



**DRAFT MINUTES
SUNNYVALE ARTS COMMISSION
NOVEMBER 17, 2010**

The Sunnyvale Arts Commission met in regular session in City Hall Lobby Conference Room, at 456 W. Olive Avenue, Sunnyvale, CA 94086 at 7:05 p.m. with Chair Obrey presiding.

CALL TO ORDER

Chair Obrey called the meeting to order at 7:05 p.m.

ROLL CALL

Commissioners Present: Chair Robert Obrey
Vice Chair Noelle Hughes
Commissioner Tracy Seto

Commissioners Absent: Commissioner Tara Martin-Milius

Staff Present: Assistant to the Director Cathy Merrill

Cheryl Anton from Bay Area Communication Access (BACA) provided interpretive services for Commissioner Seto.

Commissioner Tara Martin-Milius was absent and did not contact Chair Obrey or Assistant to the Director Merrill requesting an excused absence. Chair Obrey proposed to wait until the next meeting to determine if her absence is excused or unexcused.

CONSENT CALENDAR

1.A. Approval of Draft Minutes of August 18, 2010, Arts Commission Meeting

The Public Hearing was open. There were no public testimonies. The Public Hearing was closed.

MOTION: The motion was moved and seconded to approve the Consent Calendar as presented.

VOTE: Motion passed 3-0. Commissioner Martin-Milius was absent.

SCHEDULED PRESENTATION - None

PUBLIC ANNOUNCEMENTS – None

STAFF RESPONSES TO PRIOR PUBLIC COMMENTS – None

PUBLIC COMMENTS – None

PUBLIC HEARINGS/GENERAL BUSINESS

2. Ranking of Study Issues for 2011

Assistant to the Director Merrill gave the staff report and highlighted each study issue's impact, estimated cost and staff recommendation. She also provided an overview of the study issue ranking process. There were four study issues to be ranked:

DCS 09-01	Explore Opportunities to Develop a Community Theatre Based in Downtown Sunnyvale
DCS 11-01	Revisit City Policy Governing the Community Recreation Fund
DCS 11-02	Explore Opportunities to Create a Multidisciplinary Arts Center
DPW 09-07	Sunnyvale Cyclovia Event

The Public Hearing was opened. There were no public testimonies. The Public Hearing was closed.

MOTION: Chair Obrey moved to drop Study Issue DPW 09-07 Sunnyvale Cyclovia Event.

Motion failed for lack of a second.

MOTION: Commissioner Seto moved and Chair Obrey seconded to defer Study Issue DCS 09-01 Explore Opportunities to Develop a Community Theatre Based in Downtown Sunnyvale.

Commissioner Seto recommended deferring this study issue because the City needs more time to develop the downtown area for people with disabilities. A theatre is a good idea but more time should be allowed to promote the theatre and encourage families, children, and people with disabilities to be involved.

VOTE: 3-0 motion passed

The overall Commission rankings of the three remaining study issues for 2011 were as follows:

SI No.	Proposed 2009 Study Issue	Arts Commission Recommendation Rank
DCS 09-01 *	Explore Opportunities to Develop a Community Theatre Based in Downtown Sunnyvale	Defer
DCS 11-02	Explore Opportunities to Create a Multidisciplinary Arts Center	1
DCS 11-01	Revisit City Policy Governing the Community Recreation Fund	2
DPW 09-07	Sunnyvale Cyclovia Event	3

** Study Issues marked with an asterisk (*) fell below the line or were deferred last year. These will be reviewed by Council regardless of any Commission recommendation.*

Assistant to the Director Merrill noted that January 4, 2011, is the date of Council's annual public hearing for study and budget issues. Vice Chair Hughes will present the Commission's recommendations to Council.

NON-AGENDA ITEMS AND COMMENTS

COMMISSION MEMBERS ORAL COMMENTS

Chair Obrey referenced a statement in the Recreation Division information only report: "Contribute your time as a volunteer. You can help us keep programs open for the public by donating your time." Assistant to the Director Merrill agreed to email a response to all Commissioners regarding which particular programs are seeking volunteers and what talents volunteers need.

Chair Obrey asked if Commissioner Seto's name was added to the Activity Guide.

Chair Obrey asked Assistant to the Director Merrill to confirm if she received a message from Commissioner Martin-Milius regarding her absence from this meeting.

STAFF ORAL COMMENTS

Assistant to the Director Merrill will check the Arts Commission calendar and get back to the Commission regarding the December meeting.

INFORMATION ONLY ITEMS

- Staff Liaison Written Report
- Recreation Division Report, July-September 2010

ADJOURNMENT

The meeting was adjourned at 7:50 p.m.

Respectfully submitted:

Cathy E. Merrill, Assistant to the Director
Department of Community Services

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Unapproved Arts Commission Master Work Plan

Calendar Year: 2011

List all regularly scheduled board/commission meetings, annual review of the Code of Ethics and Conduct for Elected and Appointed Officials, specific issues identified in the Tentative Council Meeting Agenda Calendar, and routine assignments specific to each board or commission.

Meeting Date	Agenda Item/Issue
January 19	Meeting Canceled (lack of agenda items)
February 16	Approval of Master Work Plan AIPD: 615 Tasman Dr. (Essex Property Trust) BRE Properties, Town & Country Annual Review of City's Code of Ethics and Conduct for Elected and Appointed Officials
March 16	
April 13 Special Joint Meeting with P&R Commission	Revisit City Policy Governing the Community Recreation Fund (CA 4/26/11)
April 20	Amendment to the Art in Public Construction Projects Policy 6.4.4 to Include a De-accession Component—Council Policy Issue
May 18 Joint Meeting with P&R Commission	Review of Recommended FY 11/12 Budget
May 25 Tentative Hold Special Joint Meeting with P&R Commission	Review of Recommended FY 11/12 Budget
June 15	Commission Satisfaction Survey
July 20	Work Plan Review Calendar Review Election of Officers for FY 11/12
August 17	
September 21	Last Chance to Propose Study Issues/Budget Issues for 2012

**Unapproved
Arts Commission Master Work Plan**

Calendar Year: 2011

October 19	
November 16	Ranking of Study Issues for 2012
December 21	