



MINUTES

SUNNYVALE BOARD OF LIBRARY TRUSTEES JANUARY 7, 2008

The Board of Library Trustees met in regular session in Council Chambers, 650 West Olive Avenue at 7:08 p.m. with Jim Griffith presiding.

ROLL CALL

PRESENT: Chair Jim Griffith
Vice Chair John Lilly
Boardmember Kathy Meagher
Boardmember Ray Zhan Su
Boardmember Narendra Pathak

STAFF PRESENT: Deborah L. Barrow, Director of Libraries
Marsha Pollak, Supervising Librarian
Garrett Kuramoto, Technology Librarian
Sandra Barajas, Recording Secretary

SCHEDULED PRESENTATION: None.

PUBLIC ANNOUNCEMENTS: None.

CONSENT CALENDAR:

- 1.A) Approval of Draft Minutes of 12/3/07
- 1.B) Approval of Agenda

Vice Chair Lilly moved, and Boardmember Meagher seconded, approval of Items 1.A and 1.B as presented. Motion carried unanimously.

CITIZENS TO BE HEARD:

Bicycle and Pedestrian Advisory Commissioner Kevin Jackson informed the Board that Council will review the *Board and Commission Policy Limiting Speech on Official City Positions and First Amendment Analysis* at their January 29 meeting. Mr. Jackson encouraged Boardmembers to attend the meeting and address their concerns to Council.

Vice Chair Lilly thanked Mr. Jackson for taking the time to address the Board of Library Trustees on this matter.

Sunnyvale resident Art Schwartz informed the Board that he will be addressing Council on January 29 in opposition of the policy.

Chair Griffith thanked Mr. Schwartz for taking the time to address the Board.

PUBLIC HEARINGS/GENERAL BUSINESS:

2. Library Technology Plan:

Director Barrow provided an overview of the draft Technology Plan Process, completed projects, ongoing projects and special issues. Supervising Librarian Marsha Pollak provided an overview of the Library 2.0 program which allowed staff to learn 27 technology trend functions. Boardmembers provided suggestions to be considered for the technology plan:

- RFID Study Issue
- social networking
- open source
- hardware displays

Chair Griffith opened the public hearing, and there being no public testimonies, closed the public hearing.

Vice Chair Lilly moved, and Boardmember Pathak seconded, to initiate a Study Issue involving feasibility for an RFID automated checkout/returns system. Motion carried unanimously.

3. Finalize Workplan Calendar 2008:

Director Barrow provided an overview of the revised workplan calendar for 2008. Chair Griffith requested that the Friends of the Sunnyvale Library and the Philatelic be advised of the date in which the Board will review *Study Issue DPR-08: Consider Options for the Use of Raynor Activity Center*.

Chair Griffith opened the public hearing and there being no public testimonies, closed the public hearing.

Boardmember Meagher moved, and Boardmember Pathak seconded, approval of the 2008 Board of Library Trustees workplan calendar. Motion carried unanimously.

4. Public Hearing on 2008 Potential Study Issues and Budget Issues – January 8, 2008:

Director Barrow mentioned that the public hearing regarding Study Issues and Budget Issues will be held at the Tuesday, January 8 Council meeting. Discussion ensued regarding the recommendation of a Budget Issue regarding the hold/reserve fee.

Chair Griffith opened the public hearing and there being no public testimonies, closed the public hearing.

Chair Griffith moved, and Boardmember Pathak seconded, to recommend Council approve a Budget Issue involving the elimination of the hold/reserve fee. Motion carried unanimously.

5. Council Legislative Policies Review:

Director Barrow provided an overview of the 2008 Legislative Action Policies.

Chair Griffith opened the public hearing and there being no public testimonies, closed the public hearing.

Vice Chair Lilly moved, and Boardmember Pathak seconded, approval of 2008 Council Legislative Policies as presented. Motion carried unanimously.

NON-AGENDA ITEMS AND COMMENTS

• BOARDMEMBERS OR COMMISSIONERS ORAL COMMENTS

Chair Griffith stated that the new Council will take effect at their January 8 meeting.

• STAFF ORAL COMMENTS

Director Barrow noted the following:

- City Manager Amy Chan announced her retirement and will hold the position until a new City Manager has been appointed and is ready to assume the position.
- SDWT Librarian Susan Kaplan has been promoted to Supervising Librarian for Children's Services.
- Silicon Valley Reads will be held the month of February. *The Distant Land of My Father* by Bo Caldwell will be discussed on Monday, February 25 at 7 p.m. in the Library Program Room.
- The Friends Book Sale will be held on Saturday, February 9 in the Library Program Room from 10 a.m. to 4 p.m.
- The 2008 CALTAC Workshop will be on Saturday, March 1 from 9 a.m. to 1 p.m. at the San Mateo Public Library with key note speaker Dr. Ken Haycock. Boardmembers interested in attending the workshop should notify Library Administration.
- The next Board meeting is scheduled for Monday, February 4 in Council Chambers.
- Program flyers and announcements were distributed.

INFORMATION ONLY ITEMS: Chair Griffith reminded the Board that the Policy on Communication with Council by Board and Commission Members will be reviewed at the Council meeting of January 29.

ADJOURNMENT: 8:43 p.m.

Respectfully submitted,

Deborah L. Barrow
Director of Libraries