

## **Development of Study and Budget Issues**

The Study and Budget Issue process is an annual City procedure for planning the consideration of important issues. The City Council, after receiving input on issues of importance from a number of sources including commissions, committees, staff, and the general public, holds a Study/Budget Issues Workshop. This workshop is a ranking exercise of all of the issues submitted for consideration. From this exercise, staff gains an understanding of the Council's priority issues for the following fiscal year, and future years to come. Staff then develops a realistic work plan for addressing the identified issues. Budget issues, essentially expenditure requests, are either considered for inclusion in the budget or dropped.

At this time, the BPAC will begin discussion of development of a list of issues for consideration in 2010. The BPAC will finalize and rank the Study and Budget issues at either the September or October meeting, depending upon the overall process schedule. Please find attached for your reference the study and budget issues initiated by BPAC which were considered for 2009.

Proposed 2009 Council Study Issue

**DPW 01 School Transportation Demand Management Opportunities**

**Lead Department** Public Works  
**Element or Sub-element** Land Use and Transportation Element  
**New or Previous** Previous  
**Status** Below the line **History** 1 year ago Below the line 2 years ago None

**1. What are the key elements of the issue? What precipitated it?**

This study would look at appropriate levels of resources for the City to invest in encouraging Transportation Demand Management (TDM) for schools within the City. The study would look at interfaces between school district and City operations, and opportunities for the City to invoke regulations or encourage TDM to school commuters. The outcome of the study would be recommendations for policy, actions, and resources for a transportation demand management program targeted at City schools.

**2. How does this relate to the General Plan or existing City Policy?**

C3.5.1 Promote alternate modes of travel to the automobile.

**3. Origin of issue**

- Council Member(s)
- General Plan
- City Staff
- Public
- Board or Commission Bicycle and Pedestrian Advisory Committee

**4. Multiple Year Project? Yes Planned Completion Year 2011**

**5. Expected participation involved in the study issue process?**

Does Council need to approve a work plan? No  
 Does this issue require review by a Board/Commission? Yes  
 If so, which?  
 Bicycle and Pedestrian Advisory Committee  
 Is a Council Study Session anticipated? Yes  
 What is the public participation process?  
 Outreach meetings with parents and school administrators.  
 BPAC public hearing, Council public hearing

**6. Cost of Study**

Operating Budget Program covering costs

26

115 Transportation and Traffic

**Project Budget covering costs**

**Budget modification \$ amount needed for study**

\$90,000.00

**Explain below what the additional funding will be used for**

Professional engineering and Transportation Demand Management (TDM) expertise, facilitated public outreach.

**7. Potential fiscal impact to implement recommendations in the Study approved by Council**

**Capital expenditure range** \$51K - \$100K

**Operating expenditure range** \$51K - \$100K

**New revenues/savings range** None

**Explain impact briefly**

Should a TDM program be adopted, this could involve capital improvements to direct traffic or improve alternative transportation routes to schools. An ongoing program involving elements such as ridematching, walking school buses, or bike safety courses would require resources to manage the program, provide materials, etc.

**8. Staff Recommendation**

**Staff Recommendation** Defer

**If 'For Study' or 'Against Study', explain**

There are currently no funds available for conducting this study issue, which would include hiring of engineering, TDM and/or public outreach consultants to assist with the work.

**9. Estimated consultant hours for completion of the study issue**

Managers	Role	Manager	Hours			
Lead	Withthaus, Jack		Mgr CY1:	150	Mgr CY2:	150
			Staff CY1:	0	Staff CY2:	0
Interdep	Carrion, Christopher		Mgr CY1:	0	Mgr CY2:	0
			Staff CY1:	0	Staff CY2:	0
Interdep	Moretto, Douglas		Mgr CY1:	100	Mgr CY2:	100
			Staff CY1:	0	Staff CY2:	0

**Total Hours CY1: 250**

**Total Hours CY2: 250**

**Note: If staff's recommendation is 'For Study' or 'Against Study', the Director should note the relative importance of this Study to other major projects that the Department is currently working on or that are soon to begin, and the impact on existing services/priorities.**

27

**Reviewed by**

\_\_\_\_\_ **Department Director**

\_\_\_\_\_ **Date**

**Approved by**

\_\_\_\_\_ **City Manager**

\_\_\_\_\_ **Date**

**Addendum**

**A. Board / Commission Recommendation**

Issue Created Too Late for B/C Ranking

Board or Commission	Rank	Rank 1 year ago	Rank 2 years ago
Arts Commission			
Bicycle and Pedestrian Advisory Committee	6	6	6
Board of Building Code Appeals			
Board of Library Trustees			
Child Care Advisory Board			
Heritage Preservation Commission			
Housing and Human Services Commission			
Parks and Recreation Commission			
Personnel Board			
Planning Commission			
<b>Board or Commission ranking comments</b>			

**B. Council**

**Council Rank**                    2  
**Start Date**                        (blank)  
**Work Plan Review Date** (blank)  
**Study Session Date**            (blank)  
**RTC Date**                            (blank)  
**Actual Complete Date** (blank)  
**Staff Contact**

29

Proposed 2009 Council Study Issue

**DPW 02 Plan Line Study to Accommodate Bicyclists and Pedestrians**

**Lead Department** Public Works  
**Element or Sub-element** Land Use and Transportation Element, and City Bicycle Plan  
**New or Previous** Previous  
**Status** Dropped **History** 1 year ago Dropped 2 years ago Deferred

**1. What are the key elements of the issue? What precipitated it?**

The Bicycle and Pedestrian Advisory Commission would like to conduct a plan line study to investigate the need for establishing a policy that requires developers to dedicate private property to the City in order to allow implementation of planned bicycle and pedestrian related projects. The Bicycle Capital Improvement Program and the Sunnyvale Bicycle Plan have determined that there are a number of street segments where roadways would have to be widened to accommodate a Class II bicycle facility. This would include the following roadway segments:

1. Mathilda Avenue between Maude Avenue and Ahwanee Avenue
2. Pastoria Avenue between El Camino Real and Olive Avenue
3. Wolfe Road between Fremont Avenue and Maria Lane
4. Mary Avenue between Central Expressway and Maude Avenue
5. Maude Avenue between Pastoria Avenue and Wolfe Road
6. Fair Oaks Avenue between Maude Avenue and Ahwanee
7. Fair Oaks Avenue between Fair Oaks Way and Weddell Drive
8. Ahwanee Drive from Mathilda Avenue to Lawrence Expressway

The study would occur in 2 phases. Phase 1 would identify whether additional right-of-way is needed. If so, the study would identify the affected parcels, the type of land use, and the extent of property acquisition or dedication that would be required. As a result of phase 1 of this study, City Council would determine whether to proceed with the plan line adoption process for the above noted sections. Staff believes that a determination to acquire private property for bicycle and pedestrian facilities using a plan line process is a policy issue for the Council to consider. Phase I of the study would determine the potential impacts of such a policy.

Should Council decide to proceed with plan line adoption based on the information provided in phase 1, then the study would move to phase 2. This phase would include examination of issues such as utility relocation, tree removal, median modification, street reconstruction, mapping of affected properties, potential creation of non-conforming parcels, the legality of the right-of-way take, property owner compensation, comprehensive public outreach, and environmental impacts. This second phase of the study would result in the possible adoption of plan line for each identified segment.

It should be noted that this study issue was dropped by Council in 2007 (i.e., dropped from the 2008 review list). However, BPAC members believe in the importance of this matter and voted on bringing it forward for Council consideration in 2008.

**2. How does this relate to the General Plan or existing City Policy?**

BP.B2.a, City of Sunnyvale Bike Plan – Provide for bicyclists as part of roadway resurfacing and maintenance, road widening, new developments and property redevelopment. Notify

City Council if providing for bicycles appears to be infeasible.

**3. Origin of issue**

- Council Member(s)
- General Plan
- City Staff
- Public
- Board or Commission Bicycle and Pedestrian Advisory Committee

**4. Multiple Year Project? Yes Planned Completion Year 2011**

**5. Expected participation involved in the study issue process?**

Does Council need to approve a work plan? No

Does this issue require review by a Board/Commission? Yes

If so, which?  
Bicycle and Pedestrian Advisory Committee

Is a Council Study Session anticipated? No

What is the public participation process?  
BPAC and Council Public Hearings.

**6. Cost of Study**

**Operating Budget Program covering costs**  
115 Transportation Operations

**Project Budget covering costs**

**Budget modification \$ amount needed for study**  
\$510,000.00

**Explain below what the additional funding will be used for**  
The funding would be used for engineering and planning services.

**7. Potential fiscal impact to implement recommendations in the Study approved by Council**

**Capital expenditure range** \$501K or more

**Operating expenditure range** None

**New revenues/savings range** None

**Explain impact briefly**  
The project could result in plan lines for a number of street segments in order to widen the roadway to provide for Class II bicycle lanes and pedestrian sidewalks. Costs that could be associated with this project if it is approved would be related to right-of-way acquisition, construction, and utility relocation.

**8. Staff Recommendation**

**Staff Recommendation** Defer

**If 'For Study' or 'Against Study', explain**  
There are currently no funds available for hiring planning and engineering

expertise to assist with the analysis Phase 1 of the project. There are also no funds available for a potential implementation Phase 2 of the project which would involve right-of-way acquisition, as well as construction costs such as for relocation of utilities, relocation of sidewalks; curbs and gutters; relocation of trees and other landscaping, and establishment of Class II bike lanes.

**9. Estimated consultant hours for completion of the study issue**

1000

**Managers**

Role	Manager	Hours			
Lead	Witthaus, Jack	Mgr CY1:	20	Mgr CY2:	0
		Staff CY1:	160	Staff CY2:	0
Support	Kahn, David	Mgr CY1:	5	Mgr CY2:	0
		Staff CY1:	10	Staff CY2:	0
Support	Raina, Hira	Mgr CY1:	20	Mgr CY2:	0
		Staff CY1:	100	Staff CY2:	0
Support	Rogge, Mark	Mgr CY1:	20	Mgr CY2:	0
		Staff CY1:	160	Staff CY2:	0
Support	Ryan, Trudi	Mgr CY1:	10	Mgr CY2:	0
		Staff CY1:	20	Staff CY2:	0

**Total Hours CY1: 525**

**Total Hours CY2: 0**

**Note: If staff's recommendation is 'For Study' or 'Against Study', the Director should note the relative importance of this Study to other major projects that the Department is currently working on or that are soon to begin, and the impact on existing services/priorities.**

**Reviewed by**

\_\_\_\_\_  
 Department Director

\_\_\_\_\_  
 Date

**Approved by**

\_\_\_\_\_  
 City Manager

\_\_\_\_\_  
 Date

**Addendum**

**A. Board / Commission Recommendation**

Issue Created Too Late for B/C Ranking

Board or Commission	Rank	Rank 1 year ago	Rank 2 years ago
Arts Commission			
Bicycle and Pedestrian Advisory Committee	1	1	
Board of Building Code Appeals			
Board of Library Trustees			
Child Care Advisory Board			
Heritage Preservation Commission			
Housing and Human Services Commission			
Parks and Recreation Commission			
Personnel Board			
Planning Commission			
<b>Board or Commission ranking comments</b>			

**B. Council**

Council Rank (no rank yet)  
 Start Date (blank)  
 Work Plan Review Date (blank)  
 Study Session Date (blank)  
 RTC Date (blank)  
 Actual Complete Date (blank)  
 Staff Contact

Proposed 2009 Council Study Issue

**DPW 03 Update/Review Corner Vision Triangle Municipal Code Ordinance**

**Lead Department**                      Public Works

**Element or Sub-element**        Land Use and Transportation Element and Bicycle Plan

**New or Previous**                      Previous

**Status** Deferred                      **History** 1 year ago Below the line        2 years ago Below the line

**1. What are the key elements of the issue? What precipitated it?**

At an intersection, the corner vision triangle is formed by measuring 40 feet from the property line of each of the intersecting streets. The driveway vision triangle is created by measuring 10 feet along the outer edge of a driveway and 10 feet along the back edge of a public sidewalk. Fences, hedges or any other obstructions more than 3 feet in height are prohibited in the vision triangles.

The Bicycle and Pedestrian Advisory Commission would like to review the relevance and adequacy of the corner vision triangle in the Sunnyvale Municipal Code (SMC). The Commission believes that visibility at street intersections and driveways is extremely important for the safety of pedestrians and bicyclists, and that the current ordinance may not adequately ensure that adequate visibility is provided. For example, the current vision triangle ordinance does not take into consideration street curvature, intersection angle and type of control, and consistency with the Highway Design Manual. This issue was initiated because of a vision problem at the driveway that was constructed on Mathilda Avenue for the Cherry Orchard retail center.

Sunnyvale's policy does not presently allow for a sliding scale or reduction in the required vision triangles. Some cities, but not Sunnyvale, allow sight triangle encroachments based on the fence design. An open decorative type fence design would allow for the greatest visibility, and two prime examples of this style are wrought iron and open-type wood fences. In 2008, City Council decided to broaden the BPAC initiated study issue to examine the benefits of modifying the SMC by taking into account the openness or transparency of the fence in conjunction with the height of the fence.

**2. How does this relate to the General Plan or existing City Policy?**

Land Use and Transportation Element, C3 – Attain a transportation system that is effective, safe, pleasant, and convenient.

**3. Origin of issue**

- Council Member(s)
- General Plan
- City Staff
- Public
- Board or Commission Bicycle and Pedestrian Advisory Committee

**4. Multiple Year Project? Yes    Planned Completion Year 2010**

**5. Expected participation involved in the study issue process?**

Does Council need to approve a work plan? No  
 Does this issue require review by a Board/Commission? Yes  
 If so, which?  
 Bicycle and Pedestrian Advisory Committee, Planning Commission  
 Is a Council Study Session anticipated? No  
 What is the public participation process?  
 BPAC meetings and Planning Commission hearing

**6. Cost of Study**

Operating Budget Program covering costs  
 115 Transportation Operations  
 Project Budget covering costs  
 Budget modification \$ amount needed for study  
 Explain below what the additional funding will be used for

**7. Potential fiscal impact to implement recommendations in the Study approved by Council**

Capital expenditure range None  
 Operating expenditure range None  
 New revenues/savings range None  
 Explain impact briefly  
 There would be no fiscal impact related to the recommendations in the Study.

**8. Staff Recommendation**

Staff Recommendation None  
 If 'For Study' or 'Against Study', explain

**9. Estimated consultant hours for completion of the study issue**

Managers	Role	Manager	Hours			
Lead	Witthaus, Jack	Mgr CY1:	50	Mgr CY2:	0	
			Staff CY1:	100	Staff CY2:	0
Support	Kahn, David	Mgr CY1:	10	Mgr CY2:	0	
			Staff CY1:	5	Staff CY2:	0
Support	Ryan, Trudi	Mgr CY1:	25	Mgr CY2:	0	
			Staff CY1:	40	Staff CY2:	0
<b>Total Hours CY1:</b>			<b>230</b>			
<b>Total Hours CY2:</b>			<b>0</b>			

**Note: If staff's recommendation is 'For Study' or 'Against Study', the Director should note the relative importance of this Study to other major projects that the Department is currently working on or that are soon to begin, and the impact on existing services/priorities.**

**Reviewed by**

\_\_\_\_\_  
**Department Director**

\_\_\_\_\_  
**Date**

**Approved by**

\_\_\_\_\_  
**City Manager**

\_\_\_\_\_  
**Date**

### Addendum

**A. Board / Commission Recommendation**

Issue Created Too Late for B/C Ranking

Board or Commission	Rank	Rank 1 year ago	Rank 2 years ago
Arts Commission			
Bicycle and Pedestrian Advisory Committee	Defer		5
Board of Building Code Appeals			
Board of Library Trustees			
Child Care Advisory Board			
Heritage Preservation Commission			
Housing and Human Services Commission			
Parks and Recreation Commission			
Personnel Board			
Planning Commission			
<b>Board or Commission ranking comments</b>			

**B. Council**

**Council Rank** (no rank yet)  
**Start Date** (blank)  
**Work Plan Review Date** (blank)  
**Study Session Date** (blank)  
**RTC Date** (blank)  
**Actual Complete Date** (blank)  
**Staff Contact**

Proposed 2009 Council Study Issue

**DPW 04 Homestead Road Bike Lane Hours of Operation Review**

**Lead Department** Public Works  
**Element or Sub-element** Land Use and Transportation Element  
**New or Previous** Previous  
**Status** Dropped **History** 1 year ago None 2 years ago Dropped

**1. What are the key elements of the issue? What precipitated it?**

The bike lane along some segments of Homestead Road are currently limited to weekday daytime hours only (There is a parking prohibition in effect from 7:00 a.m. to 6:00 p.m., except on Saturday, Sunday and Holidays). The study issue would review impacts of the existing part time bike lane status on cyclists and enforcement needs. It would also analyze parking demand and supply along with the potential impacts of prohibiting parking at all times on the subject segments of Homestead Road. In addition, the study issue would consider alternatives to parking removal, such as travel lane removal and visitor only parking hours (no overnight).

It should be noted that this study issue was dropped by Council in 2006 (i.e., dropped from the 2007 review list). However, BPAC members believe in the importance of this matter and voted on bringing it forward for Council consideration in 2008.

**2. How does this relate to the General Plan or existing City Policy?**

The Bicycle Plan allows for the consideration of a part-time bicycle lane to be installed at locations where full-time parking removal would be difficult.

**3. Origin of issue**

- Council Member(s)
- General Plan
- City Staff
- Public
- Board or Commission Bicycle and Pedestrian Advisory Committee

**4. Multiple Year Project? No Planned Completion Year 2009**

**5. Expected participation involved in the study issue process?**

Does Council need to approve a work plan? No  
 Does this issue require review by a Board/Commission? Yes  
 If so, which?  
 Bicycle and Pedestrian Advisory Committee  
 Is a Council Study Session anticipated? No  
 What is the public participation process?

BPAC meetings and at least two neighborhood meetings.

6. Cost of Study

Operating Budget Program covering costs

115 Transportation Operation

Project Budget covering costs

Budget modification \$ amount needed for study

Explain below what the additional funding will be used for

7. Potential fiscal impact to implement recommendations in the Study approved by Council

Capital expenditure range \$51K - \$100K

Operating expenditure range None

New revenues/savings range None

Explain impact briefly

Should City Council choose to establish a parking prohibition in effect at all times along the bike lanes, the City will have to remove and replace the existing signs and possibly some striping in order to reflect the regulation changes.

8. Staff Recommendation

Staff Recommendation Against Study

If 'For Study' or 'Against Study', explain

This issue was studied and resolved by City Council at the January 27, 1998 meeting. Staff does not believe that there are circumstances present that warrant further study in the area.

9. Estimated consultant hours for completion of the study issue

Managers

Role	Manager	Hours	
Lead	Withhaus, Jack	Mgr CY1: 20	Mgr CY2: 0
		Staff CY1: 200	Staff CY2: 0

Total Hours CY1: 220

Total Hours CY2: 0

Note: If staff's recommendation is 'For Study' or 'Against Study', the Director should note the relative importance of this Study to other major projects that the Department is currently working on or that are soon to begin, and the impact on existing services/priorities.

Reviewed by

\_\_\_\_\_  
Department Director

\_\_\_\_\_  
Date

39

Approved by

\_\_\_\_\_  
City Manager

\_\_\_\_\_  
Date

### Addendum

#### A. Board / Commission Recommendation

Issue Created Too Late for B/C Ranking

Board or Commission	Rank	Rank 1 year ago	Rank 2 years ago
Arts Commission			
Bicycle and Pedestrian Advisory Committee	Defer		
Board of Building Code Appeals			
Board of Library Trustees			
Child Care Advisory Board			
Heritage Preservation Commission			
Housing and Human Services Commission			
Parks and Recreation Commission			
Personnel Board			
Planning Commission			
<b>Board or Commission ranking comments</b>			

#### B. Council

**Council Rank** (no rank yet)  
**Start Date** (blank)  
**Work Plan Review Date** (blank)  
**Study Session Date** (blank)  
**RTC Date** (blank)  
**Actual Complete Date** (blank)  
**Staff Contact**

41

Proposed 2009 Council Study Issue

**DPW 05 Suitable Bicycle Schemes for Office, Shopping Centers and Entertainment Venues**

**Lead Department** Public Works  
**Element or Sub-element** Land Use and Transportation Element  
**New or Previous** New  
**Status** Deferred      **History** 1 year ago None      2 years ago None

**1. What are the key elements of the issue? What precipitated it?**

This study would review current design standards and guidelines (such as provisions of the VTA Bicycle Technical Guidelines) relative to the City development review practices. The Bicycle and Pedestrian Advisory Commission is concerned with some design shortfalls when providing bicycle parking. These include physical obstructions that restrict access to the bicycle lockers/racks, lack of adequate lighting, and use of storage space for other than bicycle parking. It is also believed that employers that allow employees to bring their bicycles into the work place may not be required to provide bicycle parking. The study would result in recommending design standards with regard to bicycle parking.

**2. How does this relate to the General Plan or existing City Policy?**

C3.5 Support a variety of transportation modes.  
 C3.5.4 Maximize the provision of bicycle and pedestrian facilities.

**3. Origin of issue**

**Council Member(s)**  
 General Plan  
 City Staff  
 Public  
 Board or Commission Bicycle and Pedestrian Advisory Committee

**4. Multiple Year Project? No      Planned Completion Year 2009**

**5. Expected participation involved in the study issue process?**

**Does Council need to approve a work plan?** No  
**Does this issue require review by a Board/Commission?** Yes  
**If so, which?**  
 Bicycle and Pedestrian Advisory Committee, Planning Commission  
**Is a Council Study Session anticipated?** No  
**What is the public participation process?**  
 BPAC meetings and Planning Commission hearing.

42

6. Cost of Study

Operating Budget Program covering costs  
 115 Transportation Operation  
 Project Budget covering costs  
 Budget modification \$ amount needed for study  
 Explain below what the additional funding will be used for

7. Potential fiscal impact to implement recommendations in the Study approved by Council

Capital expenditure range None  
 Operating expenditure range None  
 New revenues/savings range None  
 Explain impact briefly

8. Staff Recommendation

Staff Recommendation None  
 If 'For Study' or 'Against Study', explain

9. Estimated consultant hours for completion of the study issue

Managers	Role	Manager	Hours			
	Lead	Witthaus, Jack	Mgr CY1:	40	Mgr CY2:	0
			Staff CY1:	100	Staff CY2:	0
	Support	Ryan, Trudi	Mgr CY1:	20	Mgr CY2:	0
			Staff CY1:	50	Staff CY2:	0
Total Hours CY1:			210			
Total Hours CY2:			0			

Note: If staff's recommendation is 'For Study' or 'Against Study', the Director should note the relative importance of this Study to other major projects that the Department is currently working on or that are soon to begin, and the impact on existing services/priorities.

Reviewed by

\_\_\_\_\_  
 Department Director

\_\_\_\_\_  
 Date

Approved by

\_\_\_\_\_

43

City Manager

Date

### Addendum

**A. Board / Commission Recommendation**

Issue Created Too Late for B/C Ranking

Board or Commission	Rank	Rank 1 year ago	Rank 2 years ago
Arts Commission			
Bicycle and Pedestrian Advisory Committee	Tie 3 & 4		
Board of Building Code Appeals			
Board of Library Trustees			
Child Care Advisory Board			
Heritage Preservation Commission			
Housing and Human Services Commission			
Parks and Recreation Commission			
Personnel Board			
Planning Commission			
<b>Board or Commission ranking comments</b>			

**B. Council**

**Council Rank** (no rank yet)  
**Start Date** (blank)  
**Work Plan Review Date** (blank)  
**Study Session Date** (blank)  
**RTC Date** (blank)  
**Actual Complete Date** (blank)  
**Staff Contact**

Proposed 2009 Council Study Issue

**DPW 06 Impacts of Traffic Calming Devices on Cyclists**

**Lead Department** Public Works  
**Element or Sub-element** Land Use and Transportation Element  
**New or Previous** New  
**Status** Below the line History 1 year ago None 2 years ago None

**1. What are the key elements of the issue? What precipitated it?**

Bulbouts that were provided at Mary Avenue/Blair Avenue raised this concern. The study issue is to review impacts of the different traffic calming devices on cyclists, as well as recommend design and operational alterations to establish traffic calming devices that are more bicyclist friendly. This study issue may also result in alterations and/or additions to the City's Neighborhood Traffic Calming Handbook.

**2. How does this relate to the General Plan or existing City Policy?**

C3 - Attain a transportation system that is effective, safe, pleasant and convenient.

**3. Origin of issue**

- Council Member(s)
- General Plan
- City Staff
- Public
- Board or Commission Bicycle and Pedestrian Advisory Committee

**4. Multiple Year Project? No Planned Completion Year 2009**

**5. Expected participation involved in the study issue process?**

Does Council need to approve a work plan? No  
 Does this issue require review by a Board/Commission? Yes  
 If so, which?  
 Bicycle and Pedestrian Advisory Committee  
 Is a Council Study Session anticipated? No  
 What is the public participation process?  
 BPAC meetings and additional community outreach.

**6. Cost of Study**

Operating Budget Program covering costs  
 Project Budget covering costs  
 Budget modification \$ amount needed for study

Explain below what the additional funding will be used for

7. Potential fiscal impact to implement recommendations in the Study approved by Council

Capital expenditure range None

Operating expenditure range None

New revenues/savings range None

Explain impact briefly

8. Staff Recommendation

Staff Recommendation None

If 'For Study' or 'Against Study', explain

9. Estimated consultant hours for completion of the study issue

Managers	Role	Manager			Hours
	Lead	Withhaus, Jack	Mgr CY1:	45	Mgr CY2: 0
			Staff CY1:	140	Staff CY2: 0
			<b>Total Hours CY1: 185</b>		
			<b>Total Hours CY2: 0</b>		

Note: If staff's recommendation is 'For Study' or 'Against Study', the Director should note the relative importance of this Study to other major projects that the Department is currently working on or that are soon to begin, and the impact on existing services/priorities.

Reviewed by

\_\_\_\_\_  
Department Director

\_\_\_\_\_  
Date

Approved by

\_\_\_\_\_  
City Manager

\_\_\_\_\_  
Date

### Addendum

**A. Board / Commission Recommendation**

Issue Created Too Late for B/C Ranking

Board or Commission	Rank	Rank 1 year ago	Rank 2 years ago
Arts Commission			
Bicycle and Pedestrian Advisory Committee	Defer		
Board of Building Code Appeals			
Board of Library Trustees			
Child Care Advisory Board			
Heritage Preservation Commission			
Housing and Human Services Commission			
Parks and Recreation Commission			
Personnel Board			
Planning Commission			
<b>Board or Commission ranking comments</b>			

**B. Council**

**Council Rank**                    7  
**Start Date**                        (blank)  
**Work Plan Review Date** (blank)  
**Study Session Date**            (blank)  
**RTC Date**                            (blank)  
**Actual Complete Date** (blank)  
**Staff Contact**

48

Proposed 2009 Council Study Issue

**DPW 09 Coordinate Street Space Allocation Policy with Road Construction**

Lead Department                      Public Works  
 Element or Sub-element            Land Use and Transportation Element  
 New or Previous                      New  
 Status   Dropped                      History   1 year ago   None            2 years ago   None

**1. What are the key elements of the issue? What precipitated it?**

This study issue is to review the feasibility of coordinating between the newly approved policy on street space allocation and the implementation of the Bicycle Plan, capital improvement projects and road maintenance/resurfacing projects. The study would result in a new policy that require this work coordination based on identification of feasible means for the coordination.

**2. How does this relate to the General Plan or existing City Policy?**

C3, Attain a transportation system that is effective, safe, pleasant and convenient.  
 C3.5, Support a variety of transportation modes.  
 C3.5.4, Maximize the provision of bicycle and pedestrian facilities.  
 C3.5.1, Promote alternate modes of travel to the automobile.

**3. Origin of issue**

Council Member(s)  
 General Plan  
 City Staff  
 Public  
 Board or Commission Bicycle and Pedestrian Advisory Committee

**4. Multiple Year Project? No    Planned Completion Year 2009**

**5. Expected participation involved in the study issue process?**

Does Council need to approve a work plan?                      No  
 Does this issue require review by a Board/Commission?                      Yes  
 If so, which?  
 Bicycle and Pedestrian Advisory Committee  
 Is a Council Study Session anticipated?                      No  
 What is the public participation process?  
 BPAC meetings.

**6. Cost of Study**

Operating Budget Program covering costs  
 115 Transportation and Traffic Operation  
 Project Budget covering costs  
 Budget modification \$ amount needed for study  
 Explain below what the additional funding will be used for

7. Potential fiscal impact to implement recommendations in the Study approved by Council

Capital expenditure range None  
 Operating expenditure range \$500 - \$50K  
 New revenues/savings range None  
 Explain impact briefly

8. Staff Recommendation

Staff Recommendation Against Study

If 'For Study' or 'Against Study', explain

This is an operational issue, and the procedure desired by the BPAC will already be taken into account by staff. The BPAC chair has indicated that they will reconsider this issue and likely drop it at their October meeting.

9. Estimated consultant hours for completion of the study issue

Managers

Role	Manager	Hours	
Lead	Witthaus, Jack	Mgr CY1: 30	Mgr CY2: 0
		Staff CY1: 60	Staff CY2: 0

Total Hours CY1: 90  
 Total Hours CY2: 0

Note: If staff's recommendation is 'For Study' or 'Against Study', the Director should note the relative importance of this Study to other major projects that the Department is currently working on or that are soon to begin, and the impact on existing services/priorities.

Reviewed by

\_\_\_\_\_  
 Department Director

\_\_\_\_\_  
 Date

Approved by

\_\_\_\_\_  
 City Manager

\_\_\_\_\_  
 Date

### Addendum

**A. Board / Commission Recommendation**

Issue Created Too Late for B/C Ranking

Board or Commission	Rank	Rank 1 year ago	Rank 2 years ago
Arts Commission			
Bicycle and Pedestrian Advisory Committee	Tie 3 & 4		
Board of Building Code Appeals			
Board of Library Trustees			
Child Care Advisory Board			
Heritage Preservation Commission			
Housing and Human Services Commission			
Parks and Recreation Commission			
Personnel Board			
Planning Commission			
<b>Board or Commission ranking comments</b>			

**B. Council**

**Council Rank** (no rank yet)  
**Start Date** (blank)  
**Work Plan Review Date** (blank)  
**Study Session Date** (blank)  
**RTC Date** (blank)  
**Actual Complete Date** (blank)  
**Staff Contact**