AGENDA

SUNNYVALE HOUSING & HUMAN SERVICES COMMISSION
September 23, 2009
7:00 P.M.
West Conference Room
Sunnyvale City Hall

CALL TO ORDER

ROLL CALL

PUBLIC ANNOUNCEMENTS

(Speakers are limited to 3 minutes for announcements of related Board/Commission events, programs, resignations, recognitions, acknowledgments)

CONSENT CALENDAR

1. Draft Minutes of August 26, 2009.

CITIZENS TO BE HEARD

This category is limited to 15 minutes, with a maximum of three minutes per speaker. If you wish to address the Board or Commission, please complete a speaker's card and give it to the Recording Secretary or you may orally make a request to speak. If your subject is not on the agenda, you will be recognized at this time; but the Brown Act (Open Meeting Law) does not allow action by Board or Commission Members. If you wish to speak to a subject listed on the agenda, you will be recognized at the time the item is being considered by the Board or Commission.

PUBLIC HEARINGS/GENERAL BUSINESS

1. Annual Review of the Draft Consolidated Annual Performance Evaluation Report (CAPER) for Program Year 2008-09.

NON-AGENDA ITEMS AND COMMENTS

- COMMISSIONERS ORAL COMMENTS
- STAFF ORAL COMMENTS

INFORMATION ONLY ITEMS

ADJOURNMENT

Any agenda related writings or documents distributed to members of the Housing & Human Services Commission regarding any open session item on this agenda will be made available for public inspection in the Housing Division Office located at 456 West Olive Avenue during normal business hours, and in the West Conference Room on the evening of the Housing & Human Services Commission meeting pursuant to Government Code §54957.5.

Notice to the Public:

Agenda information is available by calling Housing Division at (408) 730-7254. Agenda and associated reports are also available on the City's web site at http://www.sunnyvale.ca.gov, or at the Sunnyvale Public Library, 665 W. Olive Ave., Sunnyvale, 72 hours before the meeting. Please contact CDD Housing Division office at (408) 730-7250 for specific questions regarding the agenda.

Pursuant to the Americans with Disabilities Act, if you need special assistance in this meeting, please contact Housing Division at (408) 730-7250. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (29 CFR 35.104 ADA Title II)

2009 Housing and Human Services Commission Meeting Schedule

January 28	*April 29**	*July 22*	*October 28*
*February 12 & 25**	*May 27*	*August 26*	*November 18**
March 25-cancelled	*June 24*	*September 23*	*December 16**

**Special meetings*

The Housing and Human Services Commission typically meets the 4th Wednesday of each month at 7PM at the West Conference Room, Sunnyvale City Hall, 456 West Olive Avenue.

GUIDELINES FOR ADDRESSING THE BOARD OR COMMISSION

Public Announcements – Beginning of Meeting

- 3 minutes or less per speaker.
- Speakers are requested to give their name (address is optional).
- Recognition of a special achievement.
- Announcement of public event with definite time and date.
- Public events that are of Board/Commission interest that occur in the City annually. (Only announce one time for the year).

Public Hearings – Order of Hearing as Follows:

- Opening remarks by the applicant (if applicable).
- Speakers are requested to give their name (address is optional).
- Anyone interested in addressing the Council (may only speak one time).
- Closing remarks by the applicant (if applicable).
- Time limit of 3 minutes per person (to be extended at discretion of Chair). Please make comments brief and be prepared to provide new input.

Citizens to be Heard

- Any item relevant to the Board and/or Commission
- Speakers are requested to give their name (address is optional).
- Speakers are to turn in a Speaker Card to the Recording Secretary.
- Items not on the agenda.
- Items that do not fall within the scope of the Public Announcement section.
- Time limit of 3 minutes, 15 minutes total for this category (to be extended or continued to end of Board/Commission business, at the discretion of the Chair). Limit to one appearance during this section.

If you wish to provide the Board/Commission with copies of any handout materials you are presenting, please provide sufficient copies for each Board/Commission member, the Recording Secretary and other staff present.