

**MASTER WORK PLAN
BOARDS AND COMMISSIONS CALENDAR**

Board or Commission	BICYCLE AND PEDESTRIAN ADVISORY COMMISSION
Calendar Year	2009
List all significant agenda items below. Include all pertinent items from the Council Study Issues Calendar.	
MEETING DATE	AGENDA ITEM/ISSUE
January 15	<ul style="list-style-type: none"> - 2009 BPAC Calendar - Update on VTA BPAC's Efforts and Ongoing Regional Projects - Annual Review of the Code of Ethics and Conduct for Elected and Appointed Officials, Draft RTC for consideration by City Council on February 3rd, 2009 - Update on Ongoing City Efforts in Applying for Grant Funds for Bicycle and Pedestrian Related Policies and Projects - Brochure on "Distractions in Everyday Driving" Produced by the AAA Foundation for Traffic Safety (Information item) - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List (Information item)
February 19	<ul style="list-style-type: none"> - Updated 2009 BPAC Calendar - Bike to Work Day Planning - Utility Bill Stuffer Concepts - Update on the Earth Week and Health and Safety Fair Events (Information item) - Brochure on Bicycle & Pedestrian Safety for Parents and Youth (Information item) - FY 2009/10 Curb Ramp Installation List (Information item) - FY 2009/10 Road Resurfacing List (Information item) - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item)
March 19	<ul style="list-style-type: none"> - Updated 2009 BPAC Calendar - Review Ordinance 2871-08 of the Sunnyvale Municipal Code Amending Section 10.16.030 of Chapter 16 (Parking Regulations) of Title 10 (Vehicles and Traffic) - High Speed Rail Project – Council Study Session on March 24, 2009 (Information item) - Annual Volunteer Recognition and Boards and Commission Reception (Information item) - City Staff Training on Environmental Sustainability – Commute Solutions Workshop (Information item) - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item)

MEETING DATE	AGENDA ITEM/ISSUE
April 16	<ul style="list-style-type: none"> - Updated 2009 BPAC Calendar - Discussion with a Representative of the Water District Regarding the East and West Channels within Sunnyvale, and the Planned City Trails - Draft RTC - Annual Transportation Development Act Allocation (for a sidewalk construction project abutting Cupertino Middle School) and a Bicycle Expenditure Plan Allocation (for bike lanes design study on Mary Avenue south of Evelyn Avenue) - Draft RTC - Ordinance Amending Sections of Chapter 10.56 of the Municipal Code Pertaining to Bicycles in Order to Conform to the California's Vehicle Code - Draft Utility Bill Stuffer - Grand Opening Ceremony of the Borregas Pedestrian/Bicycle Bridges (Information item) - Bike to Work Day Update(Information item) - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item)
May 21	<ul style="list-style-type: none"> - Updated 2009 BPAC Calendar - Draft RTC - Ordinance Amending Sections of Chapter 10.56 of the Municipal Code Pertaining to Bicycles in Order to Conform to the California's Vehicle Code - Review of the Detailed Two-Year Capital Budget - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item)
June 18	<ul style="list-style-type: none"> - Updated 2009 BPAC Calendar - Review Ordinance 2871-08 of the Sunnyvale Municipal Code Amending Section 10.16.030 of Chapter 16 (Parking Regulations) of Title 10 (Vehicles and Traffic) - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item)
July 16	<ul style="list-style-type: none"> - Updated 2009 BPAC Calendar - Annual Review of the Boards and Commissions Council Policy - Study and Budget Issues Development - Ongoing staff work on the LUTE update (Information item) - New bike lanes (Information item) - Handbook for the City of Sunnyvale Boards and Commissions (Information item) - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item) - Election of Officers (This is an Action item to be addressed at the end of the meeting)
August 20	<ul style="list-style-type: none"> - Updated 2009 BPAC Calendar - Review Ordinance 2871-08 of the Sunnyvale Municipal Code Amending Section 10.16.030 of Chapter 16 of Title 10 – Draft RTC and amended ordinance. - New pavement markings for shared bicycle-vehicle lanes - Briefing on the Stevens Creek Trail Joint Cities Working Group meeting held on August 5th (Information item) - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item)

MEETING DATE	AGENDA ITEM/ISSUE
September 17	<ul style="list-style-type: none"> - Updated 2009 BPAC Calendar - Study and Budget Issues Finalization - Cost Saving Actions/Budget Cuts of PW Department (Information Item) - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item)
October 15	<ul style="list-style-type: none"> - Updated 2009 BPAC Calendar - Study and Budget Issues Ranking - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List (Information item)
November 19	<ul style="list-style-type: none"> - Updated 2009 BPAC Calendar - Ranking of Study Issues and Review of Budget Issues - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List (Information item)
December 17	<ul style="list-style-type: none"> - Updated 2009 BPAC Calendar - 2010 Work Plan - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List (Information item)

Finalization of Study and Budget Issues

The BPAC members are requested to:

- Provide any new study and budget issues;
- Retain or remove the study and budget issues that have been suggested earlier in 2009 BPAC meetings (Attached);
- Select study and budget issues that were initiated in 2008 that BPAC wishes to pursue in 2009 (Attached). It should be noted that all 2009 study issues that were deferred by Council must return to Council for 2010 consideration. If the 2009 study issues were deferred by Council for two years in a row, they must be dropped for at least one year; and,
- Should BPAC decide to pursue the budget issue regarding the enforcement campaign of bicycle and pedestrian related traffic violations, then decide on whether or not to add the vehicular traffic violations as previously suggested.

Proposed 2010 Council Study Issue

DPW - 02 Safe Travel Conditions on City Streets

Lead Department Public Works

Element or Sub-element

New or Previous New

Status Pending **History** 1 year ago None 2 years ago None

1. What are the key elements of the issue? What precipitated it?

Purpose of the study issue is to examine current practices that adversely impact the safety of road users. The primary goals are reliably providing sufficient visibility and adequate operating space for all road users.

One example of an area to be studied is extending the vision triangles to determine how much curb space should be kept free of visual obstructions (e.g., parked cars and debris bins) at driveways, intersections, bike/ped path connections, and mid-block crosswalks. Another is determining appropriate restrictions for non-transportation related obstacles commonly placed on the street (construction materials, tree trimmings, etc) in order to avoid risk to road users.

Information will be compiled from field observations, crash reports, and complaints. The outcome of this study will be recommendations for road safety improvements that can be implemented as part of the operational costs. Recommendations of the study issue may result in changes to the zoning ordinance and other City policies and guidelines.

2. How does this relate to the General Plan or existing City Policy?

- C3 - Attain a transportation system that is effective, safe, pleasant and convenient.
- C3.5 - Support a variety of transportation modes.
- C3.5.1 - Promote alternative modes of travel to the automobile.

3. Origin of issue

- Council Member(s)
- General Plan
- City Staff
- Public
- Board or Commission Bicycle and Pedestrian Advisory Committee

4. Multiple Year Project? Yes Planned Completion Year 2011

5. Expected participation involved in the study issue process?

Does Council need to approve a work plan? No
 Does this issue require review by a Board/Commission? Yes

If so, which?

Bicycle and Pedestrian Advisory Committee, Planning Commission

Is a Council Study Session anticipated? Yes

What is the public participation process?

BPAC, Planning Commission and Council public hearings.

6. Cost of Study

Operating Budget Program covering costs

115 Transportation and Traffic Operation

Project Budget covering costs

Budget modification \$ amount needed for study

\$150,000.00

Explain below what the additional funding will be used for

Professional engineering and planning expertise, as well as facilitated public outreach.

7. Potential fiscal impact to implement recommendations in the Study approved by Council

Capital expenditure range \$101K - \$500K

Operating expenditure range \$101K - \$500K

New revenues/savings range None

Explain impact briefly

This study issue is very broad in scope. Findings can potentially require changes to City policies and work practices. It will also likely to involve a public educational program.

8. Staff Recommendation

Staff Recommendation Against Study

If 'For Study' or 'Against Study', explain

There are currently no funds for conducting this study issue, which will likely to require hiring expertise in engineering, planning, and community outreach. It will also require a considerable amount of staff time. It should be noted that the vision triangles and other non-transport issues have been considered in the past. Findings of this study issue can potentially require changes to City policies and work practices.

9. Estimated consultant hours for completion of the study issue

100

Managers

Role	Manager	Hours			
Lead	Witthaus, Jack	Mgr CY1:	60	Mgr CY2:	60
		Staff CY1:	120	Staff CY2:	120
Support	Ryan, Trudi	Mgr CY1:	20	Mgr CY2:	20
		Staff CY1:	30	Staff CY2:	50

Total Hours CY1: 230

14

Total Hours CY2: 250

Note: If staff's recommendation is 'For Study' or 'Against Study', the Director should note the relative importance of this Study to other major projects that the Department is currently working on or that are soon to begin, and the impact on existing services/priorities.

Reviewed by

Department Director

Date

Approved by

City Manager

Date

Addendum

A. Board / Commission Recommendation

Issue Created Too Late for B/C Ranking

Board or Commission	Rank	Rank	Rank
		1 year ago	2 years ago
Arts Commission			
Bicycle and Pedestrian Advisory Committee			
Board of Building Code Appeals			
Board of Library Trustees			
Child Care Advisory Board			
Heritage Preservation Commission			
Housing and Human Services Commission			
Parks and Recreation Commission			
Personnel Board			
Planning Commission			
Board or Commission ranking comments			

B. Council

Council Rank (no rank yet)
Start Date (blank)
Work Plan Review Date (blank)
Study Session Date (blank)
RTC Date (blank)
Actual Complete Date (blank)
Staff Contact

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Proposed 2010 Council Study Issue

DPW - 03 BPAC's Review of Private Development Plans

Lead Department Public Works
Element or Sub-element C3.5.1 Promote alternative modes of travel to the automobile
New or Previous New
Status Pending **History** 1 year ago None 2 years ago None

1. What are the key elements of the issue? What precipitated it?

The BPAC's members would like to review the following private development plans to ensure adequate provisions for cyclists and pedestrians:
 - Commercial/retail developments of 10,000 square feet or greater; and,
 - 10+ units of housing and mixed use developments.
 Result of the BPAC review are recommendations to Council. The BPAC cede the right of plan review if schedules of the Planning Commission and Council cannot accommodate a BPAC meeting.

2. How does this relate to the General Plan or existing City Policy?

This study issue may require changes to the development review process and project application requirements. Deadlines for submitting staff comments on the different types of project plans and the sharing of plan copies among a number of divisions would make it difficult to accommodate intermediate BPAC review of such plans. Consequently, the alternative is to circulate staff approved plans to BPAC prior to proceeding to the Planning Commission and Council, which will be affected by schedule of the monthly BPAC meetings.

3. Origin of issue

Council Member(s)
General Plan
City Staff
Public
Board or Commission Bicycle and Pedestrian Advisory Committee

4. Multiple Year Project? No Planned Completion Year 2010

5. Expected participation involved in the study issue process?

Does Council need to approve a work plan? No
Does this issue require review by a Board/Commission? Yes
If so, which?
 Bicycle and Pedestrian Advisory Committee, Planning Commission
Is a Council Study Session anticipated? Yes

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What is the public participation process?
 BPAC, Planning Commission, and Council public hearings.

6. Cost of Study

Operating Budget Program covering costs
 Project Budget covering costs
 Budget modification \$ amount needed for study
 Explain below what the additional funding will be used for

7. Potential fiscal impact to implement recommendations in the Study approved by Council

Capital expenditure range None
 Operating expenditure range \$500 - \$50K
 New revenues/savings range None
 Explain impact briefly

8. Staff Recommendation

Staff Recommendation Against Study

If 'For Study' or 'Against Study', explain
 This study issue could result in another layer in project review with adverse impacts on project schedules. Staff is experienced and relies on approved standards and guidelines provided in the VTA Bicycle Technical Guidelines, the CA Manual on Uniform Traffic Control Devices, the state Standard Plans, AASHTO, and other regularly utilized references. In addition, development review is an operational matter and not a policy concern that would fall under the Commission's functions.

9. Estimated consultant hours for completion of the study issue

Managers	Role	Manager	Hours	
Support	Hom, Hanson	Mgr CY1:	20	Mgr CY2: 0
		Staff CY1:	0	Staff CY2: 0
Support	Ryan, Trudi	Mgr CY1:	50	Mgr CY2: 0
		Staff CY1:	80	Staff CY2: 0
Support	Witthaus, Jack	Mgr CY1:	30	Mgr CY2: 0
		Staff CY1:	40	Staff CY2: 0
Total Hours CY1:			220	
Total Hours CY2:			0	

Note: If staff's recommendation is 'For Study' or 'Against Study', the Director should note the relative importance of this Study to other major projects that the Department is currently working on or that are soon to begin, and the impact on existing services/priorities.

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Reviewed by

Department Director

Date

Approved by

City Manager

Date

Addendum

A. Board / Commission Recommendation

Issue Created Too Late for B/C Ranking

Board or Commission	Rank	Rank 1 year ago	Rank 2 years ago
Arts Commission			
Bicycle and Pedestrian Advisory Committee			
Board of Building Code Appeals			
Board of Library Trustees			
Child Care Advisory Board			
Heritage Preservation Commission			
Housing and Human Services Commission			
Parks and Recreation Commission			
Personnel Board			
Planning Commission			
Board or Commission ranking comments			

B. Council

Council Rank (no rank yet)
Start Date (blank)
Work Plan Review Date (blank)
Study Session Date (blank)
RTC Date (blank)
Actual Complete Date (blank)
Staff Contact

BUDGET ISSUE SUMMARY FORM

Budget Issue Title:

Improve BPAC's Internet Presence and Restoration of e-mail Address

Lead Department: Public Works and Information Technology Departments

Element or Sub-element: Land Use and Transportation Element - C3.5

1. **What are the key elements of the issue? What precipitated it?**
The BPAC members would like to restore the BPAC e-mail address and improve the Commission's web page to ensure that it is informative, inviting, intuitive and easy.
2. **How does this relate to the General Plan or existing City Policy?**
Land Use and Transportation Element - C3.5, Supports a variety of transportation modes. This project would support cycling and walking as alternative modes of transportation.
3. **Is the budget issue a:** PROJECT X OPERATING X
4. **If the issue is operating, specify the change in service objective(s) that would result (from what, to what). If the issue is a project, write N/A.**
Besides staff time, this budget issue may require funding of a consultant and public consultation.
5. **Origin of issue:** Council _____ Councilmember _____
Board and Commission X Board/Commission: Bicycle and Pedestrian Advisory Commission
Staff _____ **Department** _____
6. **Projected cost (list rough annual cost of budget item):**
Operating Issue \$ _____ (Annual Operating Costs)
Capital/Project \$ 40,000 (Project Cost)
 \$ 3,000 (Associated Annual Operating Costs)

7. Staff Evaluation and Recommendation of Proposed Budget Issue:

Refer Budget Issue for Consideration in Recommended Budget _____

Defer Budget Issue to Future Fiscal Year _____

Drop Budget Issue _____

Staff Rationale:

Reviewed by:

Marvin Rose, Director of Public Works Department

Reviewed by:

Gary Luebbbers, City Manager

Proposed 2009 Council Study Issue

DPW 01 School Transportation Demand Management Opportunities

Lead Department Public Works
 Element or Sub-element Land Use and Transportation Element
 New or Previous Previous
 Status Below the line History 1 year ago Below the line 2 years ago None

1. What are the key elements of the issue? What precipitated it?

This study would look at appropriate levels of resources for the City to invest in encouraging Transportation Demand Management (TDM) for schools within the City. The study would look at interfaces between school district and City operations, and opportunities for the City to invoke regulations or encourage TDM to school commuters. The outcome of the study would be recommendations for policy, actions, and resources for a transportation demand management program targeted at City schools.

2. How does this relate to the General Plan or existing City Policy?

C3.5.1 Promote alternate modes of travel to the automobile.

3. Origin of Issue

- Council Member(s)
- General Plan
- City Staff
- Public
- Board or Commission Bicycle and Pedestrian Advisory Committee

4. Multiple Year Project? Yes Planned Completion Year 2011

5. Expected participation involved in the study issue process?

Does Council need to approve a work plan? No
 Does this issue require review by a Board/Commission? Yes
 If so, which?
 Bicycle and Pedestrian Advisory Committee
 Is a Council Study Session anticipated? Yes
 What is the public participation process?
 Outreach meetings with parents and school administrators.
 BPAC public hearing, Council public hearing

6. Cost of Study

Operating Budget Program covering costs

115 Transportation and Traffic

Project Budget covering costs

Budget modification \$ amount needed for study

\$90,000.00

Explain below what the additional funding will be used for Professional engineering and Transportation Demand Management (TDM) expertise, facilitated public outreach.

7. Potential fiscal impact to implement recommendations in the Study approved by Council

Capital expenditure range \$51K - \$100K
 Operating expenditure range \$51K - \$100K
 New revenues/savings range None

Explain impact briefly

Should a TDM program be adopted, this could involve capital improvements to direct traffic or improve alternative transportation routes to schools. An ongoing program involving elements such as ridematching, walking school buses, or bike safety courses would require resources to manage the program, provide materials, etc.

8. Staff Recommendation

Staff Recommendation Defer

If 'For Study' or 'Against Study', explain

There are currently no funds available for conducting this study issue, which would include hiring of engineering, TDM and/or public outreach consultants to assist with the work.

9. Estimated consultant hours for completion of the study issue

Managers	Role	Manager	Hours	
	Lead	Witthaus, Jack	Mgr CY1: 150	Mgr CY2: 150
			Staff CY1: 0	Staff CY2: 0
	Interdep	Carrion, Christopher	Mgr CY1: 0	Mgr CY2: 0
			Staff CY1: 0	Staff CY2: 0
	Interdep	Moretto, Douglas	Mgr CY1: 100	Mgr CY2: 100
			Staff CY1: 0	Staff CY2: 0

Total Hours CY1: 250

Total Hours CY2: 250

Note: If staff's recommendation is 'For Study' or 'Against Study', the Director should note the relative importance of this Study to other major projects that the Department is currently working on or that are soon to begin, and the impact on existing services/priorities.

Reviewed by

Department Director

Date

Approved by

City Manager

Date

Addendum

A. Board / Commission Recommendation

Issue Created Too Late for B/C Ranking

Board or Commission	Rank	Rank 1 year ago	Rank 2 years ago
Arts Commission			
Bicycle and Pedestrian Advisory Committee	6	6	6
Board of Building Code Appeals			
Board of Library Trustees			
Child Care Advisory Board			
Heritage Preservation Commission			
Housing and Human Services Commission			
Parks and Recreation Commission			
Personnel Board			
Planning Commission			
Board or Commission ranking comments			

B. Council

Council Rank 2
 Start Date (blank)
 Work Plan Review Date (blank)
 Study Session Date (blank)
 RTC Date (blank)
 Actual Complete Date (blank)
 Staff Contact

Proposed 2009 Council Study Issue

DPW 02 Plan Line Study to Accommodate Bicyclists and Pedestrians

Lead Department	Public Works
Element or Sub-element	Land Use and Transportation Element, and City Bicycle Plan
New or Previous	Previous
Status	Dropped
History	1 year ago Dropped 2 years ago Deferred

1. What are the key elements of the issue? What precipitated it?

The Bicycle and Pedestrian Advisory Commission would like to conduct a plan line study to investigate the need for establishing a policy that requires developers to dedicate private property to the City in order to allow implementation of planned bicycle and pedestrian related projects. The Bicycle Capital Improvement Program and the Sunnyvale Bicycle Plan have determined that there are a number of street segments where roadways would have to be widened to accommodate a Class II bicycle facility. This would include the following roadway segments:

1. Mathilda Avenue between Maude Avenue and Ahwanee Avenue
2. Pastoria Avenue between El Camino Real and Olive Avenue
3. Wolfe Road between Fremont Avenue and Maria Lane
4. Mary Avenue between Central Expressway and Maude Avenue
5. Maude Avenue between Pastoria Avenue and Wolfe Road
6. Fair Oaks Avenue between Maude Avenue and Ahwanee
7. Fair Oaks Avenue between Fair Oaks Way and Weddell Drive
8. Ahwanee Drive from Mathilda Avenue to Lawrence Expressway

The study would occur in 2 phases. Phase 1 would identify whether additional right-of-way is needed. If so, the study would identify the affected parcels, the type of land use, and the extent of property acquisition or dedication that would be required. As a result of phase 1 of this study, City Council would determine whether to proceed with the plan line adoption process for the above noted sections. Staff believes that a determination to acquire private property for bicycle and pedestrian facilities using a plan line process is a policy issue for the Council to consider. Phase I of the study would determine the potential impacts of such a policy.

Should Council decide to proceed with plan line adoption based on the information provided in phase 1, then the study would move to phase 2. This phase would include examination of issues such as utility relocation, tree removal, median modification, street reconstruction, mapping of affected properties, potential creation of non-conforming parcels, the legality of the right-of-way take, property owner compensation, comprehensive public outreach, and environmental impacts. This second phase of the study would result in the possible adoption of plan line for each identified segment.

It should be noted that this study issue was dropped by Council in 2007 (i.e., dropped from the 2008 review list). However, BPAC members believe in the importance of this matter and voted on bringing it forward for Council consideration in 2008.

2. How does this relate to the General Plan or existing City Policy?

BP.B2.a, City of Sunnyvale Bike Plan – Provide for bicyclists as part of roadway resurfacing and maintenance, road widening, new developments and property redevelopment. Notify

City Council if providing for bicycles appears to be infeasible.

3. Origin of issue

- Council Member(s)
- General Plan
- City Staff
- Public
- Board or Commission Bicycle and Pedestrian Advisory Committee

4. Multiple Year Project? Yes Planned Completion Year 2011

5. Expected participation involved in the study issue process?

- Does Council need to approve a work plan? No
- Does this issue require review by a Board/Commission? Yes
- If so, which?
- Bicycle and Pedestrian Advisory Committee
- Is a Council Study Session anticipated? No
- What is the public participation process?
BPAC and Council Public Hearings.

6. Cost of Study

- Operating Budget Program covering costs
- 115 Transportation Operations
- Project Budget covering costs
- Budget modification \$ amount needed for study
- \$510,000.00
- Explain below what the additional funding will be used for
- The funding would be used for engineering and planning services.

7. Potential fiscal impact to implement recommendations in the Study approved by Council

- Capital expenditure range \$501K or more
- Operating expenditure range None
- New revenues/savings range None

Explain impact briefly

The project could result in plan lines for a number of street segments in order to widen the roadway to provide for Class II bicycle lanes and pedestrian sidewalks. Costs that could be associated with this project if it is approved would be related to right-of-way acquisition, construction, and utility relocation.

8. Staff Recommendation

Staff Recommendation Defer

If 'For Study' or 'Against Study', explain

There are currently no funds available for hiring planning and engineering

expertise to assist with the analysis Phase 1 of the project. There are also no funds available for a potential implementation Phase 2 of the project which would involve right-of-way acquisition, as well as construction costs such as for relocation of utilities, relocation of sidewalks; curbs and gutters; relocation of trees and other landscaping, and establishment of Class II bike lanes.

9. Estimated consultant hours for completion of the study issue

1000

Managers	Role	Manager	Hours			
	Lead	Witthaus, Jack	Mgr CY1:	20	Mgr CY2:	0
			Staff CY1:	160	Staff CY2:	0
	Support	Kahn, David	Mgr CY1:	5	Mgr CY2:	0
			Staff CY1:	10	Staff CY2:	0
	Support	Raina, Hira	Mgr CY1:	20	Mgr CY2:	0
			Staff CY1:	100	Staff CY2:	0
	Support	Rogge, Mark	Mgr CY1:	20	Mgr CY2:	0
			Staff CY1:	160	Staff CY2:	0
	Support	Ryan, Trudi	Mgr CY1:	10	Mgr CY2:	0
			Staff CY1:	20	Staff CY2:	0

Total Hours CY1: 525

Total Hours CY2: 0

Note: If staff's recommendation is 'For Study' or 'Against Study', the Director should note the relative importance of this Study to other major projects that the Department is currently working on or that are soon to begin, and the impact on existing services/priorities.

Reviewed by

Department Director

Date

Approved by

City Manager

Date

Addendum

A. Board / Commission Recommendation

Issue Created Too Late for B/C Ranking

Board or Commission	Rank	Rank 1 year ago	Rank 2 years ago
Arts Commission			
Bicycle and Pedestrian Advisory Committee	1		1
Board of Building Code Appeals			
Board of Library Trustees			
Child Care Advisory Board			
Heritage Preservation Commission			
Housing and Human Services Commission			
Parks and Recreation Commission			
Personnel Board			
Planning Commission			
Board or Commission ranking comments			

B. Council

Council Rank (no rank yet)
 Start Date (blank)
 Work Plan Review Date (blank)
 Study Session Date (blank)
 RTC Date (blank)
 Actual Complete Date (blank)
 Staff Contact

Proposed 2009 Council Study Issue

DPW 03 Update/Review Corner Vision Triangle Municipal Code Ordinance

Lead Department	Public Works
Element or Sub-element	Land Use and Transportation Element and Bicycle Plan
New or Previous	Previous
Status	Deferred
History	1 year ago Below the line
	2 years ago Below the line

1. What are the key elements of the issue? What precipitated it?

At an intersection, the corner vision triangle is formed by measuring 40 feet from the property line of each of the intersecting streets. The driveway vision triangle is created by measuring 10 feet along the outer edge of a driveway and 10 feet along the back edge of a public sidewalk. Fences, hedges or any other obstructions more than 3 feet in height are prohibited in the vision triangles.

The Bicycle and Pedestrian Advisory Commission would like to review the relevance and adequacy of the corner vision triangle in the Sunnyvale Municipal Code (SMC). The Commission believes that visibility at street intersections and driveways is extremely important for the safety of pedestrians and bicyclists, and that the current ordinance may not adequately ensure that adequate visibility is provided. For example, the current vision triangle ordinance does not take into consideration street curvature, intersection angle and type of control, and consistency with the Highway Design Manual. This issue was initiated because of a vision problem at the driveway that was constructed on Mathilda Avenue for the Cherry Orchard retail center.

Sunnyvale's policy does not presently allow for a sliding scale or reduction in the required vision triangles. Some cities, but not Sunnyvale, allow sight triangle encroachments based on the fence design. An open decorative type fence design would allow for the greatest visibility, and two prime examples of this style are wrought iron and open-type wood fences. In 2008, City Council decided to broaden the BPAC initiated study issue to examine the benefits of modifying the SMC by taking into account the openness or transparency of the fence in conjunction with the height of the fence.

2. How does this relate to the General Plan or existing City Policy?

Land Use and Transportation Element, C3 – Attain a transportation system that is effective, safe, pleasant, and convenient.

3. Origin of issue

- Council Member(s)
- General Plan
- City Staff
- Public
- Board or Commission Bicycle and Pedestrian Advisory Committee

4. Multiple Year Project? Yes Planned Completion Year 2010

5. Expected participation involved in the study issue process?

Does Council need to approve a work plan? No
 Does this issue require review by a Board/Commission? Yes
 If so, which?
 Bicycle and Pedestrian Advisory Committee, Planning Commission
 Is a Council Study Session anticipated? No
 What is the public participation process?
 BPAC meetings and Planning Commission hearing

6. Cost of Study

Operating Budget Program covering costs
 115 Transportation Operations
 Project Budget covering costs
 Budget modification \$ amount needed for study
 Explain below what the additional funding will be used for

7. Potential fiscal impact to implement recommendations in the Study approved by Council

Capital expenditure range None
 Operating expenditure range None
 New revenues/savings range None
 Explain impact briefly
 There would be no fiscal impact related to the recommendations in the Study.

8. Staff Recommendation

Staff Recommendation None
 If 'For Study' or 'Against Study', explain

9. Estimated consultant hours for completion of the study issue

Managers	Role	Manager	Hours	
Lead	Witthaus, Jack	Mgr CY1:	50	Mgr CY2: 0
		Staff CY1:	100	Staff CY2: 0
Support	Kahn, David	Mgr CY1:	10	Mgr CY2: 0
		Staff CY1:	5	Staff CY2: 0
Support	Ryan, Trudi	Mgr CY1:	25	Mgr CY2: 0
		Staff CY1:	40	Staff CY2: 0
Total Hours CY1:			230	
Total Hours CY2:			0	

Note: If staff's recommendation is 'For Study' or 'Against Study', the Director should note the relative importance of this Study to other major projects that the Department is currently working on or that are soon to begin, and the impact on existing services/priorities.

Reviewed by

Department Director

Date

Approved by

City Manager

Date

Addendum

A. Board / Commission Recommendation

Issue Created Too Late for B/C Ranking

Board or Commission	Rank	Rank 1 year ago	Rank 2 years ago
Arts Commission			
Bicycle and Pedestrian Advisory Committee	Defer		5
Board of Building Code Appeals			
Board of Library Trustees			
Child Care Advisory Board			
Heritage Preservation Commission			
Housing and Human Services Commission			
Parks and Recreation Commission			
Personnel Board			
Planning Commission			
Board or Commission ranking comments			

B. Council

Council Rank (no rank yet)
 Start Date (blank)
 Work Plan Review Date (blank)
 Study Session Date (blank)
 RTC Date (blank)
 Actual Complete Date (blank)
 Staff Contact

Proposed 2009 Council Study Issue

DPW 04 Homestead Road Bike Lane Hours of Operation Review

Lead Department Public Works
 Element or Sub-element Land Use and Transportation Element
 New or Previous Previous
 Status Dropped History 1 year ago None 2 years ago Dropped

1. What are the key elements of the issue? What precipitated it?

The bike lane along some segments of Homestead Road are currently limited to weekday daytime hours only (There is a parking prohibition in effect from 7:00 a.m. to 6:00 p.m., except on Saturday, Sunday and Holidays). The study issue would review impacts of the existing part time bike lane status on cyclists and enforcement needs. It would also analyze parking demand and supply along with the potential impacts of prohibiting parking at all times on the subject segments of Homestead Road. In addition, the study issue would consider alternatives to parking removal, such as travel lane removal and visitor only parking hours (no overnight).

It should be noted that this study issue was dropped by Council in 2006 (i.e., dropped from the 2007 review list). However, BPAC members believe in the importance of this matter and voted on bringing it forward for Council consideration in 2008.

2. How does this relate to the General Plan or existing City Policy?

The Bicycle Plan allows for the consideration of a part-time bicycle lane to be installed at locations where full-time parking removal would be difficult.

3. Origin of issue

- Council Member(s)
- General Plan
- City Staff
- Public
- Board or Commission Bicycle and Pedestrian Advisory Committee

4. Multiple Year Project? No Planned Completion Year 2009

5. Expected participation involved in the study issue process?

Does Council need to approve a work plan? No
 Does this issue require review by a Board/Commission? Yes
 If so, which?
 Bicycle and Pedestrian Advisory Committee
 Is a Council Study Session anticipated? No
 What is the public participation process?

BPAC meetings and at least two neighborhood meetings.

6. Cost of Study

Operating Budget Program covering costs
 115 Transportation Operation
 Project Budget covering costs
 Budget modification \$ amount needed for study
 Explain below what the additional funding will be used for

7. Potential fiscal impact to implement recommendations in the Study approved by Council

Capital expenditure range \$51K - \$100K
 Operating expenditure range None
 New revenues/savings range None

Explain impact briefly

Should City Council choose to establish a parking prohibition in effect at all times along the bike lanes, the City will have to remove and replace the existing signs and possibly some striping in order to reflect the regulation changes.

8. Staff Recommendation

Staff Recommendation Against Study

If 'For Study' or 'Against Study', explain

This issue was studied and resolved by City Council at the January 27, 1998 meeting. Staff does not believe that there are circumstances present that warrant further study in the area.

9. Estimated consultant hours for completion of the study issue

Managers	Role	Manager	Hours	
Lead	Witthaus, Jack	Mgr CY1:	20	Mgr CY2: 0
		Staff CY1:	200	Staff CY2: 0
Total Hours CY1:			220	
Total Hours CY2:			0	

Note: If staff's recommendation is 'For Study' or 'Against Study', the Director should note the relative importance of this Study to other major projects that the Department is currently working on or that are soon to begin, and the impact on existing services/priorities.

Reviewed by

 Department Director

 Date

Approved by

City Manager

Date

Addendum

A. Board / Commission Recommendation

Issue Created Too Late for B/C Ranking

Board or Commission	Rank	Rank 1 year ago	Rank 2 years ago
Arts Commission			
Bicycle and Pedestrian Advisory Committee	Defer		
Board of Building Code Appeals			
Board of Library Trustees			
Child Care Advisory Board			
Heritage Preservation Commission			
Housing and Human Services Commission			
Parks and Recreation Commission			
Personnel Board			
Planning Commission			
Board or Commission ranking comments			

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 Staff Contact

Proposed 2009 Council Study Issue

DPW 05 Suitable Bicycle Schemes for Office, Shopping Centers and Entertainment Venues

Lead Department Public Works

Element or Sub-element Land Use and Transportation Element

New or Previous New

Status Deferred History 1 year ago None 2 years ago None

1. What are the key elements of the issue? What precipitated it?

This study would review current design standards and guidelines (such as provisions of the VTA Bicycle Technical Guidelines) relative to the City development review practices. The Bicycle and Pedestrian Advisory Commission is concerned with some design shortfalls when providing bicycle parking. These include physical obstructions that restrict access to the bicycle lockers/racks, lack of adequate lighting, and use of storage space for other than bicycle parking. It is also believed that employers that allow employees to bring their bicycles into the work place may not be required to provide bicycle parking. The study would result in recommending design standards with regard to bicycle parking.

2. How does this relate to the General Plan or existing City Policy?

C3.5 Support a variety of transportation modes.
C3.5.4 Maximize the provision of bicycle and pedestrian facilities.

3. Origin of issue

- Council Member(s)
- General Plan
- City Staff
- Public
- Board or Commission Bicycle and Pedestrian Advisory Committee

4. Multiple Year Project? No Planned Completion Year 2009

5. Expected participation involved in the study issue process?

Does Council need to approve a work plan? No

Does this issue require review by a Board/Commission? Yes

If so, which?
Bicycle and Pedestrian Advisory Committee, Planning Commission

Is a Council Study Session anticipated? No

What is the public participation process?
BPAC meetings and Planning Commission hearing.

6. Cost of Study

Operating Budget Program covering costs
115 Transportation Operation
Project Budget covering costs
Budget modification \$ amount needed for study
Explain below what the additional funding will be used for

7. Potential fiscal impact to implement recommendations in the Study approved by Council

Capital expenditure range None
Operating expenditure range None
New revenues/savings range None
Explain impact briefly

8. Staff Recommendation

Staff Recommendation None
If 'For Study' or 'Against Study', explain

9. Estimated consultant hours for completion of the study issue

Managers	Role	Manager	Hours	
	Lead	Witthaus, Jack	Mgr CY1: 40	Mgr CY2: 0
			Staff CY1: 100	Staff CY2: 0
	Support	Ryan, Trudi	Mgr CY1: 20	Mgr CY2: 0
			Staff CY1: 50	Staff CY2: 0
Total Hours CY1: 210				
Total Hours CY2: 0				

Note: If staff's recommendation is 'For Study' or 'Against Study', the Director should note the relative importance of this Study to other major projects that the Department is currently working on or that are soon to begin, and the impact on existing services/priorities.

Reviewed by

Department Director

Date

Approved by

City Manager

Date

Addendum

A. Board / Commission Recommendation

Issue Created Too Late for B/C Ranking

Board or Commission	Rank	Rank 1 year ago	Rank 2 years ago
Arts Commission			
Bicycle and Pedestrian Advisory Committee	Tie 3 & 4		
Board of Building Code Appeals			
Board of Library Trustees			
Child Care Advisory Board			
Heritage Preservation Commission			
Housing and Human Services Commission			
Parks and Recreation Commission			
Personnel Board			
Planning Commission			
Board or Commission ranking comments			

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