



NOTICE AND AGENDA

**SUNNYVALE PERSONNEL BOARD SPECIAL MEETING
WEDNESDAY, DECEMBER 11, 2013
5 P.M.
HUMAN RESOURCES TRAINING CENTER
505 W. OLIVE AVENUE, SUITE 200
SUNNYVALE, CALIFORNIA**

CALL TO ORDER IN THE HUMAN RESOURCES TRAINING CENTER (Open to the Public)

SALUTE TO THE FLAG

ROLL CALL

CONVENE TO CLOSED SESSION – *The public may provide comments regarding the Closed Session item(s) just prior to the Personnel Board beginning the Closed Session. Closed Sessions are not open to the public.*

Closed Session pursuant to Government Code Section 54957 – Appeal of Disciplinary Action:
Department of Public Works Employee

ADJOURN TO OPEN SESSION

CALL TO ORDER

ROLL CALL

CLOSED SESSION REPORT

PUBLIC ANNOUNCEMENTS

Speakers are limited to 3 minutes for announcements of related board/commission events, programs, resignations, recognitions, acknowledgments.

CONSENT CALENDAR

1. Approval of Draft Minutes of April 15, 2013 Board Meeting

PUBLIC COMMENTS

This category is limited to 15 minutes, with a maximum of three minutes per speaker. If you wish to address the board or commission, please complete a speaker card and give it to the Recording Secretary or you may orally make a request to speak. If your subject is not on the agenda, you will be recognized at this time; but the Brown Act (Open Meeting Law) does not allow action by board or commission members. If you wish to speak to a subject listed on the agenda, you will be recognized at the time the item is being considered by the board or commission.

PUBLIC HEARINGS/GENERAL BUSINESS

2. Annual Review of Code of Ethics and Conduct for Elected and Appointed Officials
3. Selection of Chair and Vice Chair

NON-AGENDA ITEMS AND COMMENTS

- BOARD MEMBERS OR COMMISSIONERS ORAL COMMENTS
- STAFF ORAL COMMENTS

ADJOURNMENT

Notice to the Public:

Pursuant to the Americans with Disabilities Act, if you need special assistance in this meeting, please contact Michelle Zahraie, Department of Human Resources, at 408-730-7490. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.106 ADA Title II).

Any agenda related writings or documents distributed to members of the City of Sunnyvale Personnel Board regarding any open session item on this agenda will be made available for public inspection in the Department of Human Resources located at 505 W. Olive Avenue, Suite 200, Sunnyvale, CA. during normal business hours and in the Council Chambers on the evening of the Personnel Board meeting, pursuant to Government Code §54957.5.