Consent Calendar 1.A)

DRAFT

SUNNYVALE BICYCLE AND PEDESTRIAN ADVISORY COMMISSION
Meeting Minutes – June 17, 2010

The Sunnyvale Bicycle and Pedestrian Advisory Commission met at 6:35 p.m. on June 17, 2010 with Commission Chair Kevin Jackson presiding. The meeting was held in the West Conference Room, City Hall, 456 West Olive Avenue, Sunnyvale.

ROLL CALL/CONSIDERATION OF ABSENCES

Members Present: Kevin Jackson
Andrea Stawitcke
James Manitakos
Patrick Walz
Ralph Durham
Richard Warner

Members Absent: Cathy Switzer

Staff Present: Jack Witthaus - Transportation & Traffic Division, DPW
Jeffery Plecque, Traffic Unit, DPS

Visitors: Vice-Mayor Chris Moylan
Isaac Porras – Silicon Valley Bicycle Coalition
Cammie Hackson - Stevens Creek Neighbors Association
David Simons – VTA BPAC
Richard Barnette
Doreen Yen

Commissioner Switzer had previously informed the BPAC Chair and staff liaison of her inability to attend the June 17, 2010 meeting. There were no objections by the BPAC members and the Commissioner's absence was excused.

SCHEDULED PRESENTATION

Vice Mayor Moylan presented certificates to BPAC members that had completed their terms. He stated that he appreciates the BPAC's proactive approach to policy endeavors, particularly the street allocation policy.

Lt. Jeffery Pleque introduced himself as the new head of the Traffic Unit in the Department of Public Safety. He took questions and comments from the BPAC regarding recent collisions, enforcement priorities, and parking enforcement. Chair Jackson encouraged placing an emphasis on enforcing traffic laws that protect vulnerable road users, especially laws regarding passing a bicyclist too closely.

Members of the public commented regarding signal detection on Central Expressway at Bernardo, poor pavement on El Camino Real and Washington Street, debris and potholes on southbound Mary Avenue approaching Central Expressway, and vehicles not yielding to bicyclists at El Camino Real and Bernardo Avenue.

Commissioner Manitakos noted that some of these locations were not the jurisdiction of the City, and requested that the BPAC be provided contact information for the proper authorities at Caltrans and the County of Santa Clara to report roadway deficiencies.

Members of the public requested consideration of a bike rack installation on Murphy Avenue near the Bean Scene, and announced a new bike safety program at West Valley School.

PUBLIC ANNOUNCEMENTS

Chair Jackson announced recently held meetings on the California High Speed Train project and stated that he had commented on accommodating bikes and pedestrians. He also announced that the 2010 Transportation Development Act priorities had been approved by the City Council.

CONSENT CALENDAR

1.A) Approval of Draft Minutes of the May, 2010 Meeting
1.B) Approval of Agenda of the June 17, 2010 Meeting
1.C) Approval of the 2010 BPAC Calendar Update

Motion by Durham seconded by Commissioner Warner to approve the Consent Calendar. Motion was passed 6-0.

STAFF RESPONSE TO PRIOR PUBLIC COMMENTS

None.

PUBLIC COMMENTS

David Simons, the City's representative to the Santa Clara Valley Transportation Authority (VTA) BPAC, presented information on an ordinance of the County of Santa Clara that the VTA BPAC was tracking that would impose a fee on groups that use County roads for any kind of event. He expressed concern that it could impose new costs on events such as the Lakewood Village Parade. He stated that this would be heard by the Board of Supervisors on June 21.

PUBLIC HEARINGS/GENERAL BUSINESS

None.

NON-AGENDA ITEMS AND COMMENTS

- BPAC ORAL COMMENTS

Commissioner Durham – Noted that previously made requests for road repairs had been addressed by the City satisfactorily. He stated that he is researching safe roads activities in other countries for ideas that may be applicable here. He is also working on a BPAC acronyms list, and invited assistance from BPAC members.

Commissioner Stawitcke – Noted that the Dinner at the Dump event would occur on June 26.

Commissioner Warner – has been compiling information on possible trail and bike route sign templates.

Commissioner Walz – summarized recent activities of the General Plan Consolidation Committee, focusing on recent efforts to separate existing policy on the physical configuration of the City from policies on other policy positions, operational policies and financial strategies. Policies on the physical configuration of the City will remain in the General Plan, while other policies will move to the Council Policy Manual. He stated that he had contacted a Downtown Association representative who indicated that closing of Murphy Avenue to motor vehicle traffic is not a priority for the Downtown Association at this time. Vice Mayor Moylan stated that he believes closing the street to motor vehicle traffic is an idea who's time has come, and he encourages any relevant Board of Commission to bring the idea forth to the City Council for consideration.

Chair Jackson – announced the first meeting of the Horizon 2035 Committee to update the Land Use and Transportation Element on June 21, and a public meeting on Horizon 2035 on June 30. He stated that he understood that a grant application for funding of a portion of Stevens Creek Trail feasibility study was not approved by the Santa Clara Valley Water District.

- STAFF ORAL COMMENTS

Confirmed that a grant for a Stevens Creek Trail biological resources analysis was not approved by the Water District. Noted that a number of recent road repairs are summarized in the written meeting packet.

INFORMATION ONLY ITEMS

5. BPAC E-mail Messages and/or Letters as submitted in the Agenda packet.

6. BPAC Active Items List accepted as submitted in the Agenda packet.

ADJOURNMENT

The meeting was adjourned at 7:55 p.m.

Respectfully submitted by:

Jack Witthaus
Transportation and Traffic Manager
Division of Transportation and Traffic

Bicycle and Pedestrian Advisory Commission Master Work Plan

Calendar Year: 2010

List all regularly scheduled board/commission meetings, annual review of the Code of Ethics and Conduct for Elected and Appointed Officials, specific issues identified in the Tentative Council Meeting Agenda Calendar, and routine assignments specific to each board or commission.

Meeting Date	Agenda Item/Issue
January 21	- 2010 BPAC Calendar - Sunnyvale Works Program (Staff briefing) - Annual Review of the Code of Ethics and Conduct for Elected and Appointed Officials - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List (Information item)
February 18	- Updated 2010 BPAC Calendar - Appointment to the VTA BPAC - Council ranking of Study Issues (Information item) - FY 2010/11 Curb Ramp Installation List (Information item) - US Bike Route System (Information item) - 2010-11 Expressway Pedestrian Projects Program (Information item) - 2010 Earth Day (Information item) - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item)
March 18	- Updated 2010 BPAC Calendar - Public presentation on Public Access to Urban Creeks and Wildlife Compatibility - PS Department staff update on reported collisions - Study Issue – Establishment of Guided Bicycle Routes Through Neighborhoods - Utility Bill Stuffer Concepts - FY 2010/11 Road Resurfacing List (Information item) - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item)

Meeting Date	Agenda Item/Issue
April 15	- Updated 2010 BPAC Calendar - Study Issue – Establishment of Guided Bicycle Routes Through Neighborhoods - Consideration of Bordeaux Drive Street Space Allocation Study – Draft RTC - Update on the General Plan Consolidation - Staff update on the ongoing work on the LUTE - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item)
May 20	- Updated 2010 BPAC Calendar - Review of the Detailed Two-Year Budget - Fiscal Year 2010/2011 Transportation Development Act Article 3 Application for Pedestrian and Bicycle Projects – Draft RTC & Resolution - Draft Utility Bill Stuffer - Update on the General Plan Consolidation - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item)
June 17	- Updated 2010 BPAC Calendar - Volunteer Recognition - Update on the General Plan Consolidation - Staff update on the ongoing work on the LUTE - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item)
July 15	- Updated 2010 BPAC Calendar - Study Issue - Establishment of Guided Bicycle Routes through Neighborhoods – Draft RTC - Update on the General Plan Consolidation - Staff update on the ongoing work on the LUTE - City of Sunnyvale 2010 Local Appointment List for Boards and Commissions (Information Item) - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item) - Election of Officers (This is an Action item to be addressed at the end of the meeting)
August 19	- Updated 2010 BPAC Calendar - Annual Review of the Boards and Commissions Council Policy - Study and Budget Issues Development - Handbook for the City of Sunnyvale Boards and Commissions (Information item) - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item)

Meeting Date	Agenda Item/Issue
September 16	- Updated 2010 BPAC Calendar - Study and Budget Issues Finalization - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item)
October 21	- Updated 2010 BPAC Calendar - Staff update on the ongoing work on the LUTE - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List (Information item)
November 18	- Updated 2010 BPAC Calendar - Ranking of Study Issues and Review of Budget Issues - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List (Information item)
December 16	- Updated 2010 BPAC Calendar - 2011 Work Plan - Staff update on the ongoing work on the LUTE - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List (Information item)