Consent Calendar 1.A)

DRAFT

SUNNYVALE BICYCLE AND PEDESTRIAN ADVISORY COMMISSION
Special Meeting Minutes – September 22, 2011

The Sunnyvale Bicycle and Pedestrian Advisory Commission met at 6:35 p.m. on September 22, 2011 with Commission Chair Ralph Durham presiding. The meeting was held in the Garden Conference Room, City Hall, 456 West Olive Avenue, Sunnyvale.

ROLL CALL/CONSIDERATION OF ABSENCES

Members Present: Andrea Stawitcke
Angela Rausch
Cathy Switzer
David Gandrud
James Manitakos
Ralph Durham
Patrick Walz

Members Absent: James Manitakos (excused)

Staff Present: Jack Witthaus Transportation and Traffic Manager, Department of Public Works
Kent Steffens, Director, Department of Public Works

Visitors: Kevin Jackson

PUBLIC ANNOUNCEMENTS

Kevin Jackson provided an update on the County school transportation project and asked for volunteers to help with Walk and Bike to School Day events on October 5. He announced that the Sunnyvale Historical Society was interested in holding a historical interest bicycle ride in association with the City's 100 year anniversary in August, 2012. He stated that SB 910, a proposal to require a 3 foot distance between bicycles and passing cars, was on the Governor's desk for signature. He provided an update on the Stevens Creek Trail Working Team and the Dale/Heatherstone trail bridge construction.

Staff introduced Director of Public Works Kent Steffens.

CONSENT CALENDAR

1.A) Approval of Draft Minutes of the August 18, 2011 Meeting

Item 1A was requested to be pulled by a member of the public. Kevin Jackson noted a typographical error under the Public Announcements section, where "billions" was supposed to be "millions".

Motion for approval Stawitcke, second by Gandrud to approve with noted correction. Motion approved, 6-0.

PUBLIC COMMENTS

Kevin Jackson commented on recent bike vandalism at the Sunnyvale Caltrain station and encouraged more vigorous management of bike parking at the station. He encouraged BPAC members to familiarize themselves with the Street Space Allocation Policies previously developed by the BPAC and adopted by the City, particularly in the context of the Pastoria Avenue bike lanes project. He expressed concerns about bike parking at Lowes. Director Steffens indicated that he would follow up with the Neighborhood Preservation staff. Mr. Jackson stated that the Sustainability Commission was looking for opportunities to work with the BPAC on bicycle data.

PUBLIC HEARINGS/GENERAL BUSINESS

2. MOTION: Study and Budget Issues

Staff gave a brief report and commented on specific study issue ideas that may be better addressed through staff operations.

Commissioner Rausch supported a candidate study issue for 15 miles per hour zones at schools. The Commissioners clarified study issue ideas and deferred study issues.

The public hearing was opened. Kevin Jackson expressed support a bicyclist anti-harassment ordinance and the 15 miles per hour school zone issue.

The public hearing was closed.

The Chair called for consideration of dropping issues from the list provided in the written staff report. The Commission voted 6-0 to drop the reverse parking issue, the signs for Morse Avenue/John W. Christian Trail issue, the 101 east of Fair Oaks Bridge issue, and the electronic circulation of BPAC packets issue.

The Commission clarified the intended scope of the 15 miles per hour school zone issue and a colored bike lanes issue.

The Committee voted on a budget issue to provide a budget for Bike to Work Day at $ 1000 with BPAC to voluntarily staff two energizer stations. Motion Walz, second Stawitcke, to approve the budget issue as proposed. Motion carries, 5-0-1, Rausch abstaining. ,

The Commission discussed a proposal for a physically separated bike lanes study.

After discussion, motion by Walz, second Switzer, to drop a modifying Homestead Road bike lane restrictions issue. Motion approved 6-0.

After discussion, ballots were distributed for ranking of six new study issue proposals and two deferred issues.

Ranking occurred as follows:

ISSUE	Gandrud	Walz	Stawitcke	Durham	Rausch	Switzer
Conditions for Colored Bike Lane Installation	6	1	4	2	4	4
New Bike Lanes Near Schools	7	6	6	4	2	3
Bicycle Licensing Program Modification	2	3	7	8	5	5
Expansion of Bicycle Violation Diversion Program to Adults	1	5	5	3	6	6
Bicycle Anti-Harassment Ordinance	3	2	1	1	3	1
15 MPH School Zones and Flashing Signs	4	4	2	5	1	2
Traffic Calming Devices and Bicycles	8	7	3	6	7	8
Cyclovia Event	5	8	8	7	8	7

Motion by Walz, second Stawitcke, to submit the following four issues as the BPAC priorities for 2012 study issues:

- Bicyclist Anti-Harassment Ordinance
- 15 Miles Per Hour School Zones and Flashing Warning Signs
- Conditions for Colored Bike Lane Installation
- Expansion of Bicycle Violation Diversion Courses to Adults

Motion carries 5-0-1, Rausch abstaining.

NON-AGENDA ITEMS AND COMMENTS

- BOARD MEMBERS OR COMMISSIONERS ORAL COMMENTS

Commissioner Rausch provided information on the Cupertino Union School District's participation in the County/City school transportation project, and asked for a staff contact for the project and also for current collision information.

Commissioner Gandrud spoke about a recent collision and traffic controls in the Ponderosa Park area.
Commissioner Walz noted that the BPAC Work Plan was missing from the packet.

Commissioner Switzer commented on pavement conditions on Washington Avenue, El Camino Real and Borregas Avenue. She provided information on a bicycle and pedestrian officials conference.

Commissioner Walz suggested entering a float for the BPAC in the City anniversary celebration parade.

Commissioner Stawitcke provided information on a Friends of the Stevens Creek Trail event to be held September 25 at Microsoft.

Chair Durham commented on the Apple campus proposal.

- STAFF ORAL COMMENTS

None.

INFORMATION ONLY ITEMS

1. BPAC E-mail messages and/or letters since circulation of the agenda packet of the August 18 meeting.

Accepted as submitted.

ADJOURNMENT

Meeting adjourned at 8:39 P.M.

Respectfully submitted by:

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Jack Witthaus
Transportation and Traffic Manager

Consent Calendar 1.B)

Bicycle and Pedestrian Advisory Commission Master Work Plan

Calendar Year: 2011

List all regularly scheduled board/commission meetings, annual review of the Code of Ethics and Conduct for Elected and Appointed Officials, specific issues identified in the Tentative Council Meeting Agenda Calendar, and routine assignments specific to each board or commission.

Meeting Date	Agenda Item/Issue
January 20	- 2011 BPAC Calendar - Annual Review of the Code of Ethics and Conduct for Elected and Appointed Officials - Design of the Stevens Creek bike/pedestrian bridge over-crossing SR 85 at Sleeper Avenue (Information Item) - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List (Information item)
February 17	- Updated 2011 BPAC Calendar - Utility Bill Insert Concepts - Council ranking of Study Issues (Information item) - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item)
March 17	- Updated 2011 BPAC Calendar - Transportation Development Act (TDA) Funding Recommendation - Mary Avenue Bike Lanes Project Alternative Design Concept Evaluation - Pastoria Avenue Bike Lanes Project (Deferred) - FY 2011/12 Curb Ramp Installations List (Information item) - FY 2011/12 Pavement Slurry Seal List for Road Segments and Parking Lots (Information item) - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item)
April 21	Regular BPAC meeting is cancelled

Meeting Date	Agenda Item/Issue
April 28 (Special Meeting)	- Updated 2011 BPAC Calendar - Mary Avenue Bike Lanes – Central Expressway to Maude Avenue - Grand Boulevard Concept Planning - VTA BEP Funding Awards - Utility Bill Insert Concepts - Pastoria Avenue Bike Lanes Project - Sunnyvale Family Bike Ride – VERBS Kick-off Event (Information item) - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item)
May 19	Regular BPAC meeting is cancelled
May 26 (Special Meeting)	- Updated 2011 BPAC Calendar - VTA Presentation on BRT along El Camino Real - Closing Murphy Avenue - Study Issue DPW 11-06 (Draft RTC) - Review of the Detailed Two-Year Budget - Draft BPAC Letter to DPS with regard to Traffic Enforcement - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item)
June 16	- Updated 2011 BPAC Calendar - Volunteer Recognition - Draft Letter to DPS with regard to Traffic Enforcement - Signal Bicycle Detection (Information item) - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item)
July 21	- Updated 2011 BPAC Calendar - Utility Bill Stuffer Update - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item) - Election of Officers (This is an Action item to be addressed at the end of the meeting)
August 18	- Updated 2011 BPAC Calendar - Study and Budget Issues Development - Update of the City of Sunnyvale Local Appointment List for Boards and Commissions (Information Item) - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item)

Meeting Date	Agenda Item/Issue
September 22	- Study and Budget Issues Finalization - BPAC E-mail Messages and/or Letters (Information item)
October 20	- Updated 2011 BPAC Calendar - Update on the City's Land Use and Transportation Element (LUTE) - Annual reporting on collisions involving pedestrians and cyclists - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List (Information item)
November 17	- Updated 2011 BPAC Calendar - Update/Review Corner Vision Triangle Municipal Code Ordinance – DPW 09-02 (Draft RTC) - Ranking of Study Issues - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List (Information item)
December 15	- Updated 2011 BPAC Calendar - 2012 Work Plan - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List (Information item)