



**DRAFT MINUTES
SUNNYVALE PARKS AND RECREATION COMMISSION
NOVEMBER 10, 2010**

The Sunnyvale Parks and Recreation Commission met in regular session in City Hall Council Chambers, 456 W. Olive Avenue, Sunnyvale, CA 94086 at 7 p.m. with Chair Colvin presiding.

CALL TO ORDER/SALUTE TO THE FLAG

Chair Colvin called the meeting to order at 7 p.m.

ROLL CALL

Commissioners Present: Chair Jim Colvin
Vice Chair Robert Pochowski
Commissioner Howard Chuck
Commissioner Robert Harms

Commissioners Absent: None

Staff Present: Assistant to the Director of Community Services Cathy Merrill
Parks Superintendent Scott Morton
Assistant City Manager Robert Walker

SCHEDULED PRESENTATION – None

PUBLIC ANNOUNCEMENTS - None

CONSENT CALENDAR

1.A. Approval of Draft Minutes of September 2, 2010, Special Meeting

MOTION: Commissioner Chuck moved and Commissioner Harms seconded to approve Consent Item 1.A. as presented.

VOTE: 3-0 motion passed. Vice Chair Pochowski abstained because he was absent from the September 2, 2010, meeting.

PUBLIC COMMENTS - None

PUBLIC HEARINGS/GENERAL BUSINESS

2. Agreement Renewal with Sustainable Community Gardens for Property Located at 433 Charles Street

Parks Superintendent Morton presented the staff report

The Public Hearing was opened.

Rebecca Jepsen, Executive Director of Sustainable Community Gardens (SCG), spoke in favor of Sustainable Community Gardens and the benefits that it brings to the community.

Commissioner Harms asked to what degree SCG is open to the public.

The Public Hearing was closed.

Commissioners recalled previous concerns about the possibility of the Library taking the property for expansion. They had questions regarding SCG's desire to expand the garden and also about the termination clause requiring the City to reimburse SCG for expenses related to tree replacement when termination occurs before the harvest.

MOTION: Chair Colvin moved and Commissioner Chuck seconded to recommend that Council accept staff's recommendation Alternative No. 1: Approve renewal of the agreement with Sustainable Community Gardens for the operation and maintenance of the Charles Street Community Gardens for another five years and authorize the City Manager to enter into the agreement on behalf of the City.

VOTE: 4-0 motion passed unanimously.

3. Request from Sunnyvale Historical Society and Museum Association (SHSMA) to Build Storage Shed in Heritage Park

Commissioner Chuck excused himself and did not participate in the discussion or vote because he is a SHSMA Board Member.

Cathy Merrill, Assistant to the Director, presented the staff report.

Commissioners asked questions about the number of orchard trees to be removed and if any could be relocated, the total number of trees in the orchard and the percent of the total trees to be removed. Assistant to the Director said that the orchardist would speak at the public hearing and may be able to better respond to questions about the orchard trees.

The Public Hearing was opened.

Laura Babcock, Sunnyvale Historical Society and Museum Association (SHSMA), said the staff report covered the issue very well. She added more information on the types of items in storage and the future desire to add electricity in the storage building. She also described the pros and cons of various proposed locations of the storage building. Ms. Babcock said the SHSMA favors the site location shown as Option #1. In response to Commissioner Colvin's question, Ms. Babcock said the planned 900 sq. ft. storage building is the same size in each option.

Charles Olson, orchardist for Orchard Heritage Park, had very positive comments regarding the work of the SHSMA. Mr. Olson favors the site location shown as Option #3. He is willing to help the Historical Society members move large items from the storage shed to the museum. He said the long-term plan is to tear down the garden shed which could be moved to the location next to Option #3. He said it takes a long time to grow an apricot tree and if trees are removed, they are gone forever; he could try to relocate a tree (winter is the best time to do this).

The Public Hearing was closed.

Commissioner Harms said Mr. Olson mentioned a garden shed to be removed and asked if that site could be used for the storage shed. Director Walker responded that there is an unfunded capital project with the intent to open this area up (shed, dumpsters and maintenance shed).

Vice Chair Pochowski asked if apricot trees removed from Option #1 site could be moved to Option #3 site as a compromise.

Commissioner Colvin said he finds value in all three options.

MOTION: Vice Chair Pochowski moved to recommend that Council accept staff's recommendation Alternative No. 1: Authorize the SHSMA to construct a new storage building in the apricot orchard behind the existing Heritage Museum as described in Option #1 and direct staff to amend the existing agreement between the City and the SHSMA for the lease of the Heritage Museum to include the construction, operation and maintenance of the new storage building.

In addition, any trees removed from Option #1 site be moved or replanted.

Motion died for lack of a second.

MOTION: Chair Colvin moved and Commissioner Harms seconded to recommend that Council accept the site as described in Option #3 and authorize the SHSMA to construct a new storage building in an area east of the Orchard Heritage Interpretive Exhibit on orchard land near the parking lot and direct staff to amend the existing agreement between the City and the SHSMA for the lease of the Heritage Museum to include the construction, operation and maintenance of the new storage building.

VOTE: 2-1 motion passed. Vice Chair Pochowski dissented. Commissioner Chuck abstained because he is a SHSMA Board Member.

4. Ranking of Study Issues for 2011

Director Walker said there is no staff report but staff is available to answer Commissioners' questions.

Commissioner Colvin asked if Mary Avenue would be selected to close for the Cyclovia event. Director Walker said the study would cover the location of the event.

Assistant to the Director Merrill provided an overview of the process for ranking study issues. There were three study issues to be ranked:

DCS 11-01	Revisit City Policy Governing the Community Recreation Fund
DPW 09-07	Sunnyvale Cyclovia Event
CDD 11-06	Consideration of Certain City Parks as Heritage Resources

The Public Hearing was opened. There were no public testimonies. The Public Hearing was closed.

MOTION: Vice Chair Pochowski moved and Chair Colvin seconded to drop CDD 11-06 Consideration of Certain City Parks as Heritage Resources.

Commissioner Harms noted there is an artillery canon and descriptive plaque located at Washington Park and he would be concerned if these items were not noted as heritage artifacts. Chair Colvin suggested the Heritage Museum may have an interest in these items. Commissioner Harms questioned the authority of the SHSMA to take artifacts that are located in our parks. Director Walker clarified that the study issue is to examine the historical significance of these sites and the Heritage Museum is a non-profit organization separate from the City.

VOTE: 4-0 motion passed unanimously.

MOTION: Chair Colvin moved and Commissioner Harms seconded to defer DPW 09-07 Sunnyvale Cyclovia Event.

VOTE: 4-0 motion passed unanimously.

MOTION: Chair Colvin moved and Vice Chair Pochowski seconded to rank No. 1 – DCS 11-01 Revisit City Policy Governing the Community Recreation Fund.

VOTE: 4-0 motion passed unanimously.

NON-AGENDA ITEMS AND COMMENTS

COMMISSIONER ORAL COMMENTS

Vice Chair Pochowski will present the Commission's recommendation to Council on December 7, 2010, regarding the request from SHSMA to build storage shed in Heritage Park.

Commissioner Harms will present the Commission's recommendation to Council on December 14, 2010, regarding the agreement renewal with SCG for property located at 433 Charles Street.

Commissioner Harms enjoyed the train exhibit at the Heritage Museum.

STAFF ORAL COMMENTS

Assistant to the Director Merrill will email the Commissioners with the date for the Council Study Issues/Budget Issues Workshop.

INFORMATION ONLY ITEMS

- Staff Liaison Written Report
- Recreation Division Report, July – September 2010
- Miscellaneous Recreation Program Flyers

ADJOURNMENT – 8:15 p.m.

Respectfully submitted,

Cathy E. Merrill, Assistant to the Director
Department of Community Services

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Unapproved Parks and Recreation Commission Master Work Plan

Calendar Year: 2011

List all regularly scheduled board/commission meetings, annual review of the Code of Ethics and Conduct for Elected and Appointed Officials, specific issues identified in the Tentative Council Meeting Agenda Calendar, and routine assignments specific to each board or commission.

Meeting Date	Agenda Item/Issue
January 12	Meeting Canceled (lack of agenda items)
February 9	Meeting Canceled (lack of agenda items)
March 9	Sunnyvale Parks and Open Space Presentation Approval of Master Work Plan Review of City's Code of Ethics and Conduct for Elected and Appointed Officials
April 13 Joint Meeting with Arts Commission	Revisit City Policy Governing the Community Recreation Fund Consider Increase in the Parks Dedication Standard from 3.0 Acres to 5.0 Acres per 1,000 Population (Subdivision Map Act, Title 18.10 of the SMC and Fee Mitigation Act, Title 19.74 of SMC) Consider Conceptual Site Plan for Morse Avenue Park Consider Revised Master Plan for Sunnyvale Middle School
May 11	No Meeting Scheduled
May 25 Special Joint Meeting with Arts Commission	Review of Recommended FY 11/12 Budget Consider Revised Master Plan for Cupertino Middle School
June 8	Commission Satisfaction Survey
July 13	Calendar Review Consider Revised Master Plan for Orchard Heritage Park Election of Officers for FY 11/12
August 10	
September 14	Last Chance to Propose Study/Budget Issues for 2012
October 12	

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Parks and Recreation Commission Master Work Plan**

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November 9	Ranking of Study Issues for 2012
December 14	