



**Draft for Planning Commission Review
On May 12, 2008**

Council Meeting: June 10, 2008

**SUBJECT: Update of the Seismic Safety and Safety Sub-Element of the
Community Development Element**

REPORT IN BRIEF

Staff has been working for more than one year to review and update the City's Seismic Safety and Safety Sub-element. Staff will be presenting the final draft of the document at the June 10, 2008 City Council Meeting for Council approval. Council Policy requires that the draft document come before the Planning Commission for review and comment prior to Council's formal approval. The purpose of this report is to present the Seismic Safety and Safety Sub-element to the Planning Commission to allow for review and input at a Public Hearing. The Seismic Safety and Safety Sub-element, last updated in 1993, has been revised to incorporate current community conditions relative to hazards, infrastructure, and emergency planning and coordination. The revised Sub-element details goals and policies which guide the broad spectrum of Seismic Safety and Safety initiatives in the City of Sunnyvale.

Staff is recommending that the Planning Commission review the revised Seismic Safety and Safety Sub-element (Attachment A) and provide staff with input and comments for possible inclusion in the final draft document to be presented to Council on June 10, 2008.

BACKGROUND

The Seismic Safety and Safety Sub-element is part of the Community Development Element of the City's General Plan. The overall purpose of this Sub-element is to provide information and policy direction for the City of Sunnyvale related to safety and seismic safety and will be used as a guideline for determining the City's role and responsibility related to disaster and emergency management.

Sunnyvale adopted a Seismic Safety Element and a Safety Element in 1972. Due to the considerable overlap in the required content of each document, the Seismic Safety and Safety Elements were combined into a single Sub-element and the updated and revised version was adopted by the City Council in 1984. The revised 2008 Draft Seismic Safety and Safety Sub-element incorporates many changes that have occurred in Sunnyvale since this document was last updated in 1993.

EXISTING POLICY

Legislative Management Sub-element

Goal 7.3A Assess community conditions and make appropriate changes to long-range, mid-range and short range plans.

Action Strategy 7.3A.1b Monitor and assess Community Conditions on an on-going basis, and adjust long-range, mid-range and short-range plans to reflect changing conditions.

Action Strategy 7.3A.1c Review and update each General Plan Sub-Element approximately every five years.

DISCUSSION

The City Council approved the Work Plan (Attachment B) for the Seismic Safety and Safety Sub-element update on December 19, 2006. Staff began the revision and update of the document in 2007 by incorporating information from recent studies and information available from the Association of Bay Area Governments (ABAG), the United States Geological Survey (USGS), and numerous other related governmental and scientific organizations. Input was solicited from all City Departments to ensure impacts to their service delivery were considered. Additionally, Mission Statements, Policies and Key Initiatives were revised and updated to reflect Council's policy direction and input since the 1993 revision of the document.

The Executive Leadership Team reviewed the Sub-element draft on November 19, 2007 and a Community Outreach meeting was held on November 28, 2007 for public input. On April 29, 2008, the City Council reviewed the Sub-element Draft in a Study Session. The document has been posted through several revisions on the Sunnyvale City web-site for approximately six months.

The Final Draft of the Seismic Safety and Safety Sub-element includes the following sections:

- Executive Summary
 - Introduction
 - Purpose
 - Summary of Accomplishments Since 1993
 - Summary of Community Conditions
 - Summary Mission Statement and Policies
- Community Conditions
 - Geologic Setting
 - Seismic Hazards
 - Flood Hazards
 - Severe Weather Hazards
 - Hazardous Materials
 - Aviation Hazards
 - Infrastructure Inventory

- Current Land Use
- Higher Risk Structures
- Non-Structural Elements of Buildings
- Essential Services Buildings
- Lifelines
- Isolation After a Disaster
- Emergency Planning and Coordination
- Community Resources
- Post Disaster Recovery
- Community Condition Indicators
- Interrelationship With Other Sub-Elements
- Mission Statements, Policies, and Key Initiatives
- Updating the Sub-Element
- Appendix A – Glossary
- Appendix B – City Council Resolution

Changes Made to the Sub-element since Study Session with Council

No substantive changes were made as a result of the City Council Study Session.

FISCAL IMPACT

There is no fiscal impact as a result of this report.

PUBLIC CONTACT

Public contact was made through posting of the Planning Commission and Council agenda on the City's official notice bulletin board, posting of the agenda and report on the City's Web page, publication of the Council agenda in the San Jose Mercury News. Announcement of request for public input on the Seismic Safety and Safety Sub-element project was included in the fall 2007 *Quarterly Report*. Public input was integrated into the revised Seismic Safety and Safety Sub-element during its development.

RECOMMENDATION

Staff is recommending that the Planning Commission review the revised Seismic Safety and Safety Sub-element and provide staff with input and comments for inclusion in the final draft document to be presented to Council on June 10, 2008.

Reviewed by:

Don Johnson
Director of Public Safety
Prepared by: John Gienger, Public Safety Lieutenant

Approved by:

Amy Chan
City Manager

Attachments

- A. Final Draft Seismic Safety and Safety Sub-element
- B. Seismic Safety and Safety Work Plan (12/19/06)

Work Plan
Attachment B

Dec. 19, 2006	City Council Meeting – Public Hearing on Work Plan
Jan. 2007 through May, 2007	<p>Research and writing</p> <ul style="list-style-type: none"> ▪ Determine scope of report ▪ Identify stakeholders ▪ Collect data, including community characteristics and community condition indicators ▪ Identify trends and issues ▪ Document progress toward meeting existing goals ▪ Catalog existing City services and practices ▪ Includes: <ul style="list-style-type: none"> ◆ Staff input ◆ Review of other local agencies for their trends, issues and best practices.
June 2007 through Aug. 2007	<p>Meetings/discussions with key stakeholders on pertinent topics relating to the update of the Seismic Safety and Safety Sub-element. Participants may include; State and County OES Staff, Volunteer organizations, Santa Clara Valley Water District Staff, USGS Staff</p>
Sept. 2007 through Oct. 2007	<p>Draft goals, policies and action strategies based on community conditions.</p> <p>Includes:</p> <ul style="list-style-type: none"> ▪ Staff input ▪ Analysis of community conditions to ensure alignment of appropriate goals ▪ Alignment with best practices for disaster preparedness ▪ Draft Goals, Policies and Action Strategies section to City Manager ▪ Write full draft, considering input to date: <ul style="list-style-type: none"> ◆ Integrate Community Conditions, Vision, Goals, Policies and Action Strategies ▪ Write Executive Summary ▪ Write body of report ▪ Prepare other ancillary sections, such as table of contents, acknowledgements, etc. ▪ Add graphics such as maps

Nov. 2007	Submit draft Sub-Element to City Manager and Department Directors (ELT) for review and to ensure consistency with other City documents, policy and with legal interests. Work with Planning Division on compliance with CEQA.
Dec. 2007	<u>Council Study Session Review of Seismic Safety Sub-Element for formal release of draft to the public</u>
Jan. 2008	Planning Commission
Feb. 2008	<u>City Council Public Hearing – Report to Council</u>
Mar. 2008	Prepare Sub-Element for publishing
Apr. 2008	Publish and distribute updated Sub-Element