

CITY OF SUNNYVALE
Department of Community Services
August 11, 2010

TO: Parks and Recreation Commission

FROM: Cathy E. Merrill, Assistant to the Director
Department of Community Services

SUBJECT: August 19, 2010 Special Parks and Recreation Commission Meeting

The first item on this month's meeting agenda under Public Hearing/ General Business provides the last chance for Commissioner's to propose new Study Issues to be ranked by the Parks and Recreation Commission during the October meeting. All study issues will be considered by the City Council in January for study in the year 2011. Please review the information in your packet regarding Study Issues and the Study Issue process so you are prepared to suggest your ideas for future studies during the August meeting.

The next two items on the agenda are those requested by the Commission during the July meeting. First, Recreation staff will be available to provide an overview of the Fee Waiver program history and answer your questions. The next agenda item requested by the Commission is to consider a recommendation to Council to change the name of the Community Services Department.

The fourth agenda item provides an opportunity for Commissioner Pochowski to provide an update, if any, on the General Plan Consolidation Advisory Committee.

I am looking forward to seeing you all on Thursday, August 19, at 7 p.m. for a special meeting of the Commission in the City Council Chambers.

Please feel free to contact me at (408) 730-7531, or email cmerrill@ci.sunnyvale.ca.us if you have any questions.

CEM

cc: Robert Walker, Assistant City Manager