



ANDERSON BRULÉ ARCHITECTS

SUNNYVALE CIVIC CENTER MODERNIZATION  
Community Workshop #1  
Agenda

MEETING DATE: April 25, 2015  
MEETING TIME: 9 AM – 12 noon  
LOCATION: Sunnyvale Library Program Room

REGARDING: Meeting Agenda  
ABA PROJECT #: 14-1201-1

CONTEXT: The results of this effort will provide information necessary for Council to choose an approach to **land use planning** as well as **financing option** for a future Civic Center Master Plan.

PURPOSE: The Purpose of this Meeting is to:

- Gather information in order to draft vision and success criteria
- To engage in an open and collaborative discussion about community needs, service priorities, and the best use of the Civic Center site.

INTENDED RESULTS: The Intended Results for this Meeting Are:

- Develop a shared understanding of the overall process and project scope
- Develop an understanding on perspectives of service needs and priorities of the community
- Gather information towards the development of vision and success criteria for modernization of the Civic Center

AGENDA ITEMS

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- I. **Opening Introduction**
  - A. Project Overview
  - B. Process Map – Summary of Community Outreach
  
- II. **Topic Stations**
  - A. Format
    - 1. Topic Stations
    - 2. 20 Minute Rotations
    - 3. 4 Stations of Your Choice
  - B. Topic Stations
    - 1. Identity of Sunnyvale
    - 2. Vision & Success Criteria
    - 3. Exterior Site Uses
    - 4. Library
    - 5. City Hall & Public Safety

III. **Key Findings**

IV. **Comments**



# Sunnyvale Civic Center Modernization

## Phase A.2 - Needs Assessment

### Community Workshop #1

SUNNYVALE  
CITY HALL

April 25, 2015





# Context, Purpose, & Intended Results

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# Workshop Agenda

- Opening Introduction (15 min) 9:00 – 9:15
- Topic Stations (1 hr 45 min) 9:15 – 11:00
- Key Findings & Comments (25 min) 11:00 – 11:25
- Closing (5 min) 11:25 – 11:30
- Tours (30 min) 11:30 -12 noon



# Opening Introduction

Project Overview

Process Map – Summary of Community Outreach

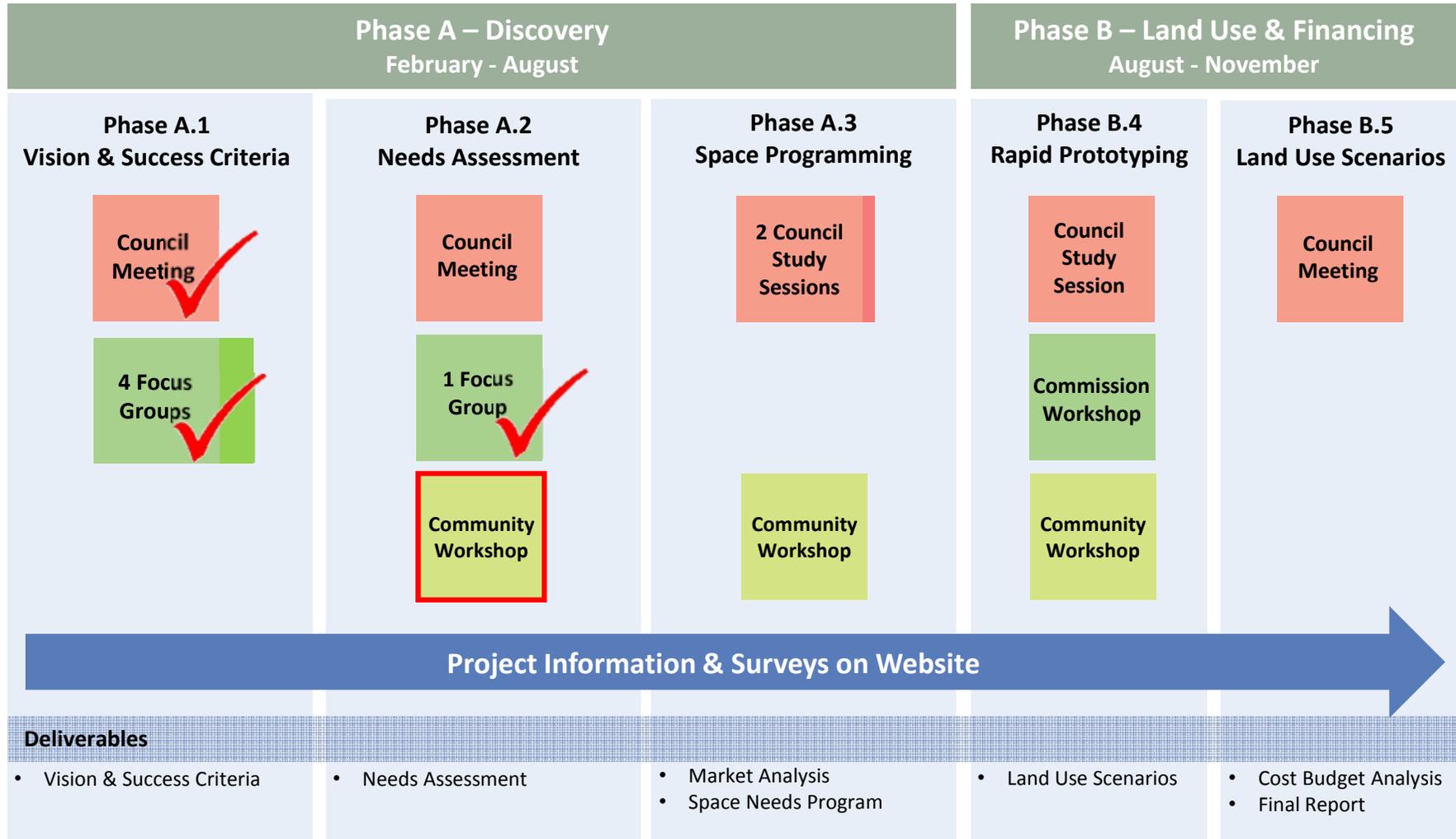


# Project Overview

- **Phase A – Discovery** (February – August)
  - Phase A.1 - Vision & Success Criteria
  - Phase A.2 - Needs Assessment
  - Phase A.3 – Programming (*Space Needs*)
  
- **Phase B – Land Use & Financing** (August – November)
  - Phase B.4 – Rapid Prototyping (*Big-Picture, Quick, Site Planning*)
  - Phase B.5 – Land Use Scenarios



# Process Map – Summary of Community Outreach





# Topic Stations

- Format
  - Topic Stations
  - 20 Minute Rotations
  - 4 Stations of Your Choice
- Topic Stations
  - #1 - Identity of Sunnyvale
  - #2 - Vision & Success Criteria
  - #3 - Exterior Site Uses
  - #4 - Library
  - #5 - City Hall & Public Safety
  - #6 - Plan B – Library Tour





# Key Findings



# Comments



# Closing

- Next Steps
  - Council Meeting - May 19<sup>th</sup>
  - Community Workshop #2 - July TBD
- Feedback

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**Interested Parties Email List**  
**MyCivicCenter@Sunnyvale.ca.gov**

**Check Out**  
**Open City Hall**

Wednesday, March 25, 2015

**Annual Fire Prevention Posters Contest**  
Elementary students learn fire prevention tips and make pictures for City Hall walls

**CONTACT US**  
Report an issue, provide feedback or compliment staff

**NEXT COUNCIL MEETING**  
Tuesday, April 7  
Council Agendas [About Council](#)

**UPCOMING EVENTS**  
 March 28 - Free Tax Preparation Assistance for Low-Income Families  
 March 28 - 3rd Annual Cesar Chavez Youth Action Day  
 April 4 - Free Tax Preparation Assistance for Low-Income Families  
 April 11 - Compost Workshop  
 April 14 - Tip a Cop, Country Gourmet  
 April 18 - Great American Litter Pickup  
 April 18 - Household Hazardous Waste (HHW) Drop-off  
 April 22 - Earth Day Fair  
[Community Events Calendar >](#)

**Featured City News**  
**BOARD & COMMISSION APPLICATIONS DUE APRIL 10**  
 Help shape Sunnyvale's future: apply to be on a City Board or Commission. To see a list of current openings, descriptions and how to apply, visit [BoardsandCommissions.inSunnyvale.com](#).

**FEATURED PROJECTS**

- Mathilda Ave. Improvement Project
- Branch 1000 Concept
- Fire Station Area Plan
- Peery Park Specific Plan
- Moffett Place
- Local Hiring
- Downtown Development
- Stevens Creek Trail Connection

**ONLINE ACCESS**

- **Open City Hall**
- Permits Online
- Business Licenses
- City Project Bids
- Utility Bill Payment
- Facility Reservations
- Report a Crime
- Register for Classes and Activities

<http://sunnyvale.ca.gov/>



## Tours

- Depart from the Library Plaza
- City Hall
- Public Safety Headquarters
- Sunnyvale Office Center
- Library



Thank You



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SUNNYVALE CIVIC CENTER MODERNIZATION  
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MEETING MINUTES

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I. Opening Introduction

- A. Project Overview
- B. Process Map – Summary of Community Outreach

II. Topic Stations

- A. Topic Stations
  - 1. Identity of Sunnyvale
  - 2. Vision & Success Criteria
    - a) What is your vision for the future Sunnyvale Civic Center?
    - b) What values should the Sunnyvale Civic Center reflect?
    - c) What key words would you use to describe success for the future Sunnyvale Civic Center?
    - d) Definitions
      - 1) Vision (noun) - an inspiring description of what you would like to achieve or accomplish in the future. It serves as a clear guide for choosing courses of action.
      - 2) Success Criteria (noun) - the standards that the project will strive to attain and by which options will be evaluated.
  - 3. Exterior Site Uses
    - a) What functions/uses do you believe should be provided at this site?
    - b) What exterior site uses for the Civic Center do you believe would be the most valuable to the community?
  - 4. Library

- a) What do you appreciate about the services you receive? What is working well?
  - b) What would you like to be able to do or have access to at the library, but currently cannot?
  - c) One idea under consideration is moving the library to the community center site. What do you think of this idea?
5. City Hall & Public Safety
- a) What do you value about the services you receive at City Hall? What is working well?
  - b) What services do you envision being available at the future City Hall?
  - c) What are the most important things for the future Public Safety facility to have or do?
  - d) One possibility under consideration is moving the Public Safety facility to the City's Corporation Yard, what do you think of this idea?
- B. Public Comment
- 1. Flipchart and comment cards from each station are attached at the end of this meeting report

### III. Key Findings

- A. Vision and Success Criteria
- 1. Summary
    - a) Nearly all community workshop participants envision a new civic center that represents the identity & values of Sunnyvale.
    - b) There is a diversity of opinion about what is Sunnyvale's identity & values.
- B. Connectivity
- 1. Many participants expressed a vision for a civic center that serves (in various ways) to connect people & functions & areas within the city.
  - 2. For some, this meant creating spaces that bring people to the civic center site.
  - 3. For some, it meant programs, architecture & a land use plan that extends (& influences) beyond the site.
  - 4. For some, it was a civic center that integrates with & promotes effective transit & transportation systems.
- C. Experience
- 1. In various ways, many participants expressed a vision for a civic center that makes people feel good.
  - 2. For some, this meant valuing & promoting peaceful, green & open spaces over built space.
  - 3. For some, this meant land use & buildings that promote a small town identity for Sunnyvale.
  - 4. For some, this meant a "nice place that is functional" with "welcoming buildings".
- D. Efficiency & Performance
- 1. Many participants expressed a vision for a civic center communicates a city government that is efficient, effective & of the 21st century.
  - 2. Model for sustainability
- E. Balance
- 1. Many participants expressed a vision for a civic center that represents the balance of identities & values of the people of Sunnyvale.
  - 2. A balance of open & built spaces
  - 3. A balance of low profile & higher profile buildings
  - 4. A balance of city services & community resources
- F. Exterior Site Use
- 1. Summary:
    - a) Generally content with current land use & services with some exceptions
  - 2. Open Space
    - a) Many highly value the existing green spaces & want to preserve it
    - b) Many value the passive/informal nature of these green spaces
    - c) Some would like to activate them
    - d) Potential Site Amenities
    - e) Pathways through the site to better connect the buildings with the exterior spaces
    - f) Places to sit, read, eat lunch
    - g) Children's playground, (may be redundant to Washington Park)
    - h) Flexible open space that could be used for mid to large gatherings
    - i) Added services should be small in scale (consistent with buildings) & shouldn't be noisy

- j) Bike Lockers & bike paths that would better connect the neighborhood with the Civic Center site
- 3. Character / Material / Scale
  - a) Value the low-density, spread-out feel of the Civic Center buildings
  - b) They don't want to see any tall buildings or buildings that aren't substantially set back from the road
  - c) Many expressed how much they liked the aesthetic of the brick buildings
- 4. Community Garden
  - a) Most had a favorable view of the Community Garden as an appropriate use of the land
  - b) Some stressed the need to permanently protect it
- 5. Parking
  - a) Some felt amount of existing parking feels excessive
  - b) Some suggested other parking approaches
  - c) higher density parking (multi-level)
  - d) underground in order to free up land for more open space
- 6. Library
  - a) Branch or Satellite Locations
  - b) Address Community Library Service Needs with More Branch Locations
  - c) Explore Joint Use Opportunities with local Schools & Colleges
- 7. Meeting Rooms
  - a) Study Space
  - b) Non Profits
  - c) Co-working Space
  - d) Small to Medium Sized Groups
  - e) Reservable
  - f) Quiet or Collaborative Work
- 8. Improve technology amenities
  - a) Better Wi-Fi & Bandwidth
  - b) More Power Outlets
  - c) Task Lights at Tables
  - d) Chrome Books
  - e) Computer Area, Opportunity for Classes
- 9. Expand & Improve collections
  - a) Like Browsing Collection
  - b) More School Support Materials
  - c) More Popular Items
  - d) Keep Depth
- 10. Different Opinions of moving Library
  - a) Stay at Civic Center
  - b) Good connectivity to other City Services
  - c) Maintain geographic proximity
  - d) Move to Community Center Site
  - e) Synergy with Community Center Services
  - f) Free up room at Civic Center Site
  - g) Fewer Site Constraints
- 11. Restrooms
  - a) Accessible
  - b) Clean
  - c) Larger
  - d) Increase Quantity
- 12. Accommodate variety of needs
  - a) Quiet & Noisy
  - b) Social & Functional
  - c) Adult & Children
- 13. Build Community
  - a) Place to come together by plan or spontaneous
  - b) Support positive interactions & relationships

14. Renovation vs New
    - a) Based on assumptions about lower cost
    - b) Addition okay
  15. Other Features
    - a) Drive-thru book drop & Home delivery
    - b) Café
    - c) Outdoor garden reading area
    - d) Friends of Library Store
    - e) Love “Out to Lunch” Sculpture
  16. Atmosphere & Character
    - a) Like cozy welcoming feel
    - b) Appreciate Natural, Garden-like Setting
  17. Sustainable, recycle
  18. Neutral place for discussing & learning about issues
  19. More /Larger Program/Event Space
- G. Public Safety
1. Keep it At the Civic Center Site
    - a) Centrally Located
    - b) Visible to the Community
    - c) Easily Accessible
    - d) Maintain Adjacencies for Staff
    - e) Maintain Service Adjacencies for the Community
    - f) Moving to Corp. Yard Would Have to be about Improving Efficiencies
  2. Update Facilities
    - a) Technology
    - b) Workspace
  3. Legitimate EOC
    - a) Able to Handle Large Scale Emergencies
    - b) Central to the City
  4. Emergency Response Time
    - a) Maintain Current
    - b) Improve Future
  5. Current Services
    - a) Maintain
  6. Moving Public Safety to Corp. Yard
    - a) Consider Benefit of More Green Space at Civic Center Site
- H. City Hall
1. History of City Hall Visits
    - a) Few in Numbers
    - b) Satisfied with Service
  2. Update Technology
    - a) Wi-Fi
    - b) Council Chambers
  3. Increase Online Interface
    - a) Electronic Plan Review
    - b) Consider Bandwidth Requirements
  4. Consider Efficiencies
    - a) Consolidate Staff
    - b) Consolidate Services

#### IV. Comments

- A. Strong consensus to remain green
- B. Great venue today, lots of opinions
- C. Building needs to last longer than 50 years, plan for future
- D. Underground parking vs parking structure?
- E. Concerns about adequacy of space for meeting
- F. Willingness to share meeting spaces, need to determine right amount and timing

- G. Status of branch library? Will we ever have it? What would be the impact?
- H. 60 years from now when buildings are old, what resources and example will they have?
- I. Would be unimaginable to tear down NYC library – eventually lose ability for everyone be next to each other, need to keep character for child
- J. Love to walk to library
- K. Land use – much currently devoted to surface parking – what else could be on site here (city service, restaurant) could be better use than parking, could keep green space
- L. Important to remember this is a big city – many feel this is a small town, now much larger
- M. Would love to see an international level LEED platinum City Hall, same for library
- N. Concern that cost for renovation almost as much as new
- O. Would like to see opportunity to plant more trees with different land use
- P. Where do you take visitors – sculpture, museum, restaurant, hiking
- Q. Interesting to hear most people here are happy with civic campus as is
- R. Need to realize cost of new, if people are happy with now – how to finance
- S. 21st century government – more online, change how we do things
- T. Library role changing dramatically, place for people to interact, maintain cozy atmosphere
- U. What are demographic projections for Sunnyvale? Place to work, live? City should have official projection for this
- V. To reach out to young kids, reach out to schools, perhaps teachers can organize discussions

**V. Closing**

- A. Next Steps
  - 1. Council Meeting - May 19<sup>th</sup>
  - 2. Community Workshop #2 - July TBD
- B. Feedback

***The above minutes reflect ABA's understanding of issues and assignments discussed at the meeting. Unless ABA is notified in writing of any discrepancies, the minutes will be considered an accurate record of the issues and assignments. Minutes produced from this meeting will be distributed for review and comment. If no written comments are received, the minutes will stand as the record of the conversations and directions given at the meeting.***