

## Proposed 2010 Council Study Issue

## DPW 09-10 Explore Development of a Sustainability Commission Advisory to Council, or Sustainability Committee Advisory to Staff

<b>Lead Department</b>	Public Works
<b>Element or Sub-element</b>	7.2 Community Engagement
<b>New or Previous</b>	Previous
<b>Status</b>	Pending
<b>History</b>	1 year ago Deferred      2 years ago None

### 1. What are the key elements of the issue? What precipitated it?

This issue will explore the costs/benefits of creating either a sustainability commission advisory to council, or committee advisory to staff. The overall purpose of this body would be to facilitate and formalize community input, and/or provide expertise on City-related issues that impact the environment. For each type of body (advisory to staff or council) the study will include proposed responsibilities and role, identification of benefits/costs, and general process for implementation.

### 2. How does this relate to the General Plan or existing City Policy?

- GOAL 7.2.B: Achieve a Community in which all community members can be actively involved in shaping the quality of life and participate in local community and government activities.
- Policy 7.2.B1 - Encourage community involvement in the development and implementation of City and community activities, programs and services.
- Policy 7.2.19 Boards and Commissions

### 3. Origin of issue

<b>Council Member(s)</b>	Hamilton, Swegles
<b>General Plan</b>	
<b>City Staff</b>	
<b>Public</b>	Member of the public
<b>Board or Commission</b>	none

### 4. Multiple Year Project? No      Planned Completion Year 2010

### 5. Expected participation involved in the study issue process?

<b>Does Council need to approve a work plan?</b>	No
<b>Does this issue require review by a Board/Commission?</b>	No
<b>If so, which?</b>	
<b>Is a Council Study Session anticipated?</b>	No
<b>What is the public participation process?</b>	
Public hearing at a regular council meeting.	

### 6. Cost of Study

<b>Operating Budget Program covering costs</b>
307000 Environmental Sustainability Coordination
<b>Project Budget covering costs</b>
<b>Budget modification \$ amount needed for study</b>

Explain below what the additional funding will be used for

7. Potential fiscal impact to implement recommendations in the Study approved by Council

Capital expenditure range	None
Operating expenditure range	\$500 - \$50K
New revenues/savings range	None

Explain impact briefly

Operating costs for staff time in support of the committee or commission. An advisory commission is required to follow the Brown Act and is more costly than a staff advisory committee. Operating cost would be dependent on the type of group established, commission, or committee and the frequency of meetings. Estimated annual cost would range from \$5,000 to \$14,500.

8. Staff Recommendation

Staff Recommendation None

If 'For Study' or 'Against Study', explain

There remains some question in staff's mind as to the need for a policy advisory commission dealing with sustainability. If Council desires such a commission, a lengthy study is not warranted, rather a budget issue should be considered.

9. Estimated consultant hours for completion of the study issue

Managers

Role	Manager	Hours			
Lead	Rogge, Mark	Mgr CY1:	20	Mgr CY2:	0
		Staff CY1:	20	Staff CY2:	0

Total Hours CY1: 40

Total Hours CY2: 0

Note: If staff's recommendation is 'For Study' or 'Against Study', the Director should note the relative importance of this Study to other major projects that the Department is currently working on or that are soon to begin, and the impact on existing services/priorities.

Reviewed by

Department Director

12/16/09

Date

Approved by

City Manager

12/17/09

Date

### Addendum

**A. Board / Commission Recommendation**

**Issue Created Too Late for B/C Ranking**

Board or Commission	Rank Rank	Rank 1 year ago	Rank 2 years ago
Arts Commission			
Bicycle and Pedestrian Advisory Committee			
Board of Building Code Appeals			
Board of Library Trustees			
Child Care Advisory Board			
Heritage Preservation Commission			
Housing and Human Services Commission			
Parks and Recreation Commission			
Personnel Board			
Planning Commission			

**Board or Commission ranking comments**

**B. Council**

**Council Rank** (no rank yet)  
**Start Date** (blank)  
**Work Plan Review Date** (blank)  
**Study Session Date** (blank)  
**RTC Date** (blank)  
**Actual Complete Date** (blank)  
**Staff Contact**