



**DRAFT MINUTES
SUNNYVALE PARKS AND RECREATION COMMISSION
MARCH 9, 2011**

The Sunnyvale Parks and Recreation Commission met in regular session in City Hall Council Chambers, 456 W. Olive Avenue, Sunnyvale, CA 94086 at 7 p.m. with Vice Chair Pochowski presiding.

CALL TO ORDER

Vice Chair Pochowski called the meeting to order at 7 p.m.

SALUTE TO THE FLAG

Vice Chair Pochowski led the salute to the flag.

ROLL CALL

Commissioners Present: Vice Chair Robert Pochowski
Commissioner Howard Chuck
Commissioner Robert Harms
Commissioner Robert Kinder

Commissioners Absent: Chair Jim Colvin (excused)

Staff Present: Assistant to the Director of Community Services Cathy Merrill
Superintendent of Parks & Golf Scott Morton
Superintendent of Recreation Nancy Bolgard Steward

Vice Chair Pochowski welcomed Commissioner Kinder to the Commission.

Chair Colvin notified Assistant to the Director Merrill in advance of the meeting that he would be absent due to personal reasons.

MOTION: Commissioner Chuck moved and Commissioner Harms seconded to excuse Chair Colvin's absence.

VOTE: 4-0 motion passed. Chair Colvin was absent.

SCHEDULED PRESENTATION – Sunnyvale Parks and Open Space

Scott Morton, Superintendent of Parks & Golf, presented an overview of Sunnyvale's parks and golf operations and answered Commissioners' questions. The Commissioners expressed their appreciation for his presentation.

PUBLIC ANNOUNCEMENTS - None

CONSENT CALENDAR

1.A. Approval of Draft Minutes of November 10, 2010, Special Meeting

MOTION: Commissioner Harms moved and Commissioner Chuck seconded to approve Consent Item 1.A. as presented.

VOTE: 3-0 motion passed. Chair Colvin was absent. Commissioner Kinder abstained because he was not a Commission member on November 10, 2010.

1.B. Approval of Master Work Plan

Assistant to the Director Merrill provided an overview of upcoming meeting dates and reports and also explained the April 13, 2011, joint meeting scheduled with the Arts Commission.

MOTION: Commissioner Harms moved and Commissioner Chuck seconded to approve Consent Item 1.B. as presented.

VOTE: 4-0 motion passed. Chair Colvin was absent.

PUBLIC COMMENTS - None

PUBLIC HEARINGS/GENERAL BUSINESS

2. DISCUSSION Review of Code of Ethics and Conduct for Elected and Appointed Officials

Assistant to the Director Merrill said this was the Commissioners' opportunity to review and discuss the Code of Ethics and Conduct and that she was available to answer questions.

The Public Hearing was opened. There were no speakers. The Public Hearing was closed.

Commissioners had no comments and no questions.

NON-AGENDA ITEMS AND COMMENTS

COMMISSIONER ORAL COMMENTS

Commissioner Harms inquired about the status of a past action where the Commission recommended that the name of Community Services Department be changed back to Parks and Recreation Department. Assistant to the Director Merrill confirmed that City Manager Luebbers received the Commission's recommendation, but she said this is an administrative issue.

Commissioner Kinder stated he is pleased to be back on the Commission.

Commissioner Harms asked if the Senior Center fitness room closure in the evenings is due to budget reductions. Recreation Superintendent Steward responded that there were relatively few participants in the fitness room during evening hours. At the same time there is a high demand for fitness classes; therefore, the fitness room is closed to drop-in use in the evenings now, but available to those taking classes.

Vice Chair Pochowski asked if there were changes in field use policies. Recreation Superintendent Steward responded she is not ready to formally respond but indicated that there is high demand for athletic fields in the City. She also indicated that she expects to raise youth sports organizations and other groups' fees in the foreseeable future. The groups have received verbal and written communication about this issue, so they are aware that it is coming. The new fees are not public yet however. She said staff is also looking at field rental fees to the general public and these will be adjusted based on market rates. Staff is also looking at adult sports field use in which the groups advertise via the internet, charge participant fees and routinely plan their games on Sunnyvale fields, but do not pay fees to use the fields. She also pointed out issues with other camps, programs and day care that are bussed into Sunnyvale parks from surrounding cities on a drop-in basis. In some cases,

they may have a significant impact on City programs. For example, when a non-profit brings a large group to swim at Washington Pool, the pool may have to be closed to new entries. Lifeguard staffing is based on average attendance, so an unexpected drop-in of 60 children can have a significant impact. Staff is currently working on this issue, but it will take time before a final report is ready.

STAFF ORAL COMMENTS

None

INFORMATION ONLY ITEMS

Staff Liaison Written Report
Study Issue Ranking Sheet by Department
P&R Commission Unapproved 2011 Calendar
Recreation Division Report, September – December 2010

ADJOURNMENT – 8:15 p.m.

Respectfully submitted,

Cathy E. Merrill, Assistant to the Director
Department of Community Services

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**DRAFT MINUTES
SUNNYVALE ARTS COMMISSION
MARCH 16, 2011**

The Sunnyvale Arts Commission met in regular session in City Hall Council Chambers at 456 W. Olive Avenue, Sunnyvale, CA 94086 at 7 p.m. with Chair Obrey presiding.

CALL TO ORDER

Chair Obrey called the meeting to order at 7 p.m.

SALUTE TO THE FLAG

Chair Obrey led the salute to the flag.

ROLL CALL

Commissioners Present: Chair Robert Obrey
Commissioner Vinita Karun
Commissioner Tara Martin-Milius
Commissioner Tracy Seto

Commissioners Absent: Vice Chair Noelle Hughes (excused)

Staff Present: Assistant to the Director of Community Services Cathy Merrill
Superintendent of Recreation Nancy Bolgard Steward
Arts Coordinator Kristin Dance

Cheryl Anton, Bay Area Communication Access (BACA), provided interpretive services for Commissioner Seto.

Commissioner Hughes informed Assistant to the Director Merrill of her intended absence prior to the meeting. It was determined by general consensus that Commissioner Hughes' absence was excused.

PUBLIC ANNOUNCEMENTS - None

CONSENT CALENDAR

1.A. MOTION Approval of Draft Minutes of February 16, 2011, Arts Commission Meeting

Chair Obrey requested an excused absence for the February 16, 2011, Commission meeting. He left a telephone message for Assistant to the Director Merrill of his intended absence prior to the meeting. It was determined by general consensus that Chair Obrey's' absence was excused.

MOTION: Commissioner Martin-Milius moved and Commissioner Seto seconded to approve the Consent Calendar as revised to reflect that Chair Obrey's absence on February 16, 2011, was excused.

VOTE: 3-0 motion passed. Vice Chair Hughes was absent. Chair Obrey abstained due to his absence from the February 16, 2011, meeting.

PUBLIC COMMENTS – None

PUBLIC HEARINGS/GENERAL BUSINESS

2. DISCUSSION BRE Properties, Lawrence Station Rd.

Recreation Superintendent Steward gave the staff report. She said BRE Properties requested to present their public art idea to the Commission and obtain feedback. Recreation Steward said this agenda topic is not an action item for the Commission; at this time, BRE Properties is only seeking input and suggestions from the Commissioners.

Kevin Ma, owner and developer of Lawrence Station project, BRE Properties, provided an overview of the development which includes 336 apartment units and 10,000 sq. ft. of retail space.

Chandra Cerrito, BRE Properties, described the area and location where the proposed artwork will be installed. She introduced artist Lewis deSoto who described the proposed project and said the artwork titled "Sunnyvale Mandala" represents aspects of Sunnyvale's cultural identity. A full-size paper image of the artwork was displayed which showed lighting and elevation elements. Mr. deSoto's resume was distributed to the Commissioners and a slideshow showcased Mr. deSoto's artwork at other locations.

Commissioners asked questions about the proposed artwork being touchable, protection from graffiti and water, how pieces of artwork are held together, lighting, materials, colors, height, perspective and proportion.

The Public Hearing was opened. There were no speakers. The Public Hearing was closed.

There was no further discussion.

Chair Obrey thanked the presenters.

NON-AGENDA ITEMS AND COMMENTS

COMMISSION MEMBERS ORAL COMMENTS

Commissioner Seto said she will attend the April 13 Commission meeting, but she will be absent from the April 20 meeting.

Commissioner Varun said she will be absent from the April 13 and April 20 Commission meetings.

STAFF ORAL COMMENTS

Assistant to the Director Merrill said the April 13 Commission meeting will be held in the West Conference Room.

Recreation Superintendent referenced the Columbia Neighborhood Center (CNC) programs described in the Information Only Recreation Division Report and said that CNC is now officially incorporated into the Recreation Division.

INFORMATION ONLY ITEMS

Completion Letter: Public Art Component, Essex Property Trust, 615 Tasman Drive
Recreation Division Report, September-December 2010

ADJOURNMENT

Chair Obrey adjourned the meeting at 8 p.m.

Respectfully submitted:

Cathy E. Merrill, Assistant to the Director
Department of Community Services

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