AGENDA
PARKS AND RECREATION COMMISSION
JANUARY 14, 2009
CITY COUNCIL CHAMBERS
456 W. OLIVE AVE., SUNNYVALE, CA

7 p.m. REGULAR MEETING

CALL TO ORDER

SALUTE TO THE FLAG

ROLL CALL / CONSIDERATION OF ABSENCES

PUBLIC ANNOUNCEMENTS Each speaker is limited to 3 minutes for announcements of community events, programs or recognition.

CONSENT CALENDAR

1.A. MOTION Approval of Draft Minutes from Regular Meeting of Parks and Recreation Commission on December 10, 2008

STAFF RESPONSES TO PRIOR PUBLIC COMMENTS Staff may provide further information or clarification for the community's benefit in response to public comments made at previous Commission meetings. Staff may not respond to all public comments.

PUBLIC COMMENTS This category is limited to 15 minutes, **with a maximum of 3 minutes per speaker**. If your subject is **not** on this agenda, you will be recognized at this time; however the Brown Act (Open Meeting Law) does not allow action by Commission members. If you wish to address the Commission, please complete a Speaker Card and give it to the Staff Liaison.

PUBLIC HEARINGS/GENERAL BUSINESS

If you wish to speak to a Public Hearing/General Business item, please fill out a Speaker Card and give it to the Staff Liaison. You will be recognized at the time the item is being considered by Commission. **Each speaker is limited to a maximum of 3 minutes.**

2. MOTION Draft RTC - Revision of Cumberland and Ellis Schools Sports Fields Master Plans to Accommodate New Classrooms and Related Facilities (Council Action 1/27/09)

NON-AGENDA ITEMS AND COMMENTS

COMMISSION
STAFF

INFORMATION ONLY ITEMS

- Staff Liaison Report
- Miscellaneous Items of Interest

ADJOURNMENT

Notice to the Public:

Any agenda related writings or documents distributed to members of the Parks & Recreation Commission regarding any open session item on this agenda will be made available for public inspection in the Parks and Recreation Department Administration Office located at the Sunnyvale Office Center, 505 W. Olive Ave., Suite 115, Sunnyvale CA 94086, during normal business hours, and in the Council Chambers on the evening of the Parks & Recreation Commission meeting pursuant to Government Code §54957.5.

Agendas and minutes from prior meetings are available on the City's web site at www.sunnyvale.ca.gov/city+council/boards+and+commissions/ Agendas and minutes are also available 72 hours before the meeting at the Sunnyvale Library, 665 W. Olive Ave., Parks and Recreation Department Administration Office, 505 W. Olive Ave. #115; and the Sunnyvale Community Center and Senior Center, 550 E. Remington Dr. For specific questions regarding the agenda, contact the Department of Parks and Recreation Administration Office at (408) 730-7517 or pr-admin@ci.sunnyvale.ca.us

Pursuant to the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the Department of Parks and Recreation Administration Office at (408) 730-7517. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (29 CRF 35.104 ADA Title II)

GUIDELINES FOR ADDRESSING THE BOARD OR COMMISSION

Public Announcements – Beginning of Meeting

- 3 minutes or less per speaker.
- Speakers are requested to give their name (address is optional).
- Recognition of a special achievement.
- Announcement of public event with definite time and date.
- Public events that are of community-wide interest that occur on an annual basis (only announce one time).

Public Hearings – Order of Hearing as Follows:

- Opening remarks by the applicant (if applicable) are limited to 10 minutes.
- Speakers are requested to give their name (address is optional).
- Speakers are to turn in a speaker card to the staff liaison.
- Anyone interested in addressing the Board/Commission (may only speak one time).
- Closing remarks by the applicant (if applicable) are limited to 10 minutes.
- Time limit of 3 minutes per person (may be extended at discretion of Chair).
- Please make comments brief and be prepared to provide new input.

Public Comments

- Any item relevant to the City of Sunnyvale.
- Speakers are requested to give their name (address is optional).
- Speakers are to turn in a speaker card to the staff liaison.
- Items not on the agenda.
- Items that do not fall within the scope of the public announcement section.
- Individuals are limited to one appearance during this section.
- This category is limited to 15 minutes (may be extended or continued after the public hearing/general business section of the agenda at the discretion of the Chair) with a **maximum of 3 minutes per speaker**. If your subject is **not** on this evening's agenda, you will be recognized at this time; however, the Brown Act (Open Meeting Law) does not allow action by Commissioners. If you wish to address the Commission, please complete a speaker card and give it to the staff liaison.

Planning to present materials to Commission?

If you wish to provide the Board/Commission with copies of any handout materials you are presenting, please provide 10 copies of the materials to the staff liaison. The staff liaison will distribute your materials to the Board/Commission.