



## MINUTES

### SUNNYVALE BOARD OF LIBRARY TRUSTEES MAY 5, 2008

The Board of Library Trustees met in regular session in Council Chambers, 650 West Olive Avenue at 7:04 p.m. with Jim Griffith presiding.

#### **ROLL CALL**

**PRESENT:** Chair Jim Griffith  
Vice Chair John Lilly  
Boardmember Ray Zhan Su  
Boardmember Narendra Pathak  
Boardmember Kathy Meagher

**STAFF PRESENT:** Deborah L. Barrow, Director of Libraries  
Sandra Barajas, Recording Secretary

**SCHEDULED PRESENTATION:** None.

**PUBLIC ANNOUNCEMENTS:** Chair Griffith announced that former Sunnyvale Library Director Vickey L. Johnson passed away and the Board meeting will be closed in her honor.

Vice Chair Lilly arrived at 7:06 p.m.

#### **CONSENT CALENDAR:**

- 1.A) Approval of Draft Minutes of 4/7/08
- 1.B) Approval of Agenda

**Boardmember Pathak moved, and Boardmember Meagher seconded, approval of Items 1.A and 1.B as presented. Motion carried unanimously.**

**CITIZENS TO BE HEARD:** None.

#### **PUBLIC HEARINGS/GENERAL BUSINESS:**

- 2. Authorization to Allocate FY 2007/08 State Public Library Fund Monies, and Approve Budget Modification No. 50:  
Director Barrow provided the Board with an overview of the Report to Council and of the Public Library Fund program.

Chair Griffith opened the public hearing, and there being no public testimonies, closed the public hearing.

**Boardmember Pathak moved, and Boardmember Su seconded, to recommend to Council Alternative No. 1 which approves Budget Modification No. 50 in the amount of \$52,136 and the expenditure of State Public Library Funds for use in the following special project categories: Collections, Improvements to Library Services. Motion carried unanimously.**

3. Legislative Day:

Chair Griffith and Administrative Librarian Steve Sloan attended Library Legislative Day on Wednesday, April 16 in Sacramento. Chair Griffith provided an overview of their meetings with Senator Elaine Alquist and Assembly Member Joe Coto. Talking points included Public Library Funds and Transaction Based Reimbursement.

Chair Griffith opened the public hearing and there being no public testimonies, closed the public hearing.

4. National Library Week Feedback:

Director Barrow thanked Boardmembers for their participation in National Library Week. During the week, Library staff provided 500 personalized bookmarks and Boardmembers distributed cookies. Boardmembers shared comments they received regarding customer service and the branch library study.

Chair Griffith opened the public hearing and there being no public testimonies, closed the public hearing.

5. SAB Representative:

Director Barrow provided the Board with a brief overview of the System Advisory Board (SAB) role and/or responsibilities. Community member Thomas Flaherty's term will be expiring this year. Chair Griffith volunteered to a two year term to the SAB.

Chair Griffith opened the public hearing and there being no public testimonies, closed the public hearing.

**Vice Chair Lilly moved, and Boardmember Su seconded, to appoint Jim Griffith to a two year term to the System Advisory Board. Motion carried unanimously.**

6. Health & Safety Fair – Saturday, May 10:

Director Barrow informed the Board that the Health & Safety Fair is scheduled for Saturday, May 10 from 11 a.m. to 3 p.m. at the Columbia Neighborhood Center. Library staff will be on-site providing program flyers, booklists, promotional library items and information on the branch library study issue. Boardmembers signed up for two-hour time slots.

Chair Griffith opened the public hearing and there being no public testimonies, closed the public hearing.

7. Global Sunnyvale – Saturday, June 21:

Director Barrow informed the Board that Global Sunnyvale is scheduled for Saturday, June 21 from 11 a.m. to 3 p.m. at Plaza del Sol. Library staff will be on-site providing program

flyers, booklists, promotional library items and information on the branch library study issue. Boardmembers signed up for two-hour time slots.

Chair Griffith opened the public hearing and there being no public testimonies, closed the public hearing.

**NON-AGENDA ITEMS AND COMMENTS**

• **BOARDMEMBERS OR COMMISSIONERS ORAL COMMENTS**

Boardmember Pathak praised Director Barrow for her comprehensive answers regarding the Agreement Between the City of Sunnyvale and the Friends of the Sunnyvale Public Library during the Council meeting of April 29.

• **STAFF ORAL COMMENTS**

Director Barrow noted the following:

- The next Board meeting is scheduled for 6 p.m. on Tuesday, May 27 in the Library Program Room.
- The annual Library Volunteer Recognition Event will be held at 8:30 a.m. on Thursday, May 22 in the Program Room. Boardmembers are encouraged to attend.
- Program flyers and announcements were distributed.

**INFORMATION ONLY ITEMS:** None.

Chair Griffith requested a moment of silence in memory of Vickey L. Johnson.

**ADJOURNMENT:** 7:30 p.m.

Respectfully submitted,

Deborah L. Barrow  
Director of Libraries