Consent Calendar 1.A)

DRAFT

SUNNYVALE BICYCLE AND PEDESTRIAN ADVISORY COMMISSION
Meeting Minutes – March 17, 2011

The Sunnyvale Bicycle and Pedestrian Advisory Commission met at 6:30 p.m. on March 17, 2011 with Commission Chair Patrick Walz presiding. The meeting was held in the West Conference Room, City Hall, 456 West Olive Avenue, Sunnyvale.

ROLL CALL/CONSIDERATION OF ABSENCES

Members Present: Andrea Stawitcke
Angela Rausch
Cathy Switzer
James Manitakos
Patrick Walz
Ralph Durham

Members Absent: David Gandrud

Staff Present: Jack Witthaus, Transportation and Traffic Manager

SCHEDULED PRESENTATION

None.

PUBLIC ANNOUNCEMENTS

Commissioner Durham announced an upcoming Silicon Valley Bicycle Advocacy Summit, hosted by the Silicon Valley Bicycle Coalition, to be held April 6 and April 8 in San Mateo and San Jose respectively. He announced that the Department of Public Safety sub-committee had met and would be putting together a summary for the April BPAC meeting.

Kevin Jackson announced an upcoming presentation on the Grand Boulevard Initiative, to be held March 30 at 7 PM in the Sunnyvale City Council Chambers. He noted that Bike to Work Day was not on the BPAC work plan.

Commissioner Switzer arrived at 6:40 PM.

CONSENT CALENDAR

1.A) Approval of Draft Minutes of the February 17, 2011 Meeting
1.B) Approval of the 2011 BPAC Calendar Update

Commissioner Stawitcke moved and Commissioner Durham seconded the motion to approve Consent Calendar items 1.A) and 1.B).

Motion passed: 5-0.

Commissioner Rausch arrived at 6:45 PM.

PUBLIC COMMENTS

Jim Stallman commented on development of the Valley Transportation Plan 2040 and Highway 85 projects.

Kevin Jackson commented on the Horizon 2035 Land Use and Transportation Element update and environmental impact report.

Chair Walz commented on a Lawrence Station Area Plan public meeting.

Garth Williams commented on Sunnyvale's involvement in Stevens Creek Trail planning.

PUBLIC HEARINGS/GENERAL BUSINESS

2. ACTION: Transportation Development Act (TDA) Article 3 Funding Recommendation

After questions from Commissioners, the public hearing was opened. Patrick Grant suggested pursuing Trust for Public Lands grants. George Emma inquired about the geometry of Wildwood Avenue. Kevin Jackson inquired about potential Bicycle Expenditure Program projects, and indicated support for funding of a Stevens Creek Trail feasibility study. Art Schwartz inquired about Remington Drive bike lanes funding.

The Commission took a straw vote on TDA funding priorities.

Commissioner Durham moved and Commissioner Stawitcke seconded a motion to recommend TDA funding for the East Channel Trail, in order to swap funds for a Stevens Creek Trail feasibility study.

Motion passed: 5-0-1, Commissioner Manitakos abstained.

3. ACTION: Mary Avenue Bike Lanes Project Alternative Design Concept Evaluation

Commissioner Stawitcke moved and Commissioner Manitakos seconded deferring Item 4, Pastoria Avenue Bike Lanes, to the April, 2011 meeting.

Motion passed: 5-0, Commissioner Durham absent.

After the staff report, the BPAC adjourned for five minutes to allow the public an opportunity to review plans that were presented.

Commissioners provided comments on the plans that were presented.

The public hearing was opened. Dan Hafeman expressed concern about right of way acquisition and requested that through bike traffic at Maude Avenue be accommodated. Art Schwartz commented on bike lanes and tricycles, and requested reconsideration of gutter design standards. Kevin Jackson commented on bike lanes at right turn pockets, and buffer zones next to bike lanes. Patrick Grant noted the presence of a large drain grate near California Avenue.

4. DISCUSSION: Pastoria Avenue Bike Lanes Project – Deferred to April, 2011 meeting.

NON-AGENDA ITEMS AND COMMENTS

- BOARD MEMBERS OR COMMISSIONERS ORAL COMMENTS

Commissioner Durham noted that Stanford University was the first university to achieve Platinum Bicycle Friendly Community status.

Commissioners Switzer and Rausch indicated they would be absent from the next meeting. The Commission discussed whether they would have a quorum to hold the April meeting.

- STAFF ORAL COMMENTS

None.

INFORMATION ONLY ITEMS

5. FY 2011/12 Curb Ramp Installations List

6. FY 2011/12 Pavement Slurry Seal List for Road Segments and Parking Lots

7. BPAC E-mail messages and/or letters since circulation of the agenda packet of the February 17th meeting.

8. BPAC Active Items List.

Accepted as submitted in the agenda packet.

ADJOURNMENT

Meeting adjourned at 8:50 P.M.

Respectfully submitted by:

Jack Witthaus, Transportation and Traffic Manager
Division of Transportation and Traffic

Consent Calendar 1.B)

Bicycle and Pedestrian Advisory Commission Master Work Plan

Calendar Year: 2011

List all regularly scheduled board/commission meetings, annual review of the Code of Ethics and Conduct for Elected and Appointed Officials, specific issues identified in the Tentative Council Meeting Agenda Calendar, and routine assignments specific to each board or commission.

Meeting Date	Agenda Item/Issue
January 20	- 2011 BPAC Calendar - Annual Review of the Code of Ethics and Conduct for Elected and Appointed Officials - Design of the Stevens Creek bike/pedestrian bridge over-crossing SR 85 at Sleeper Avenue (Information Item) - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List (Information item)
February 17	- Updated 2011 BPAC Calendar - Utility Bill Stuffer Concepts - Council ranking of Study Issues (Information item) - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item)
March 17	- Updated 2011 BPAC Calendar - Transportation Development Act (TDA) Funding Recommendation - Mary Avenue Bike Lanes Project Alternative Design Concept Evaluation - Pastoria Avenue Bike Lanes Project (Deferred) - FY 2011/12 Curb Ramp Installations List (Information item) - FY 2011/12 Pavement Slurry Seal List for Road Segments and Parking Lots (Information item) - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item)
April 21	Regular BPAC meeting is cancelled

Meeting Date	Agenda Item/Issue
April 28 (Special Meeting)	- Updated 2011 BPAC Calendar - Mary Avenue Bike Lanes – Central Expressway to Maude Avenue - Grand Boulevard Concept Planning - VTA BEP Funding Awards - Utility Bill Stuffer Concepts - Pastoria Avenue Bike Lanes Project - Sunnyvale Family Bike Ride – VERBS Kick-off Event (Information item) - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item)
May 19	- Updated 2011 BPAC Calendar - Review of the Detailed Two-Year Budget - Closing Murphy Avenue - Study Issue DPW 11-06 (Draft RTC) - Update on the City's Climate Action Plan (CAP) - Draft Utility Bill Stuffer - Signal Bicycle Detection (Information item) - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item)
June 16	- Updated 2011 BPAC Calendar - Volunteer Recognition - Update on the ongoing work on the LUTE - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item)
July 21	- Updated 2011 BPAC Calendar - City of Sunnyvale 2011 Local Appointment List for Boards and Commissions (Information Item) - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item) - Election of Officers (This is an Action item to be addressed at the end of the meeting)
August 18	- Updated 2011 BPAC Calendar - Update on the ongoing work on the LUTE - Study and Budget Issues Development - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item)
September 15	- Updated 2011 BPAC Calendar - Study and Budget Issues Finalization - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item)

Meeting Date	Agenda Item/Issue
October 20	- Updated 2011 BPAC Calendar - Update on the ongoing work on the LUTE - Annual reporting on collisions involving pedestrians and cyclists - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List (Information item)
November 17	- Updated 2011 BPAC Calendar - Update/Review Corner Vision Triangle Municipal Code Ordinance – DPW 09-02 (Draft RTC) - Ranking of Study Issues - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List (Information item)
December 15	- Updated 2011 BPAC Calendar - 2012 Work Plan - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List (Information item)