



City of Sunnyvale Neighborhood Association Registry Grant Application



Grant Explanation and Eligibility

The City of Sunnyvale is offering a one-time \$100 start-up grant to neighborhood associations, formed since January 2003, who are eligible for and join the new neighborhood registry (see special agreement). The purpose of the grant is to help new associations become established and successful. The grant funds are available for start-up activities, such as beginning a newsletter or holding a neighborhood event.

Grant Application Process

Fill out the grant application form attached and return it to Nathan Truitt, Program Coordinator, City of Sunnyvale, Office of the City Manager, P.O. Box 3707, Sunnyvale, CA 94088-3707.

Applications must be approved in advance of spending the grant money. You may begin your project after you receive written City approval and must expend the funds within one year of receipt of the approval letter.

You will not receive the grant in a lump sum payment. Rather, you must invoice the City for reimbursement of approved expenses incurred, up to the grant amount. All original receipts must be submitted with a completed Request for Reimbursement form.

Name and Signature of Association Chair (Authorized Representative)

Signature: _____
 Name: _____
 Title: _____
 Association: _____
 Date: _____
 Phone/email: _____
 Address: _____

Neighborhood Event Requirements

If you are planning a neighborhood event all residents within the association must be invited and it must be free. You are also responsible for obtaining all necessary permits from applicable City Departments and timely payment of any fees.

