The amendment also allowed the Traffic Engineer to suspend or revise existing parking limitations when needed.

Council directed staff to add this matter on the BPAC's Work Plan to "Review and revise the language of Ordinance No. 2871-08 after adoption, and review removing the special event issue from the emergency issue".



**Council Meeting: April 29, 2008**

**SUBJECT: Options for Suspension of Timed Parking Enforcement During Special Events [Study Issue]**

**REPORT IN BRIEF**

The purpose of this report is to seek Council's approval to amend the City of Sunnyvale Municipal Code to allow the suspension of parking enforcement in posted time restricted parking lots and streets during designated special events. This change will encourage attendance of community oriented events and may reduce the potential negative impact on surrounding neighborhoods during these events.

The recommended changes to the Municipal Code will add an additional element to the review of special event applications and potentially provide a cost recovery mechanism for city services related to the suspension of timed parking.

Staff recommends that Council approve a change to the Municipal Code to allow city staff the discretion to suspend enforcement in time restricted parking lots during designated special events as long as the applicant can demonstrate the suspension will reduce the negative impact on surrounding neighborhoods, enhance community attendance and improve traffic flow and safety in the area of the event.

**BACKGROUND**

In June of 2007 Council asked staff to consider the feasibility of changing the Municipal Code to waive timed parking during certain special events that are open to the public, Downtown Special Events, and private events whether open to the public or not (Attachment A, Study Issue Paper DPS-01). Staff was asked to prepare a report that provided the following information:

- Which restrictions should be considered for exemption in any change to the Municipal Code?
- The impact to neighborhoods and businesses created by the Special Event exemptions.
- The costs related to parking enforcement and the impact on City revenues should the Municipal Code be amended.

The City of Sunnyvale has implemented timed parking restrictions in several of the downtown parking lots by Municipal Code Ordinance to ensure customer

access to business in the downtown area. The timed parking lots and timed street parking encourage a constant flow of patrons for a successful downtown, while discouraging all day parking for other purposes, such as distance commuting. The posted parking signs notify all community members that utilize the parking lots of the restrictions and create a mechanism for public safety to enforce the restrictions.

The timed restricted parking lots and streets serve the businesses and the community well on a day-to-day basis; however, they do limit the community's ability to stay and enjoy a special event in the downtown area due to the time limit imposed by the restricted parking. Events such as the Art and Wine Festival, St. Patrick's Day Festival, Farmers Market and Summer Concert Series are good examples. People want to enjoy a day long event, but with the parking restrictions they are forced to park in the surrounding residential areas which places them at risk to be cited for exceeding the 3 to 4 hour time limit and negatively impacts the surrounding neighborhood. One day of parking enforcement during last years Art & Wine Festival resulted in 85 citations being issued. Enforcement of the timed parking restrictions also places an unnecessary burden on the Department of Public Safety and limits officer's availability to respond to emergencies.

### **EXISTING POLICY**

#### **Land Use and Transportation Sub-Element**

**C1.1:** Recognize that the City is composed of residential, industrial and commercial neighborhoods, each with its own individual character; and allow change consistent with reinforcing positive neighborhood values.

**Action Statement: C1.1.1** Prepare and update land use and transportation policies, design guidelines, regulations and engineering specifications to reflect community and neighborhood values.

**Action Statement: C1.2.1** Promote downtown as a unique place that is interesting and accessible to the whole City and the region.

#### **Community Design Sub-Element**

**Policy D.2** Maintain beautiful and comfortable outdoor public places which provide a shared sense of ownership and belonging for Sunnyvale residents, business owners and visitors.

#### **Action Statements:**

**D.2k.** Continue to encourage pedestrian and commercial activity on the sidewalks of the historic 100 block of Murphy Avenue.

**D.2m.** Support the parking assessment district downtown.

**D.2n.** Encourage below grade parking downtown and avoid parking structures which hide important buildings and districts or block the view into the downtown from major roadways.

**Policy B.3 Community Organizations** - Support local and neighborhood organizations and strengthen contacts between the City and community groups.

**Action Statement: B.3a.** Identify and strengthen contacts between the City and community organizations.

**Public Safety Sub-Element: Law Enforcement**

**Policy A.5** Facilitate the safe movement of pedestrians, bicyclists and vehicles.

**Action Statement: A.5f** Maintain liaison with the Traffic Engineering Department in studying and solving traffic problems

**Goal D:** Conduct planning and administration that incorporates interaction with other city departments as well as other agencies, both public and private, where mutual concerns exist which could have impact on the delivery of law enforcement services.

**DISCUSSION**

In February of this year, Council adopted a Special Event Permit process for public and private special events, to encourage and ensure safe and successful community events. An integral part of the Special Event Application process is the development of a traffic and a parking plan that addresses potential concerns including the safety of pedestrians and bicyclists, the safe movement of vehicle traffic in and around the event and ensures that an adequate number of parking spaces will be available for the event. The application process allows for the applicant to request that the City waive the timed parking restrictions or the City may choose to waive timed parking restrictions for an appropriate number of parking lots and/or streets to encourage attendance and reduce the impact on surrounding neighborhoods.

Staff believes that continued enforcement during special events may force special event patrons to park in the surrounding neighborhoods in an effort to adhere to the posted parking limits and avoid a citation. Doing so creates traffic and parking problems in those effected neighborhoods and discourages neighborhood support of downtown community events.

During the Special Event Application process staff could consider the regional and local appeal of the event and the estimated attendance in determining the number of parking spaces needed to encourage and support the event. Estimated attendance will be an important factor regardless of whether the event is public or private when determining the need for waiving timed parking

restrictions. It is important to understand that waiving timed parking restrictions is an effort to reduce potential safety hazards such as obstructing bike lanes and driveways, blocking city hydrants and the impact of parking in neighborhoods. Staff will not normally consider waiving or suspending enforcement of other types of signage such as "No Parking Any Time" signs because they are often related specifically to safety concerns due to a variety of factors such as width of the street, bike lane access, visibility and traffic flow.

There are several timed restricted parking lots and timed restricted parking streets in the downtown area available for staff and the applicant to consider waiving the parking restrictions in an effort to ensure a safe and successful event (Attachment C).

Staff is recommending a change to Municipal Code Section 10.16.030(a), as shown in italics.

**10.16.030. Emergency parking signs—Signs indicating street repairs or cleaning.**

(a) Whenever the traffic engineer shall determine that any *emergency* traffic congestion is likely to result from the holding of public or private assemblages, gatherings or functions, or for other reasons, the traffic engineer shall have power and authority to order temporary signs to be erected or posted indicating that the operation, parking or standing of vehicles is prohibited on such streets and alleys as the traffic engineer shall direct during the time such temporary signs are in place. *The traffic engineer shall also have power and authority to suspend or modify existing parking limitations by erecting temporary signs or modifying existing signs for the duration of the event.* Signs shall remain in place only during the existence of the emergency and the traffic engineer shall cause such signs to be removed promptly thereafter.

The flexibility to waive parking restrictions during special events will assist the City of Sunnyvale and the sponsor of the event in creating a safe and successful event. Access to convenient long-term parking for an all day event such as the Art and Wine Festival is vital for community participation and support. It will allow patrons of the event to stay and enjoy all the event has to offer and encourage parking in designated lots thereby reducing the traffic and parking congestion in surrounding neighborhoods.

Amending the Municipal Code will not only allow the City to waive the timed parking restrictions if appropriate but potentially recover the cost associated with staff time spent to mitigate the current signage if a change is approved through the Special Events Application Process.

**FISCAL IMPACT**

Should the Council choose to make the recommended change to the Municipal Code to include the suspension of timed parking for Special Events, staff will purchase covers for timed street parking signs and purchase Special Event Parking Signs to be placed at the entrance/exit routes of all timed parking areas during the special events using existing funds. The on-going costs associated with the placement of the signs and/or covers for the event(s) will be recovered through the Special Event Permit fee process.

**PUBLIC CONTACT**

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, in the Council Chambers lobby, in the Office of the City Clerk, at the Library, Senior Center, Community Center, and Department of Public Safety; posting the agenda and report on the City's Web site; and making the report available at the Library and the Office of the City Clerk

**ALTERNATIVES**

1. Adopt the proposed ordinance amending Chapter 10.16., allowing for the temporary suspension of timed parking for special events.
2. Do not adopt the ordinance.
3. Direct staff to do further study.

**RECOMMENDATION**

Staff recommends Alternative #1, adopt the proposed ordinance amending Chapter 10.16., allowing for the temporary suspension of timed parking for special events.

Reviewed by:

Don Johnson, Director, Public Safety  
Prepared by: Kelly Fitzgerald, Captain

Approved by:

Amy Chan  
City Manager

**Attachments**

- A. Study Issue Paper 2008 DPS-01
- B. An Ordinance of the City Council of the City of Sunnyvale amending Section 10.16.030 of Chapter 16 (Parking Regulations) of Title 10 (Vehicles and Traffic) of the Sunnyvale Municipal Code
- C. List of Timed Parking Lots and Time Street Parking Areas

## Proposed New Council Study Issue

**Number** DPS-01  
**Status** Above the line  
**Calendar Year** 2008  
**New or Previous** New  
**Title** Exemptions for Special Event Parking  
**Lead Department** Public Safety  
**Element or SubElement** Land Use and Transportation Sub-Element

**1. What are the key elements of the issue? What precipitated it?**

At the June 5, 2007 City Council Meeting, Vice Mayor Spitaleri and Councilmember Swegles proposed a New Council Study Issue to be considered at the 2007 Council Study Issues Workshop. This Study Issue would consider the feasibility of changing the Municipal Code to waive timed parking restrictions during certain Special Events due to limited parking availability. Staff would evaluate the types of "Special Events," including City sponsored events that are open to the public, Downtown Special Events, and private events whether open to the public or not; and which restrictions should be considered for exemption in any change to the Municipal Code. Finally, staff would evaluate impacts to neighborhoods and businesses created by Special Event exemptions, costs related to parking enforcement, and the impact on City revenues should Municipal Code changes be adopted.

**2. How does this relate to the General Plan or existing City Policy?**

Goal C3 Attain a Transportation System that is effective, safe, pleasant, and convenient.

■ Action Statement

C3.4.6 Manage on-street parking to assure safe, efficient traffic flow.

**3. Origin of issue**

**Council Member(s)** Swegles and Spitaleri  
**General Plan**  
**City Staff**  
**Public**  
**Board or Commission** none

**4. Multiple Year Project? No Planned Completion Year 2008**

**5. Expected participation involved in the study issue process?**

Does Council need to approve a work plan? No  
 Does this issue require review by a Board/Commission? No  
 If so, which?  
 Is a Council Study Session anticipated? No  
 What is the public participation process?  
 N/A

**6. Cost of Study**

Operating Budget Program covering costs  
 Project Budget covering costs  
 481 Police Services  
 Budget modification \$ amount needed for study  
 \$0  
 Explain below what the additional funding will be used for

**7. Potential fiscal impact to implement recommendations in the Study approved by Council**

Capital expenditure range None  
 Operating expenditure range None  
 New revenues/savings range None  
 Explain impact briefly

**8. Staff Recommendation**

Staff Recommendation For Study

If 'For Study' or 'Against Study', explain  
 In keeping with the philosophy of encouraging attendance at Community Events, Staff believes Council should consider waiving timed parking restrictions during certain Special Events.

**9. Estimated consultant hours for completion of the study issue**

0

**Managers**

Role	Manager	Hours			
Lead	Fitzgerald, Kelly	Mgr CY1:	10	Mgr CY2:	0
		Staff CY1:	0	Staff CY2:	0
Support	D'alba, Ron	Mgr CY1:	10	Mgr CY2:	0
		Staff CY1:	0	Staff CY2:	0
Interdep	Kahn, David	Mgr CY1:	5	Mgr CY2:	0
		Staff CY1:	0	Staff CY2:	0
Interdep	Verceles, Connie	Mgr CY1:	4	Mgr CY2:	0
		Staff CY1:	0	Staff CY2:	0
Interdep	Witthaus, Jack				

Mgr CY1: 10 Mgr CY2: 0  
Staff CY1: 0 Staff CY2: 0

Total Hours CY1: 39

Total Hours CY2: 0

**Note: If staff's recommendation is 'For Study' or 'Against Study', the Director should note the relative importance of this Study to other major projects that the Department is currently working on or that are soon to begin, and the impact on existing services/priorities.**

Reviewed by

\_\_\_\_\_  
Department Director

\_\_\_\_\_  
Date

Approved by

\_\_\_\_\_  
City Manager

\_\_\_\_\_  
Date

**Addendum**

**A. Board / Commission Recommendation**

Issue Created Too Late for B/C Ranking

Board or Commission	Rank Rank 1 year ago	Rank Rank 2 years ago
Arts Commission		
Bicycle and Pedestrian Advisory Committee		
Board of Building Code Appeals		
Board of Library Trustees		
Child Care Advisory Board		
Heritage Preservation Commission		
Housing and Human Services Commission		
Parks and Recreation Commission		
Personnel Board		
Planning Commission		
Board or Commission ranking comments		

**B. Council**

Council Rank 1  
 Work Plan Review Date (blank)  
 Study Session Date (blank)  
 RTC Date 4/29/2008  
 Actual Complete Date (blank)  
 Staff Contact

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUNNYVALE AMENDING SECTION 10.16.030 OF CHAPTER 16 (PARKING REGULATIONS) OF TITLE 10 (VEHICLES AND TRAFFIC) OF THE SUNNYVALE MUNICIPAL CODE

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SUNNYVALE DOES ORDAIN AS FOLLOWS:

SECTION 1. SECTION 10.16.030 AMENDED. Sections 10.16.030 of the Sunnyvale Municipal Code is hereby amended to read, as follows:

10.16.030. Emergency ~~parking signs~~—Signs indicating street repairs or cleaning and special event parking signs; signs indicating street repairs or cleaning.

(a) Whenever the traffic engineer shall determine that any ~~emergency~~ traffic congestion is likely to result from the holding of public or private assemblages, special events, gatherings or functions, or for other reasons, the traffic engineer shall have power and authority to order temporary signs to be erected or posted indicating that the operation, parking or standing of vehicles is prohibited on such streets and alleys as the traffic engineer shall direct during the time such temporary signs are in place. The traffic engineer shall also have power and authority to suspend or modify existing parking limitations by erecting temporary signs or modifying existing signs for the duration of the event. Signs shall remain in place only during the existence of the emergency and the traffic engineer shall cause such signs to be removed promptly thereafter.

(b) [text unchanged]

(c) [text unchanged]

SECTION 2. CONSTITUTIONALITY; SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each section, subsection, sentence, clause and phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared invalid.

SECTION 3. CEQA - EXEMPTION. The City Council finds, pursuant to Title 14 of the California Code of Regulations, Section 15061(b)(1), that this ordinance is exempt from the requirements of the California Environmental Quality Act (CEQA) in

that it is not a Project which has the potential for causing a significant effect on the environment.

SECTION 4. EFFECTIVE DATE. This ordinance shall be in full force and effect thirty (30) days from and after the date of its adoption.

SECTION 5. POSTING AND PUBLICATION. The City Clerk is directed to cause copies of this ordinance to be posted in three (3) prominent places in the City of Sunnyvale and to cause publication of a notice once in The Sun, the official newspaper for publication of legal notices of the City of Sunnyvale, setting forth the date of adoption, the title of this ordinance, and a list of places where copies of this ordinance are posted, within fifteen (15) days after adoption of this ordinance.

Introduced at a regular meeting of the City Council held on \_\_\_\_\_, 2008, and adopted as an ordinance of the City of Sunnyvale at a regular meeting of the City Council held on \_\_\_\_\_, 2008, by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST:

APPROVED:

\_\_\_\_\_  
City Clerk  
(SEAL)

\_\_\_\_\_  
Mayor

APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_  
David E. Kahn, City Attorney

## **Downtown Timed Parking**

### **Timed Parking Lots**

#### **200 W. Washington (Macy's Lot)**

4hr Time Limit

For all vehicles north of the solid yellow line across the parking lot

#### **Frances/Evelyn Lot**

3hr Time Limit

#### **Sunnyvale/Evelyn Lot**

3hr Time Limit

#### **200 W. Evelyn (Underground parking)**

3hr Time Limit

#### **Taaffe/Capella (Post Office)**

15 Minute Time Limit

#### **Cal-trans Lot (Frances/Evelyn)**

Spaces 1-62

Are reserved for employees of Murphy's Square

### **Timed Street Parking**

#### **Carroll Ave.**

3 hr Time Limit

#### **W. Washington between Sunnyvale Ave. and Mathilda**

3 hr. Time Limit

#### **Murphy Ave. North of W. Washington**

1 hr. Time Limit

ORDINANCE NO. 2871-08

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUNNYVALE AMENDING SECTION 10.16.030 OF CHAPTER 16 (PARKING REGULATIONS) OF TITLE 10 (VEHICLES AND TRAFFIC) OF THE SUNNYVALE MUNICIPAL CODE

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SUNNYVALE DOES ORDAIN AS FOLLOWS:

SECTION 1. SECTION 10.16.030 AMENDED. Section 10.16.030 of Chapter 16 (Parking Regulations) of Title 10 (Vehicles and Traffic) of the Sunnyvale Municipal Code is hereby amended to read, as follows:

**10.16.030. Emergency and special event parking signs; signs indicating street repairs or cleaning.**

(a) Whenever the traffic engineer shall determine that any traffic congestion is likely to result from the holding of public or private assemblages, special events, gatherings or functions, or for other reasons, the traffic engineer shall have power and authority to order temporary signs to be erected or posted indicating that the operation, parking or standing of vehicles is prohibited on such streets and alleys as the traffic engineer shall direct during the time such temporary signs are in place. The traffic engineer shall also have power and authority to suspend or modify existing parking limitations, consistent with applicable traffic safety considerations, by erecting temporary signs or modifying existing signs for the duration of the event. In the event of an emergency, signs shall remain in place only during the existence of the emergency and the traffic engineer shall cause such signs to be removed promptly thereafter.

(b)-(c) [text unchanged]

SECTION 2. CONSTITUTIONALITY; SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each section, subsection, sentence, clause and phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared invalid.

SECTION 3. CEQA - EXEMPTION. The City Council finds, pursuant to Title 14 of the California Code of Regulations, Section 15061(b)(1), that this ordinance is exempt from the requirements of the California Environmental Quality Act (CEQA) in that it is not a Project which has the potential for causing a significant effect on the environment.

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Introduced at a regular meeting of the City Council held on April 29, 2008, and adopted as an ordinance of the City of Sunnyvale at a regular meeting of the City Council held on \_\_\_\_\_, 2008, by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST:

APPROVED:

\_\_\_\_\_  
City Clerk  
(SEAL)

\_\_\_\_\_  
Mayor

APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_  
David E. Kahn, City Attorney



### **High Speed Rail Project**

This item is for information only, and is provided at the request of the BPAC Chair. The California High Speed Rail Authority (CHSRA) is beginning the process of preparing an environmental impact report/statement for the San Francisco-San Jose portion of the proposed high speed rail line from Northern California to Southern California. The Authority is currently accepting comments on the scope of the environmental document.

City staff will be providing comments on the document scope. This is a routine part of the environmental review process for outside agency projects that may have an environmental impact on the City. Comments are due no later than April 6, 2009. City staff will assess current policy on the high speed rail project, as well as certain policy and plans that may impact the environmental assessment of a high speed rail project. Staff's comments will include commentary on the City and the Valley Transportation Authority's planned Bernardo Avenue bicycle and pedestrian crossing of the rail corridor. Staff will note that provision of this crossing should be included and assessed as part of the environmental analysis.

The CHSRA will be making a presentation to the Sunnyvale City Council at a March 24, 2009 study session at 6:00 p.m. in the West Conference Room.

**Annual Volunteer Recognition  
and Boards and Commission Reception**

This event is scheduled from 5:00 to 6:30 p.m. on Tuesday, April 28. The event will take place at the Orchard Pavilion Room of the Senior Center located at 550 East Remington Drive in the City of Sunnyvale. Event invitations will be mailed to all BPAC members by early April.

**Environmental Sustainability Training  
Commute Solutions Workshop**

The City of Sunnyvale is offering its staff a series of four workshops between March and June of 2009, in order to discuss means of environmental sustainability. One of the upcoming training sessions is a one-hour workshop scheduled for Tuesday, March 31 to address Commute Solutions for Staff. Main presenter is Ms. Stephanie Anderson, Regional Coordinator of the Bay Area Air Quality Management's Community Outreach Resource Teams.

The Bay Area Air Quality Management Community Outreach supports Resource Teams throughout the nine counties. The Santa Clara County Air Quality Resource Team is one of the teams with representatives from public and private organizations including the City of Sunnyvale and 511.

The Commute Solutions Workshop will provide information about a wide array of commute alternatives that can help employees save money and improve air quality. The workshop will highlight several topics including:

- Reducing CO<sub>2</sub> Footprint Through Commute Alternative Programs
- Commuter Choice Tax Benefits
- Trip Reduction Strategies
- Trip Linking
- Emergency Ride Home
- Carpooling
- Vanpooling
- Bike Share Programs
- Informational Fairs

**BPAC E-mail Messages and/or Letters**

No E-mail messages were received since the BPAC meeting held on February 19, 2009. Please find enclosed a letter that was mailed to the attention of BPAC.

[REDACTED]

March 11, 2009

RECEIVED  
MAR 12 2009

Bicycle and Pedestrian Advisory Commission  
P.O. Box 3707  
Sunnyvale, CA 94088

Commission Members:

I was unable to find email addresses or your names on the website, so please forgive my "one size fits all" salutation. I have other commitments on the third Thursday of each month, or I would attend your meeting to tell you in person how impressed I am with the network of bike lanes in Sunnyvale. I moved here from Northern Nevada last June, and ride my bikes for recreation and transportation. The City really deserve its "bicycle friendly" designation. I am especially impressed that I am able to actuate most through and left turn traffic signals on my aluminum and carbon fiber bikes. It was wonderful to read that bike lanes are now the default best use of "extra" space in the curb lane. I appreciate your efforts and applaud your commitment and successes.

It would be nice to have more bike racks available in convenient, safe locations. I have to lock my bike to trees and posts at many local businesses. Is there a mechanism to require new businesses to install well-designed bike racks in good locations? If there is no existing policy, some communities, like Tucson, AZ, have good models. At the Walkability Workshop held Saturday, March 7, I learned that VTA has a free bike rack program. I hope Sunnyvale is taking advantage of that program.

I had hoped to meet some of the BPAC members at the Walkability Workshop, but none attended. About 50 citizens attended the 9 – 1:30 event, which seems to indicate a great deal of public interest. We all agreed that improvements in the walking environment are needed, and that some are low-cost, early-implementation strategies. In Mountain View and Palo Alto, groups were organized after the workshop to follow up on the workshop recommendations. That did not occur at the Saturday workshop, which was disappointing. I hope your group will review the notes from the event and move to establish an ongoing process to bring the walking environment up to the level of service provided by the excellent bicycle network.

Sincerely,

[REDACTED]

**BPAC Active Items List Update**

The Commission's active items list is attached for your reference. Concerns regarding signal operations and bicycle detection are not individually listed, but will be regularly reported on during the BPAC meetings.

Bicycle and Pedestrian Advisory Commission

Active Items List

Item #	Item	OPR	Due Date (Approx)	Status	Last Updated
1	Borregas Avenue Bike Corridor	Raina	2009	Construction work on the Borregas bridge is expected to be completed in April 2009.	3/13/2009
2	Bernardo Caltrain Under-crossing	El-Guendy	Preliminary engineering by 2005	Feasibility Study accepted by the City Council. Funds for 20% local matching funds must be identified before further project initiation. BEP Tier 1 update submitted. VTA will program 80% funds out to 2016 to allow for time to secure matching funds. Project update submitted for Valley Transportation Plan (VTP) 2035 consideration.	2/19/2008
3	Code of Ethics and Conduct	El-Guendy	1/15/2009	The BPAC members provided their comments on the revised Code during the meeting of January 15, 2009.	2/13/2009
4	Utility Bill Stuffer	El-Guendy	May-09	The BPAC members discussed ideas on the Utility Bill Stuffer during the meeting of February 19, 2009. A Draft will be provided for review in the meeting of April 16, 2009.	3/13/2009
5	Bike to Work Day	El-Guendy	5/14/2009	Planning of the event will commence on February 19, 2009.	2/13/2009
6	Earth Day	El-Guendy	4/18/2009	A number of events are planned for Earth Week. Regular update is provided to BPAC.	2/13/2009
7	Health and Safety Fair	El-Guendy	5/30/2009	Event is planned at Columbia Middle School on May 30, 2009. Regular update is provided to BPAC.	2/13/2009
8	Overlay, Reconstruction, Slurry & Chip Schedule	T. Pineda	FY 2009-10	Information only item - Was provided to BPAC during the meeting of February 19, 2009.	3/13/2009
9	Signage request - Entrance of Baylands Park	El-Guendy	3/31/2009	A site meeting took place with staff of the City's Department of Parks and Recreation who are planning to install improved signage and pavement markings.	11/13/2008
10	Operational/Enforcement request - Caltrain Station	El-Guendy	8/21/2008	Prevent parking violation of a motorcycle which restrict access to the E-lockers. Also enforce the use of the free lockers at the Station to encourage cycling and use of transit. SamTrans has been notified on several occasions.	8/14/2008

Item #	Item	OPR	Due Date (Approx)	Status	Last Updated
11	Maintenance request - Lynn Way/Mulberry Lane	EI-Guendy	8/21/2008	Re-establish the raised markers and faded double yellow lines at the Lynn Way/Mulberry Lane area. A double ship seal is planned for this area on August 28th, 2008. Following this work, a double centerline will be established. The road will be slurry sealed in April/May of 2009. Following the latter work, the raised markers will be installed.	8/14/2008
O-1	VTA Bicycle Expenditure Program (BEP)	EI-Guendy	Annual		11/13/2008
O-2	Bicycle Capital Improvement Program	EI-Guendy	Ongoing		7/12/2007
O-3	TFCA grants	EI-Guendy	Annual	Application to establish bicycle facility between the two Borregas bridges was submitted on January 16, 2009	2/13/2009
O-4	Bike Parking Incentive Program	EI-Guendy	Ongoing		5/11/2007
O-5	Construction Zone Safety Complaints received	EI-Guendy	Ongoing	Responses are provided via phone or e-mail communications. In some cases, the responses are provided verbally during the BPAC meetings and documented as part of the meetings minutes.	2/19/2008
O-6	Policy on Street Space Allocation	EI-Guendy	Ongoing	Request to coordinate between the approved policy on street space allocation and relevant roadway resurfacing/construction projects. CEQA clearance and General Plan amendment pending.	1/8/2009
O-7	Bicycle Detection Complaints received	EI-Guendy	Ongoing	Responses are provided via phone or e-mail communications. In some cases, the responses are provided verbally during the BPAC meetings and documented as part of the meetings minutes.	9/11/2008
O-8	2009/2010 Bicycle Transportation Account (BTA)	EI-Guendy	Annual	The East Channel Trail Project is eligible for this fund, and a grant application was submitted to complete the design and implement the pedestrian/bike trail.	1/8/2009
O-9	2009 Community Design and Transportation (CDT)	EI-Guendy	Annual	Applications were submitted in January 2009 to develop the EI Camino Real Multi-Modal Design Guidelines with City request to consider providing bike lanes, and to redevelop the Lawrence Station Area with improvements to bicycle and pedestrian connections within one half mile radius of the Station.	3/13/2009

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O-10	2009/10 Caltrans Planning Grants	EI-Guendy	Annual	A grant application will be submitted by April 1, 2009 to seek additional funds needed for the redevelopment of the Lawrence Station area.	3/13/2009
O-11	2009 State Safe Routes to Schools	EI-Guendy	Annual	A grant application will be submitted by April 15, 2009 to add safety and operational improvements in school areas Citywide.	3/13/2009