

**AGENDA  
PARKS AND RECREATION COMMISSION  
MARCH 12, 2008  
COUNCIL CHAMBERS, 456 W. OLIVE AVE.  
SUNNYVALE, CA**



**7 p.m. REGULAR MEETING**

**CALL TO ORDER**

**SALUTE TO THE FLAG**

**ROLL CALL / CONSIDERATION OF ABSENCES**

**PUBLIC  
ANNOUNCEMENTS**

Each speaker is limited to 3 minutes for announcements of community events, programs or recognition.

**CONSENT CALENDAR**

- 1.A. MOTION Approval of Draft Minutes from Regular Meeting of Parks & Recreation Commission on December 12, 2007

**STAFF RESPONSES  
TO PRIOR PUBLIC  
COMMENTS**

Staff may provide further information or clarification for the community's benefit in response to public comments made at previous Commission meetings. Staff may not respond to all public comments.

**PUBLIC COMMENTS**

This category is limited to 15 minutes, **with a maximum of 3 minutes per speaker**. If your subject is **not** on this agenda, you will be recognized at this time; however the Brown Act (Open Meeting Law) does not allow action by Commission members. If you wish to address the Commission, please complete a Speaker Card and give it to the Staff Liaison.

**PUBLIC HEARINGS/GENERAL BUSINESS**

If you wish to speak to a Public Hearing/General Business item, please fill out a Speaker Card and give it to the Staff Liaison. You will be recognized at the time the item is being considered by Commission. **Each speaker is limited to a maximum of 3 minutes.**

2. DISCUSSION Consideration for Pocket Parks in Existing Neighborhoods
3. DISCUSSION Senior Center Volunteers
4. DISCUSSION Open Field Use without Permits or Insurance
5. DISCUSSION Policy 7.2.19 Boards and Commissions  
*Policy revised by RTC 08-043, dated 2/12/08, in accordance with Council action on 11/27/07 and 1/29/08.*

6. MOTION Code of Ethics and Code of Conduct Report to Commissions: Annual Review of City's Code of Ethics and Code of Conduct (Council Date: 4/8/08)
7. MOTION Commission 2008 Calendar Work Plan Review and Adoption

**NON-AGENDA ITEMS AND COMMENTS**

COMMISSION

STAFF

**INFORMATION ONLY ITEMS**

- Staff Liaison Report
- Roster of Elected and Appointed Officials, January 2008
- Invitation and Save the Date Flyer: Annual Volunteer Recognition, April 1, 2008, 5 p.m. – 6:30 p.m., Senior Center Orchard Pavilion
- Miscellaneous Items of Interest

**ADJOURNMENT**

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***Notice to the Public:***

Agendas and minutes from prior meetings are available on the City's web site at [www.sunnyvale.ca.gov/city+council/boards+and+commissions/](http://www.sunnyvale.ca.gov/city+council/boards+and+commissions/) Agendas and minutes are also available 72 hours before the meeting at the Sunnyvale Library, 665 W. Olive Ave., and the Sunnyvale Community Center and Senior Center, 550 E. Remington Dr.

*Please contact the Department of Parks and Recreation Administration Office at (408) 730-7517 for specific questions regarding the agenda.*

*Pursuant to the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the Department of Parks and Recreation Administration Office at (408) 730-7517. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (29 CRF 35.104 ADA Title II)*

## **GUIDELINES FOR ADDRESSING THE BOARD OR COMMISSION**

### **Public Announcements – Beginning of Meeting**

- 3 minutes or less per speaker.
- Speakers are requested to give their name (address is optional).
- Recognition of a special achievement.
- Announcement of public event with definite time and date.
- Public events that are of community-wide interest that occur on annual basis (only announce one time).

### **Public Hearings – Order of Hearing as Follows:**

- Opening remarks by the applicant (if applicable) are limited to 10 minutes.
- Speakers are requested to give their name (address is optional).
- Speakers are to turn in a Speaker Card to the Staff Liaison.
- Anyone interested in addressing the Board/Commission (may only speak one time).
- Closing remarks by the applicant (if applicable) are limited to 10 minutes.
- Time limit of 3 minutes per person (may be extended at discretion of Chair). Please make comments brief and be prepared to provide new input.

### **Public Comments**

- Any item relevant to the City of Sunnyvale
- Speakers are requested to give their name (address is optional).
- Speakers are to turn in a Speaker Card to the Staff Liaison.
- Items not on the agenda.
- Items that do not fall within the scope of the Public Announcement section.
- Time limit of 3 minutes per speaker, 15 minutes total for this category (may be extended or continued to end of Board/Commission business at the discretion of the Chair). Individuals are limited to one appearance during this section.

### **Planning to present materials to Commission?**

If you wish to provide the Board/Commission with copies of any handout materials you are presenting, please provide 12 copies of the materials to the Staff Liaison. The Staff Liaison will distribute your materials to the Board/Commission.