



NOTICE AND AGENDA

SUNNYVALE BICYCLE AND PEDESTRIAN ADVISORY COMMISSION

August 30, 2012

6:30 P.M./West Conference Room

CALL TO ORDER

ROLL CALL

SCHEDULED PRESENTATIONS

None.

PUBLIC ANNOUNCEMENTS

(Speakers are limited to 3 minutes for announcements of related board/commission events, programs, resignations, recognitions, acknowledgments)

CONSENT CALENDAR

- 1.A) Approval of the Draft Minutes of July 19, 2012 Meeting
- 1.B) Updated 2012 BPAC Calendar

PUBLIC COMMENTS

This category is limited to 15 minutes, with a maximum of three minutes per speaker. If you wish to address the board or commission, please complete a speaker card and give it to the Recording Secretary or you may orally make a request to speak. If your subject is not on the agenda, you will be recognized at this time; but the Brown Act (Open Meeting Law) does not allow action by board or commission members. If you wish to speak to a subject listed on the agenda, you will be recognized at the time the item is being considered by the board or commission.

PUBLIC HEARINGS/GENERAL BUSINESS

- 1. ACTION: Draft Report to Council - Pedestrian Plan for ITR 6
- 2. ACTION – Draft Report to Council – Adoption of Vision Triangle Ordinance Changes
- 3. ACTION – Draft Report to Council - Pastoria Avenue Street Space Allocation Study
- 4. DISCUSSION – Consideration of Candidate Study Issues

NON-AGENDA ITEMS AND COMMENTS

- COMMISSIONERS ORAL COMMENTS
- STAFF ORAL COMMENTS

INFORMATION ONLY ITEMS

1. Volunteer Opportunity – Community Walkability/Bikeability Assessments, Walk and Roll Santa Clara County
2. Stevens Creek Trail Joint Cities Feasibility Study – Citizens Working Group
3. BPAC E-mail messages and/or letters since circulation of the agenda packet of the July 19, 2012 meeting.
4. BPAC Active Items List.

ADJOURNMENT

Notice to the Public:

Any agenda related writings or documents distributed to members of the Bicycle and Pedestrian Advisory Commission regarding any open session item on this agenda will be made available for public inspection in the Department of Public Works located at 456 West Olive Avenue, Sunnyvale, CA. during normal business hours and in the West Conference Room of City Hall on the evening of the Bicycle and Pedestrian Advisory Commission meeting, pursuant to Government Code §54957.5.

Agenda information is available by contacting Jack Witthaus at (408) 730-2713. Agendas and associated reports are also available on the City's web site at <http://www.ci.sunnyvale.ca.us> or at the Sunnyvale Public Library, 665 W. Olive Ave., Sunnyvale, 72 hours before the meeting.

Pursuant to the Americans with Disabilities Act, if you need special assistance in this meeting, please contact Jack Witthaus at (408) 730-7415.. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (29 CFR 35.106 ADA Title II)

GUIDELINES FOR ADDRESSING THE BOARD OR COMMISSION

Public Announcements – Beginning of Meeting

- 3 minutes or less per speaker.
- Speakers are requested to give their name (address is optional).
- Recognition of a special achievement.
- Announcement of public event with definite time and date.
- Public events that are of board/commission interest that occur in the City annually. (Only announce one time for the year).

Public Hearings – Order of Hearing as Follows:

- Opening remarks by the applicant (if applicable).
- Speakers are requested to give their name (address is optional).
- Anyone interested in addressing the Council (may only speak one time).
- Closing remarks by the applicant (if applicable).
- Time limit of 3 minutes per person (to be extended at discretion of Chair). Please make comments brief and be prepared to provide new input.

Public Comments

- Any item relevant to the Board and/or Commission
- Speakers are requested to give their name (address is optional).
- Speakers are to turn in a Speaker Card to the Recording Secretary.
- Items not on the agenda.
- Items that do not fall within the scope of the Public Announcement section.
- Time limit of 3 minutes, 15 minutes total for this category (to be extended or continued to end of Board/Commission business, at the discretion of the Chair). Limit to one appearance during this section.

Planning to present materials to the board/commission?

If you wish to provide the board/commission with copies of your presentation materials, please provide sufficient copies for each member, the recording secretary, and other staff present.

Staff Reports

Public Hearing/General Business 1

Draft Report to Council – Pedestrian Plan for ITR 6

Community Development Department (CDD) staff, in conjunction with Public Works Engineering staff, have developed a draft Pedestrian Plan for the Industrial to Residential zoning area 6. A Draft Report to Council is attached that presents details of this effort (Attachment A). CDD staff will be in attendance to present the plan and take the BPAC's recommendation to Council on consideration of the Plan. Staff recommends that the BPAC review and make a recommendation to Council on the Pedestrian Plan for ITR 6.

Public Hearing/General Business 2

Draft Report to Council – Vision Triangle Ordinance Adoption

Public Works and Community Development staff have cooperated to complete proposed Municipal Code changes to address the City Council action to modify Code provisions for corner, driveway and alleyway vision triangles. A draft Report to Council is attached (Attachment B) for the BPAC's review and consideration.

Staff notes that one change is proposed to the measures adopted by the City Council. The original staff recommendation that was adopted by the City Council pertaining to vision triangles at major access points to large land developments was to require a 40' by 40' triangle. After further review, it was determined that this recommendation conflicted with allowable building setbacks in areas such as El Camino Real, where the City is trying to encourage stronger relationships of land uses to the street and creating a more prominent pedestrian realm. Adoption of a 40' by 40' vision triangle would require re-visiting allowable building setbacks. Staff is now recommending a 15' by 40' vision triangle, which would still greatly increase sight lines for vehicles entering or queuing to exit a major land development, but would allow for siting of buildings to occur close to the street as current plans call for.

Staff recommends that the BPAC review the draft Report to Council and support the staff recommendation for adoption of Municipal Code changes as approved by Council with the exception of modification of the recommendation that was adopted by the City Council pertaining to vision triangles at major access points to large land developments from a 40' by 40' triangle to a 40' by 15' triangle.

Draft Report to Council – Pastoria Avenue Street Space Allocation Study

Attached (Attachment C) is a draft Report to Council on the Pastoria Avenue Street Space Allocation Study. Staff recommends that the BPAC review the draft Report to Council and support the staff recommendation to direct staff to implement Option 2 to allocate street space on Pastoria Avenue between El Camino Real and Olive Avenue by removing a southbound right turn lane and providing bike lanes; allocate street space on Pastoria Avenue between Olive Avenue and Sutter Avenue by reconfiguring existing roadway features to provide bike lanes; and allocate street space on Pastoria Avenue between Sutter Avenue and Evelyn Avenue in order to retain one auto lane in each direction, parking on both sides of the street and provide a bicycle boulevard treatment.

Also, to direct staff to pursue outside grant funding sources for a Pastoria Avenue Bicycle Boulevard project to augment the loss of BAAQMD revenues because bike lanes would not be installed.

Consideration of Candidate Study Issues

Based upon BPAC input and other nominated study issues to date, Attachment D presents initially proposed descriptions of potential candidate study issues for 2013. At this time staff recommends that the BPAC discussed the descriptions and provide staff feedback on the proposed study descriptions, which will then be used to prepare final study issue papers for the BPAC's consideration at it's September meeting.

At previous brainstorming sessions, Commission members indicated interest in re-submitting the 15 MPH near Schools study. Unfortunately this issue was dropped in last year's study issue process, and by Council rules cannot be brought back unless sponsored by two or more Council members.

Information Item 1

School Walkability/Bikeability Assessments

Attached (Attachment E) is a schedule for walkability/bikeability assessments to be done by the Walk and Roll Santa Clara County project, which is the County Health Department's Safe Routes to School effort. The Health Department is requesting volunteers to participate in the assessments. Contact information is providing on Attachment D.

Information Item 2

Stevens Creek Trail Joint Cities Feasibility Study – Citizens Working Group

The cities of Sunnyvale, Mountain View, Los Altos, and Cupertino invite interested citizens to apply for a Citizens Working Group to assist agency staff, a consultant team, and policy representatives in preparing a feasibility study of trail development in the Stevens Creek Corridor with the intent of connecting completed or planned trail segments in Cupertino and Mountain View.

The purpose of this project is to provide a comprehensive Study to the City Councils of Sunnyvale, Cupertino, Los Altos and Mountain View that will assist them in determining next steps in narrowing feasible alternatives and selecting and coordinating a preferred alternative for completion of a multi-use trail in the Stevens Creek Corridor. The Study will inventory existing technical studies, policies, and plans; identify community opinions and consider and assess opportunities and conflicts presented by community sentiment; identify a broad range of trail alternatives based on existing plans/policies/studies, community input, geographic/physical/biological and institutional conditions and opportunities; and accommodation of the multi-use objectives. The project will conduct certain technical engineering feasibility analysis, scientific assessments, and public vetting of identified alternatives. The Study will provide order of magnitude cost estimates for alternatives and evaluate outside grant funding opportunities that each city could consider in advancing their project to the environmental, design, and construction phases.

The role of the Citizens Working Group will be to serve as an extension of agency staff and the consultant team in preparing study work products for consideration by the public and a multi-agency Stevens Creek Trail Joint Cities Working Team. This is a roll up your sleeves, technically focused effort for which the four cities seek a concentrated level of citizen input to augment a broader public outreach effort that will take place. Meetings of the Citizens Working Group will primarily be working sessions with agency staff and the consultant team. The Group may also

serve as support for public outreach meetings, Working Team meetings, and city Board, Commission and Council meetings. The Working Group will require an approximate one year commitment averaging two meetings per month.

Interested individuals, including Commission members, can complete the application materials (Attachment F) and submit to the City of Sunnyvale Department of Public Works no later than September 28, 2012 at 5:00 P.M.

Information Item 3

BPAC E-mail Messages and/or Letters

Enclosed is a copy of e-mail messages covering requests and/or relevant information received after circulation of the agenda packet of the July 19, 2012 BPAC Meeting. (Attachment G)

Information Item 4

BPAC Active Items List Update

The Commission's active items list is attached for reference. (Attachment H).



DRAFT

**SUNNYVALE BICYCLE AND PEDESTRIAN ADVISORY COMMISSION
Meeting Minutes – July 19, 2012**

The Sunnyvale Bicycle and Pedestrian Advisory Commission met at 6:35 p.m. on July 19, 2012 with Commission Vice-Chair James Manidakos presiding. The meeting was held in the West Conference Room, City Hall, 456 West Olive Avenue, Sunnyvale.

ROLL CALL/CONSIDERATION OF ABSENCES

Members Present: Cathy Switzer
James Manidakos
Angela Rausch
Kevin Jackson
Richard Kolber

Members Absent: None

Council Liaison

Present: Excused

Staff Present: Jack Witthaus, Transportation and Traffic Division Manager, Department of Public Works
Captain Douglas Moretto, Department of Public Safety

Visitors: Kimberly Hubble

The Commission briefly discussed vacant positions and recruitment of volunteers.

PUBLIC ANNOUNCEMENTS

(Speakers are limited to 3 minutes for announcements of related board/commission events, programs, resignations, recognitions, acknowledgments)

Public announcements were heard out of order to accommodate the scheduled presenter.

Kevin Jackson gave a summary of VTA BPAC activities in the place of the VTA BPAC representative, who is traveling. He summarized discussions on a One Bay Area Grant program promulgated by the Metropolitan Transportation Commission, and announced a bicycle and pedestrian safety program that had been presented by the VTA BPAC to citizens and agency staff. He asked for volunteers for bike parking and bike ride activities associated with the Centennial Celebration. He announced that new bicycle parking has been installed at the library.

Commissioner Rausch and Vice-Chair Manidakos indicated that they would be unable to attend the scheduled August BPAC meeting. The Commission requested rescheduling of the August meeting to the week of August 27 to enable all Commissioners to be present.

SCHEDULED PRESENTATIONS

Captain Douglas Moretto gave a presentation on the City's consideration of participation in the National Bicycle Registry. He announced that a Report to Council recommending replacing the City's bicycle registration program with the National Bicycle Registry would be presented in late July or August. He cited issues with restrictive clauses of the California Vehicle Code limiting funding and data sharing for bicycle licensing as reasons for moving to the National Bicycle Registry.

Commissioners discussed the transferability of existing licenses.

CONSENT CALENDAR

- 1.A) Approval of the Draft Minutes of April 19, 2012 Meeting
- 1.B) Updated 2012 BPAC Calendar

Motion by Manidakos, second Switzer to approve the Consent Calendar. Motion approved 4-0-1, Jackson abstaining due to his not being a Commissioner at the May meeting.

PUBLIC COMMENTS

This category is limited to 15 minutes, with a maximum of three minutes per speaker. If you wish to address the board or commission, please complete a speaker card and give it to the Recording Secretary or you may orally make a request to speak. If your subject is not on the agenda, you will be recognized at this time; but the Brown Act (Open Meeting Law) does not allow action by board or commission members. If you wish to speak to a subject listed on the agenda, you will be recognized at the time the item is being considered by the board or commission.

Kimberly Hubble discussed her interaction with the Department of Public Safety on an issue with transporting her children on a cargo bike. She stated that the Department had researched the issue and identified relevant Vehicle Code language that governed transporting of children, and that Department staff would be trained on the law so they could appropriately assess compliance in the future. She expressed appreciation for the Department's handling of the issue.

PUBLIC HEARINGS/GENERAL BUSINESS

4. DISCUSSION: Study Issues Brainstorming

Vice-Chair Manidakos reiterated support for further refinement of vision triangle requirements at driveways. Commissioner Switzer reiterated support for reconsideration of implementing 15 mile per hour speed limits at schools. Commissioner Jackson clarified that his study issue idea from the April meeting was to identify measures that would reduce or alleviate demand for, or the perception of need for on-street parking in front of private residences, in order to emphasize safety and street space for bicyclists. He suggested study issues or staff action on removal of bollards, implementation of Bikes Use Full Lane signs, and implementation of 20 foot vision triangle restrictions at intersections.

Commissioner Kolber suggested a study issue to implement a pilot bicycle boulevard project on east-west and north-south routes.

5. ACTION: Election of Officers

Vice-Chair Manidakos took nominations for Chair. Commissioner Switzer nominated Vice-Chair Manidakos. The Commission voted 5-0 in support of James Manidakos for the position of Chair.

Chair Manidakos took nominations for Vice-Chair. Commissioner Switzer nominated Commissioner Rausch. Commissioner Rausch nominated Commissioner Switzer.

The Commission voted 2-2-1 for Angela Rausch for Vice-Chair, Commissioners Jackson and Rausch opposed, Commissioner Kolber abstaining due to unfamiliarity with the candidate.

The Commission voted 3-1-1 for Cathy Switzer for Vice-Chair, Commissioner Switzer opposed, Commissioner Kolber abstaining due to unfamiliarity with the candidate.

NON-AGENDA ITEMS AND COMMENTS

- COMMISSIONERS ORAL COMMENTS

Commissioner Jackson suggested a briefing on the California Complete Streets Act and the City's Street Space Allocation policies at a future BPAC meeting. He relayed a suggestion from former member Ralph Durham to consider shared bi-directional travel lanes in situations where roadway width restricts the ability to provide facilities for all users.

Chair Manidakos inquired about agenda formatting, and asked about a pending Mathilda Avenue bicycle lanes project.

- STAFF ORAL COMMENTS

Staff stated that the Planning Division was seeking potential dates for a joint study session on the General Plan and Climate Action Plan, with August 6 as a possibility. Commissioners indicated that they would not be available on this date.

INFORMATION ONLY ITEMS

1. Utility Bill Stuffer Update

Commissioners commended Communications staff for their role in finalizing the utility bill stuffer.

2. BPAC E-mail messages and/or letters since circulation of the agenda packet of the May 17, 2012 meeting.

Commissioners discussed pothole repairs and loose gravel at certain locations. Commissioner Switzer requested re-striping of faded bicycle lanes on Borregas Avenue.

3. BPAC Active Items List

ADJOURNMENT

Meeting adjourned at 7:40 p.m.

Respectfully submitted by:

Jack Witthaus
Transportation and Traffic Manager

Bicycle and Pedestrian Advisory Commission Master Work Plan/Calendar

Calendar Year: 2012

List all regularly scheduled board/commission meetings, annual review of the Code of Ethics and Conduct for Elected and Appointed Officials, specific issues identified in the Tentative Council Meeting Agenda Calendar, and routine assignments specific to each board or commission.

Meeting Date	Agenda Item/Issue
January 19	<ul style="list-style-type: none">- 2012 BPAC Calendar- Annual Review of the Code of Ethics and Conduct for Elected and Appointed Officials- Project Updates- BPAC E-mail Messages and/or Letters (Information item)- BPAC Active Items List (Information item)
February 16	<ul style="list-style-type: none">- Updated 2012 BPAC Calendar- Utility Bill Insert Concepts- Pastoria Avenue Street Space Allocation Study Proposal Analysis Alternatives- Council Ranking of Study Issues (Information item)- Employee Share the Road Training(Information item)- John W. Christian Greenbelt Guide Signs(Information item)- 2012/13 Pavement Rehabilitation List(Information item)- BPAC E-mail Messages and/or Letters (Information item)- BPAC Active Items List Update (Information item)

Meeting Date	Agenda Item/Issue
March 15	<ul style="list-style-type: none"> - Updated 2012 BPAC Calendar - Transportation Development Act (TDA) Funding Recommendation - El Camino Real Bus Rapid Transit Project - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item)
April 19	<ul style="list-style-type: none"> - Updated 2012 BPAC Calendar - Utility Bill Insert Concepts - Study Issue Brainstorming - Bike to Work Day Planning - VTA BPAC Appointment - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item)
May 17	<ul style="list-style-type: none"> - Updated 2012 BPAC Calendar - Review of the Detailed Two-Year Budget - Bicyclist Anti-Harassment Ordinance – Study Issue - Code Enforcement Presentation - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item)
June 21	Meeting Canceled
July 19	<ul style="list-style-type: none"> - Updated 2012 BPAC Calendar - Utility Bill Stuffer Update - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item) - Election of Officers

Meeting Date	Agenda Item/Issue
August 30	<ul style="list-style-type: none"> - Updated 2012 BPAC Calendar - Update of the City of Sunnyvale Local Appointment List for Boards and Commissions (Information Item) - Pedestrian Plan for ITR 6 - Vision Triangle Ordinance - Pastoria Avenue Street Space Allocation Study - Consideration of Candidate Study Issues - Walk and Roll School Assessments Volunteer Opportunity - Stevens Creek Trail Citizens Working Group Volunteer Opportunity - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List Update (Information item)
September 20	<ul style="list-style-type: none"> - Updated 2012 BPAC Calendar - Study and Budget Issues Finalization - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List
October 18	<ul style="list-style-type: none"> - Updated 2012 BPAC Calendar - Annual reporting on collisions involving pedestrians and cyclists - Ranking of Study Issues - Stevens Creek Trail Alternatives Feasibility Study - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List (Information item)
November 15	<ul style="list-style-type: none"> - Updated 2012 BPAC Calendar - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List (Information item)
December 20	<ul style="list-style-type: none"> - Updated 2012 BPAC Calendar - 2012 Work Plan - BPAC E-mail Messages and/or Letters (Information item) - BPAC Active Items List (Information item)