

NATIONAL LIBRARY WEEK
April 10-16, 2011

TIME	TUESDAY, APRIL 12	WEDNESDAY, APRIL 13	THURSDAY APRIL 14
Evening (6 – 8 p.m.)	Judi 6-8 p.m.		

TIME	SUNDAY, APRIL 10	FRIDAY, APRIL 15	SATURDAY, APRIL 16
Afternoon (noon – 5 p.m.)	Jill 12-2 p.m. Judi 2-4 p.m.		Narendra 12-2 p.m.



**Draft for Board of Library Trustees review
on April 4, 2011**

Council Date: June 7, 2011

SUBJECT: Appropriation of \$48,041 of FY 2010/11 State Public Library Foundation Monies and Approval of Budget Modification No. 27

REPORT IN BRIEF

Since 1984, the State has funded a grant program for public libraries. This funding is an ongoing project to augment, not supplant, local funding for library services. Appropriations made by the State on a per capita basis may fluctuate depending on the annual legislative process. The grant for FY 2010/11 is \$48,041 and staff recommends that Council accept the \$48,041 grant and approve the appropriation of new funds in support of activities related to improvements to library services.

BACKGROUND

In 1982, the State Legislature adopted State Education Code 18010-18013 which are Sections of Chapter 1.5 Public Library Finance, providing State funding to support public libraries. This chapter calls for continuing support each subsequent year, based on the availability of State funds with an allocation formula set by the State. State Education Code 18024-18025 establishes the Public Library Foundation in the State Treasury and further stipulates that State funds provided under this chapter shall supplement, not supplant, local revenues appropriated for the public library. In order to be eligible for these State funds, the total amount of local library revenues appropriated for that fiscal year must be equal to at least the total amount from the previous fiscal year. The Sunnyvale Library has received \$2,265,187 in Public Library Foundation funds since the beginning of the program.

To date, the Public Library Foundation has never been fully funded by the State Legislature. The highest funding for the Public Library Foundation was in FY 1999/00 and FY 2000/01 when \$56.8 million was allocated each year. Since then, Public Library Foundation funding has declined to less than \$13 million per year. Once as high as \$1.68 per capita in FY 1999/00, it is now at approximately \$0.30 per capita. The Governor's proposed FY 2011/12 budget eliminates Public Library Foundation funding.

Each year, the Library proposes a spending plan for these funds taking into account Council priorities, new Library initiatives, and special projects.

EXISTING POLICY

The Council Policy Manual states support for this program in Section 6.2.1 A, "Support full funding for the State Public Library Fund."

DISCUSSION

The Library seeks authorization to allocate \$48,041 in new State Public Library monies in FY 2010/11 for use in the special projects described below which are not currently funded by the General Fund, but which will improve the efficiency and effectiveness of library services:

New Funds – FY 2010/11

\$48,041 Improvement to Library Services
Improve the effectiveness of library services by making technology, facility and process enhancements. Technology enhancements may include online resources such as podcasts, screencasts, and mobile apps. Facility enhancements may include improving the teen area and combating regular wear and tear in this heavily-used facility. Process improvements involves making modifications to existing processes for increased productivity and efficiency.

\$48,041 Total Request for Allocation

Existing State Public Library Foundation Funds

The City Council previously authorized the use of Public Library Foundation funds for the following multi-year projects: Library of the Future, Collections, Inform the Community about Library Resources, Staff Development, Improvements to Library Services, and Children's Section Renovations. Public Library Funds are budgeted in Special Project 805150 Library Foundation Program Grant in the City's General Fund. There is a current budget of \$194,813 in the FY 2010/11 Library Foundation Program Grant's budget. Funds will be expended judiciously in accordance with previously approved Council expenditure categories, and unspent funds will be carried over to subsequent years. The categories which will have remaining funds to carry over into FY 2011/12 include Collections, Inform the Community about Library Resources, Staff Development, and Improvements to Library Services.

FISCAL IMPACT

Each fiscal year, the State Librarian requests verification of eligibility to receive State funds and certifies the population of each jurisdiction to receive State Public Library Fund monies. The current level of State Public Library Fund monies has brought Sunnyvale's allocation of funds to \$48,041 for FY 2010/11. These revenues can only be used to supplement, not supplant local revenues for basic library services. Staff proposes a budget modification to add these funds to the 805150 Library Foundation Program Grant special project in

the City's General Fund and to spend these funds for the purposes described in the discussion section of the report. Since these are multi-year projects, staff has strategically expended funds and a significant amount of Public Library Fund resources will be carried forward into FY 2011/12.

**BUDGET MODIFICATION NO. 27
FISCAL YEAR 2010/11**

<u>General Fund</u>	<u>Current</u>	<u>Increase (Decrease)</u>	<u>Revised</u>
<u>Revenues:</u>			
State Public Library Fund Grant	\$0	\$48,041	\$48,041
<u>Expenditures:</u>			
Library Foundation Program Grant Project #805150	\$194,813	\$48,041	\$242,854

PUBLIC CONTACT

Public Contact was made through posting of the Board of Library Trustees agenda, on the City's official-notice bulletin board, on the City's Web site, and the availability of the agenda and report in the Office of the City Clerk.

ALTERNATIVES

1. Council approves Budget Modification No. 27 in the amount of \$48,041 and the expenditure of State Public Library Funds for use in the following special project category: Improvements to Library Services.
2. Council recommends alternative expenditure of funds.

RECOMMENDATION

At their April 4, 2011 meeting, the Board of Library Trustees voted...

Staff recommends Alternative 1. Public Library Foundation funds are strategically expended to make improvements to library services in ways which will supplement, not supplant, the Library's operating budget provided through the General Fund.

Reviewed by:

Lisa G. Rosenblum, Director, Libraries

Prepared by: Steve Sloan, Administrative Librarian

Reviewed by:

Grace Leung, Director, Finance

Approved by:

Gary M. Luebbers

City Manager

Attachments

A. Board of Library Trustees Meeting Minutes of 4/4/11

Board of Library Trustees Master Work Plan

Calendar Year: 2011

List all regularly scheduled board/commission meetings, annual review of the Code of Ethics and Conduct for Elected and Appointed Officials, specific issues identified in the Tentative Council Meeting Agenda Calendar, and routine assignments specific to each board or commission.

Meeting Date	Agenda Item/Issue
January 3	Finalize Workplan Calendar for 2011
February 7	
March 7	Study Issues Day in the District
April 4	National Library Week (April 10-16)
May 2	
May 16 (Special Mtg.)	National Library Week Feedback Public Library Foundation Fund Grant Budget Review
June 6	
July 11	New Member Orientation Election of Chair and Vice Chair Study Issues
August 1	
September 12	
October 3	Community Condition Indicators Sunnyvale Library Comparative Data
November 7	Preliminary Discussion of 2012 Workplan Calendar Library Fee Review Code of Ethics Review Review and Rank Study Issues
December 5	

Additional items yet to be scheduled:

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