

## Proposed 2010 Council Study Issue

**OCM 10-01 Process for appointing interim councilmembers**

**Lead Department** Office of the City Manager  
**Element or Sub-element** 7.0 Planning and Management  
**New or Previous** New  
**Status** Pending      **History** 1 year ago None      2 years ago None

**1. What are the key elements of the issue? What precipitated it?**

This study issue was created following appointment of an interim councilmember to fill Councilmember Otto Lee's seat for the duration of his military deployment overseas. The interim appointment was made according to the selection process chosen by Council. Selection options were presented by the City Attorney, based on City policy.

The key elements of the study issue would be:

- 1) A review of best practices used by similar types of cities (if any are noted).
- 2) If no best practices are available, staff will identify several appointment options.
- 3) A discussion and evaluation (advantages and disadvantages) of the practices identified.

**2. How does this relate to the General Plan or existing City Policy?**

City Charter, City of Sunnyvale, Article VI, The Council

**3. Origin of issue**

**Council Member(s)** Swegles, Whittum  
**General Plan**  
**City Staff**  
**Public**  
**Board or Commission** none

**4. Multiple Year Project? No      Planned Completion Year 2010****5. Expected participation involved in the study issue process?**

**Does Council need to approve a work plan?** No

**Does this issue require review by a Board/Commission?** No

**If so, which?**

none

**Is a Council Study Session anticipated?** No

**What is the public participation process?**

A public hearing will be held at the Council meeting when the study issue is presented.

**6. Cost of Study**

**Operating Budget Program covering costs**

**Project Budget covering costs**

**Budget modification \$ amount needed for study**

Explain below what the additional funding will be used for

7. Potential fiscal impact to implement recommendations in the Study approved by Council

Capital expenditure range Under \$500

Operating expenditure range None

New revenues/savings range None

Explain impact briefly

8. Staff Recommendation

Staff Recommendation Against Study

If 'For Study' or 'Against Study', explain

The need for an interim appointment occurs very infrequently and current policy already provides Council a number of options to consider. (A discussion of the options available to Council for interim appointments is noted in RTC 08-077.) Staff believes existing options are sufficient to address the appointment process, which may vary according to the circumstances that arise. Staff recommends against study, particularly given the current economic downturn and the need to address more pressing issues.

9. Estimated consultant hours for completion of the study issue

0

Managers

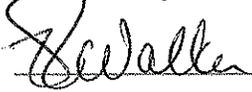
Role	Manager	Hours
Lead	Campbell, Coryn	
	Mgr CY1:	40
	Mgr CY2:	0
	Staff CY1:	10
	Staff CY2:	0

Total Hours CY1: 50

Total Hours CY2: 0

Note: If staff's recommendation is 'For Study' or 'Against Study', the Director should note the relative importance of this Study to other major projects that the Department is currently working on or that are soon to begin, and the impact on existing services/priorities.

Reviewed by



Department Director

4-6-09

Date

Approved by



City Manager

4-6-09

Date

### Addendum

#### A. Board / Commission Recommendation

Issue Created Too Late for B/C Ranking

Board or Commission	Rank Rank	Rank 1 year ago	Rank 2 years ago
Arts Commission			
Bicycle and Pedestrian Advisory Committee			
Board of Building Code Appeals			
Board of Library Trustees			
Child Care Advisory Board			
Heritage Preservation Commission			
Housing and Human Services Commission			
Parks and Recreation Commission			
Personnel Board			
Planning Commission			

**Board or Commission ranking comments**

#### B. Council

**Council Rank** (no rank yet)  
**Start Date** (blank)  
**Work Plan Review Date** (blank)  
**Study Session Date** (blank)  
**RTC Date** (blank)  
**Actual Complete Date** (blank)  
**Staff Contact**