

## BUDGET ISSUE SUMMARY FORM

**Budget Issue Title:**

Connecting the John Christian Trail to Lakewood and Fairwood Elementary Schools as destinations and locations of bicycle parking

**Lead Department:** Public Works

**Element or Sub-element:** Land Use and Transportation Element - C3.5

**1. What are the key elements of the issue? What precipitated it?**

Construction of pedestrian and cyclist pathways to connect the John Christian Trail with the Lakewood and Fairwood Elementary Schools. The BPAC members would like to permit and encourage walking and cycling especially by school students. Also to allow for a better use of the bicycle parking already provided at the two school sites.

**2. How does this relate to the General Plan or existing City Policy?**

Land Use and Transportation Element - C3.5, Support a variety of transportation modes. This project would support the use of John Christian Trail, including pedestrian and bicycle commuting trips to/from the two schools.

**3. Is the budget issue a:** PROJECT  X  . OPERATING  X

**4. If the issue is operating, specify the change in service objective(s) that would result (from what, to what). If the issue is a project, write N/A.**

Construction of the project would require a minor increase in maintenance services possibly associated with landscaping, lighting, and pavement surface.

**5. Origin of issue:** Council \_\_\_\_\_ Councilmember \_\_\_\_\_

**Board and Commission**  X  Board/Commission:  Bicycle and Pedestrian Advisory Commission

**Staff** \_\_\_\_\_ **Department** \_\_\_\_\_

**6. Projected cost (list rough annual cost of budget item):**

Operating Issue      \$ \_\_\_\_\_ (Annual Operating Costs)  
Capital/Project      \$ 100,000 (Project Cost)  
                                 \$ 1,000 (Associated Annual Operating Costs)

**7. Staff Evaluation and Recommendation of Proposed Budget Issue:**

Refer Budget Issue for Consideration in Recommended Budget \_\_\_\_\_

Defer Budget Issue to Future Fiscal Year \_\_\_\_\_

Drop Budget Issue \_\_\_\_\_

Staff Rationale:

Reviewed by:

\_\_\_\_\_  
Marvin Rose, Director of Public Works Department

Reviewed by:

\_\_\_\_\_  
Amy Chan, City Manager

**BUDGET ISSUE SUMMARY FORM**

**Budget Issue Title:**

Provision of bicycle parking facilities at major community events such as the Farmer's Market and the 4<sup>th</sup> of July celebration

**Lead Department:** Public Works

**Element or Sub-element:** Land Use and Transportation Element - C3.5

1. **What are the key elements of the issue? What precipitated it?**  
Provision of portable bicycle parking facilities, such as racks, at major community events. This action is intended to encourage and support cycling to community events.
  
2. **How does this relate to the General Plan or existing City Policy?**  
Land Use and Transportation Element - C3.5, Support a variety of transportation modes. This project could potentially increase cycling to/from community events.
  
3. **Is the budget issue a:** PROJECT   X   OPERATING   X
  
4. **If the issue is operating, specify the change in service objective(s) that would result (from what, to what). If the issue is a project, write N/A.**  
The project would constitute a new service objective. Associated operating costs would cover the set-up and take-down expenses at each of the events, as well as maintenance and/or replacement of damaged bicycle parking facilities.
  
5. **Origin of issue:** Council \_\_\_\_\_ Councilmember \_\_\_\_\_  
**Board and Commission**   X   Board/Commission: Bicycle and Pedestrian Advisory Commission  
**Staff** \_\_\_\_\_ Department \_\_\_\_\_

**6. Projected cost (list rough annual cost of budget item):**

Operating Issue     \$ \_\_\_\_\_ (Annual Operating Costs)  
Capital/Project     \$ 12,000 (Project Cost)  
                              \$ 4,000 (Associated Annual Operating Costs)

**7. Staff Evaluation and Recommendation of Proposed Budget Issue:**

Refer Budget Issue for Consideration in Recommended Budget \_\_\_\_\_

Defer Budget Issue to Future Fiscal Year \_\_\_\_\_

Drop Budget Issue \_\_\_\_\_

Staff Rationale:

Reviewed by:

\_\_\_\_\_  
Marvin Rose, Director of Public Works Department

Reviewed by:

\_\_\_\_\_  
Amy Chan, City Manager

**BUDGET ISSUE SUMMARY FORM**

**Budget Issue Title:** Establish a Budget for Bike to Work Day

**Lead Department:** Public Works

**Element or Sub-element:** Land Use and Transportation Element - C3.5

1. **What are the key elements of the issue? What precipitated it?**  
This budget issue would create a task for Bike to Work Day at a yearly funding level of \$5,000. The Bike to Work Day is a well recognized event with significant increase in participation over the past couple of years.
  
2. **How does this relate to the General Plan or existing City Policy?**  
Land Use and Transportation Element - C3.5, Support a variety of transportation modes. This project would support City staff involvement in the event and could increase participation of cyclists.
  
3. **Is the budget issue a:** PROJECT \_\_\_\_\_ OPERATING  X
  
4. **If the issue is operating, specify the change in service objective(s) that would result (from what, to what). If the issue is a project, write N/A.**  
Bike to Work Day support activities are currently provided under a Program 115 operating task to Develop, Coordinate and Manage Bicycle/Pedestrian/Livable Communities Plans/Projects/Programs. There is no specific task for Bike to Work Day. Typically the City invests over \$1,000 on the event in terms of staff time. This is in addition to food, drinks and other giveaways to cyclists participating in the event. This budget issue would create a separate task for Bike to Work Day, and budget the event costs at \$5,000.
  
5. **Origin of issue:** Council \_\_\_\_\_ Councilmember \_\_\_\_\_  
**Board and Commission**  X  **Board/Commission:**  Bicycle and Pedestrian Advisory Commission   
**Staff** \_\_\_\_\_ **Department** \_\_\_\_\_

6. **Projected cost (list rough annual cost of budget item):**

Operating Issue      \$ 5,000 \_\_\_\_\_ (Annual Operating Costs)

Capital/Project      \$ \_\_\_\_\_ (Project Cost)

\$ \_\_\_\_\_ (Associated Annual Operating Costs)

7. **Staff Evaluation and Recommendation of Proposed Budget Issue:**

Refer Budget Issue for Consideration in Recommended Budget \_\_\_\_\_

Defer Budget Issue to Future Fiscal Year \_\_\_\_\_

Drop Budget Issue \_\_\_\_\_

Staff Rationale:

Reviewed by:

\_\_\_\_\_  
Marvin Rose, Director of Public Works Department

Reviewed by:

\_\_\_\_\_  
Amy Chan, City Manager



**6. Projected cost (list rough annual cost of budget item):**

Operating Issue     \$ \_\_\_\_\_ (Annual Operating Costs)  
Capital/Project     \$ 100,000 (Project Cost)  
                               \$ \_\_\_\_\_ (Associated Annual Operating Costs)

**7. Staff Evaluation and Recommendation of Proposed Budget Issue:**

Refer Budget Issue for Consideration in Recommended Budget \_\_\_\_\_

Defer Budget Issue to Future Fiscal Year \_\_\_\_\_

Drop Budget Issue \_\_\_\_\_

Staff Rationale:

Reviewed by:

\_\_\_\_\_  
Marvin Rose, Director of Public Works Department

Reviewed by:

\_\_\_\_\_  
Amy Chan, City Manager

**BUDGET ISSUE SUMMARY FORM**

**Budget Issue Title:** Enforcement Campaign of Bicycle and Pedestrian Related Traffic Violations

**Lead Department:** Public Safety

**Element or Sub-element:** Law Enforcement Sub-Element – 4.1A.5

1. **What are the key elements of the issue? What precipitated it?**  
This budget issue would provide resources for a limited time that fund an enforcement campaign focused on cyclists and pedestrian related traffic violations, such as cycling in the wrong way, jaywalking, and violation of vehicular right-of-way. The BPAC members would like to increase awareness of cyclists and pedestrians and limit/eliminate traffic violations which in turn would enhance safety conditions.
  
2. **How does this relate to the General Plan or existing City Policy?**  
Law Enforcement Sub-Element – 4.1A.5, Facilitate the safe movement of pedestrians, bicycles and vehicles.
  
3. **Is the budget issue a:** PROJECT \_\_\_\_\_ OPERATING  X
  
4. **If the issue is operating, specify the change in service objective(s) that would result (from what, to what). If the issue is a project, write N/A.**  
This would increase the level of services by traffic enforcement for the duration of the campaign.
  
5. **Origin of issue:** Council \_\_\_\_\_ Councilmember \_\_\_\_\_  
**Board and Commission**  X  **Board/Commission:**  Bicycle and Pedestrian Advisory Commission   
**Staff** \_\_\_\_\_ **Department** \_\_\_\_\_

**6. Projected cost (list rough annual cost of budget item):**

Operating Issue     \$ \_\_\_\_\_ (Annual Operating Costs)  
Capital/Project     \$ 50,000 (Project Cost)  
                                 \$ \_\_\_\_\_ (Associated Annual Operating Costs)

**7. Staff Evaluation and Recommendation of Proposed Budget Issue:**

Refer Budget Issue for Consideration in Recommended Budget \_\_\_\_\_  
Defer Budget Issue to Future Fiscal Year \_\_\_\_\_  
Drop Budget Issue \_\_\_\_\_  
Staff Rationale:

Reviewed by:

\_\_\_\_\_  
Marvin Rose, Director of Public Works Department

Reviewed by:

\_\_\_\_\_  
Amy Chan, City Manager

## Election of Officers

The BPAC members must elect a Chair and Vice Chair to serve in the 2009/2010 Fiscal Year. City staff has no recommendation; this matter must be voted on by the BPAC members.

This action item will be carried out at the end of the meeting. Process of electing the BPAC Chair and Vice Chair is as follows:

1. Open Nominations:
  - a. Presiding officer may say: "Are there nominations for the Chair?"
  - b. Any BPAC member may say: "I nominate \_\_\_\_\_"
  - c. No second is necessary.
  - d. Presiding officer then ask: "Are there further nominations for the Chair?"
  - e. The process is repeated until there are no further nominations.
2. Close Nominations:
  - a. Presiding officer declares nominations for the Chair closed.
  - b. Motion to close is not necessary.
3. Nominations are voted upon in the order they were made.
  - a. The member receiving the necessary vote is elected for the Chair.

The process is then repeated for electing the Vice Chair.

### **Ongoing Staff Work on the LUTE Update**

The BPAC staff liaison will provide during the meeting brief information on the ongoing work carried out by the Planning and Transportation and Traffic Divisions for updating the Land Use and Transportation Element of the City's General Plan.

### **New Bike Lanes**

The City will be striping this summer two short sections of bike lanes on Weddell and Morse Avenues. This project will connect existing bike lanes that extend on Weddell Avenue from Fair Oaks Avenue to the John W. Christian Greenbelt, and on Morse Avenue from Persian Drive to the John W. Christian Greenbelt. The project was made possible by the agreement of a property owner to allow removal of on-street parking on Weddell and Morse Avenues. The project design is complete and construction will be carried out by City forces as time allows.

### **Handbook for the City of Sunnyvale Boards and Commissions**

Staff liaison will provide during the meeting updated copies of the Handbook. The BPAC members are kindly requested to bring to the meeting their old copies of the handbook to allow for the future reuse of the binders.

**BPAC E-mail Messages and/or Letters**

All E-mail messages and/or letters received after circulation of the June 18 agenda packet are enclosed. Staff update will be provided during the July 16 meeting and become part of the meeting minutes for public access.

**Heba El-Guendy - Web BPAC Request - Street: Fair Oaks**

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**From:** emailer <emailer@ci.sunnyvale.ca.us>  
**To:** "Web - Heba" <helguendy@ci.sunnyvale.ca.us>  
**Date:** 6/23/2009 10:59 PM  
**Subject:** Web BPAC Request - Street: Fair Oaks

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**Name**



**Email**



**Street** Fair Oaks

**Between Street** El Camino

**and Street** Ahwanee Ave,

**Landmarks**

**Suggestion** Please paint a bike lane on this stretch of Fair Oaks. As it stands, I and other bicyclists using this street are passed too close by motorists. As more of us bike commute, our safety is increasingly important. I hope to see this important change made in the near future. Thank you in advance.

65

**Heba El-Guendy - Web BPAC Request - Street: Wolfe**

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**From:** emailer <emailer@ci.sunnyvale.ca.us>  
**To:** "Web - Heba" <helguendy@ci.sunnyvale.ca.us>  
**Date:** 6/24/2009 9:57 AM  
**Subject:** Web BPAC Request - Street: Wolfe

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**Name** [REDACTED]

**Email** [REDACTED]

**Street** Wolfe

**Between Street** Stevens Creek

**and Street** Maude

**Landmarks**

**Suggestion** I'm a new bike commuter, and this road would be perfect for bike traffic if the bike lane was kept clean. In other parts, there is no bike lane, and the lanes are too narrow to allow drivers to pass safely. Please either paint a bike lane or put up more "Share the Road" signs for our safety and the safety of motorists. Thank you.

66

**From:** "Kevin Jackson" <kjbiker@netzero.net>  
**To:** <helguendy@ci.sunnyvale.ca.us>  
**CC:** <jwitthaus@ci.sunnyvale.ca.us>  
**Date:** 6/25/2009 3:18 PM  
**Subject:** Fwd: Pedestrian signals along Mathilda

From : [REDACTED]  
To : Kevin Jackson <kjbiker@netzero.net>  
Subject : Pedestrian signals along Mathilda  
Date : Tue, Jun 16, 2009 07:35 PM

Hi Kevin,

I was clearing out some paperwork in preparation for my move to Portland, and came across some notes I made about signals on Mathilda. I hope you don't mind my sending them to you, since you've been helpful with my inquiries in the past.

Many of the intersections for people walking along Mathilda have separated right turns, so that the main signalized crossing is free from right-turning vehicles. But these intersections (such as those at Indio and Maude) still use a pedestrian signal that turns initially to Safe (white man), then very quickly turns to Don't Start, showing a blinking orange hand and countdown of 20...0, then shows a solid orange hand. However, the light doesn't turn yellow when the solid orange hand comes on, so it remains safe to cross the main part of the intersection for a while even though the orange hand is showing.

This signal behavior encourages people to disregard the signal and jaywalk because it is temporarily safe, but they risk being caught in the intersection when the light suddenly turns yellow. I recall that we may have discussed this before (or I talked to someone on city staff) and I think I was told that the issue is that the lights are sensor-based and so they don't "know" when they will turn yellow. This is a fine technological argument but doesn't really resolve the problem, which is that this arrangement encourages unsafe behavior.

Do you know if there are any plans to change these signals so they are more accurate in when they begin and end the countdown?

Alexis

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<http://thirdpartyoffers.netzero.net/TGL2231/fc/BLSrjnxQzTnpmv2nb0oJBFiRW1Xfvqzq45vW3t9p5USOkgJzwwPqhW1RndW/>

### **BPAC Active Items List Update**

The Commission's active items list is attached for your reference. Concerns regarding signal operations and bicycle detection are not individually listed, but will be regularly reported on during the BPAC meetings.

Bicycle and Pedestrian Advisory Commission

Active Items List

Item #	Item	OPR	Due Date (Approx)	Status	Last Updated
1	Bernardo Caltrain Undercrossing	Witthaus	Preliminary engineering by 2005	Feasibility Study accepted by the City Council. Funds for 20% local matching funds must be identified before further project initiation. BEP Tier 1 update submitted. VTA will program 80% funds out to 2016 to allow for time to secure matching funds. Project update submitted for Valley Transportation Plan (VTP) 2035 consideration.	4/9/2009
2	Code of Ethics and Conduct	El-Guendy	1/15/2009	The BPAC members provided their comments on the revised Code during the meeting of January 15, 2009.	2/13/2009
3	Utility Bill Stuffer	El-Guendy	May-09	The BPAC members discussed ideas on the Utility Bill Stuffer on February 19, 2009, a Draft was provided for BPAC review on April 16, 2009 and the final stuffer is now in circulation.	6/12/2009
4	Bike to Work Day	El-Guendy	5/14/2009	The event took place on May 14, 2009. The Energizer Stations were set at the Wolfe/El Camino Real intersection, Mary/Maude intersection, Baylands Park, Nasa light rail station, and Caltrain station.	6/12/2009
5	Earth Day	El-Guendy	4/18/2009	A number of events took place during Earth Week with update provided to the BPAC members.	6/12/2009
6	Health and Safety Fair	El-Guendy	5/30/2009	Event took place at the Columbia Middle School on May 30, 2009. Update to be provided during the June 18 BPAC meeting.	6/12/2009
7	Overlay, Reconstruction, Slurry & Chip Schedule	T. Pineda	FY 2009-10	Information only item - Was provided to BPAC during the meeting of February 19, 2009.	3/13/2009
8	Signage request - Entrance of Baylands Park	El-Guendy	9/3/2009	A site meeting took place with staff of the City's Department of Parks and Recreation who are planning to install improved signage and pavement markings.	7/10/2009
O-1	VTA Bicycle Expenditure Program (BEP)	Witthaus	Annual	Prepared application is for conducting the design study associated with the establishment of bike lanes on Mary Avenue south of Evelyn Avenue.	4/9/2009
O-2	Bicycle Capital Improvement Program	El-Guendy	Ongoing		7/12/2007

Item #	Item	OPR	Due Date (Approx)	Status	Last Updated
O-3	TFCA grants	EI-Guendy	Annual	Application to establish bicycle facility between the two Borregas bridges was submitted on January 16, 2009	2/13/2009
O-4	Bike Parking Incentive Program	EI-Guendy	Ongoing		5/11/2007
O-5	Construction Zone Safety Complaints received	EI-Guendy	Ongoing	Responses are provided via phone or e-mail communications. In some cases, the responses are provided verbally during the BPAC meetings and documented as part of the meetings minutes.	2/19/2008
O-6	Policy on Street Space Allocation	Withaus	Ongoing	Request to coordinate between the approved policy on street space allocation and relevant roadway resurfacing/construction projects. CEQA clearance and General Plan amendment pending.	4/9/2009
O-7	Bicycle Detection Complaints received	EI-Guendy	Ongoing	Responses are provided via phone or e-mail communications. In some cases, the responses are provided verbally during the BPAC meetings and documented as part of the meetings minutes.	9/11/2008
O-8	2009/2010 Bicycle Transportation Account (BTA)	EI-Guendy	Annual	The East Channel Trail Project is eligible for this fund, and a grant application was submitted to complete the design and implement the pedestrian/bike trail.	1/8/2009
O-9	2009 Community Design and Transportation (CDT)	EI-Guendy	Annual	Applications were submitted in January 2009 to develop the EI Camino Real Multi-Modal Design Guidelines with City request to consider providing bike lanes, and to redevelop the Lawrence Station Area with improvements to bicycle and pedestrian connections within one half mile radius of the Station.	3/13/2009
O-10	2009/10 Caltrans Planning Grants	Bose	Annual	A grant application was submitted by April 1, 2009 to seek additional funds needed for the redevelopment of the Lawrence Station area.	4/9/2009
O-11	2009 State Safe Routes to Schools	EI-Guendy	Annual	A grant application was submitted by April 15, 2009 to add safety and operational improvements in school areas Citywide.	6/18/2009
O-12	State Transportation Enhancements (TE) funds	Withaus	Ongoing	Application submitted for establishment of the Murphy Avenue streetscape project.	4/9/2009
O-13	Stimulus Package	Withaus		Application for the Green Infrastructure Funding Grant was submitted to complete the design and implement the East Channel Trail.	4/9/2009