



APPROVED MINUTES

SUNNYVALE HOUSING AND HUMAN SERVICES COMMISSION

The Housing & Human Services Commission met in a regular session in the West Conference Room at 456 W. Olive Ave., Sunnyvale City Hall, Sunnyvale, CA 94086 on July 23, 2008 at 7:05 p.m. with Chair Plant presiding.

ROLL CALL

Commission Members Present: Commissioners Ann Andersen, Micki Falk, Jeremy Hubble (via audio conference), Gal Josefsberg, Charles Keeler, Patrick Meyering, Pat Plant, Florence Tindle, and Demi Yezgi.

Commission Members Absent:

Staff Present: Laura Simpson, Housing Officer, and Edith Alanis, Housing Programs Technician.

SCHEDULED PRESENTATION – None

PUBLIC ANNOUNCEMENTS - None

Chair Plant welcomed new commissioner Demi Yezgi and asked that everyone introduce themselves.

CONSENT CALENDAR

1. Minutes of meeting of June 25, 2008.

Chair Plant asked for a motion to approve the minutes of June 25, 2008 and asked if there was anything to discuss before voting.

There was a question about why there was a presentation by the Bill Wilson Center and clarification as to where the funds that they were requesting were coming from. Staff explained that these funds had already been set aside per the Annual Action Plan that was sent to the Department of Housing and Urban Development back in May, and that the presentation was only for informational purposes.

Chair Plant also asked for clarification on the study issues that were discussed at the last meeting and wanted to know if they included the one that she had proposed last year for a multi-service facility. Staff clarified that at the meeting of June 25, 2008, only the new ideas that had been brought forward at the meeting of May 28, 2008, had been discussed. Housing Officer Simpson added that Chair Plant will have an opportunity to resubmit her study issue at the next meeting. She also added that the Study Issues that

are approved by a majority of Commissioners at the next meeting will be submitted to the City Manager for consideration.

Commissioner Anne moved and Commissioner Josefsberg seconded to approve the minutes of June 25, 2008 as presented.

Motion passed 8-1 with Commissioner Hubble still absent at this point of the meeting.

Commissioner Hubble joined the meeting via audio conference into the West Conference room at 7:18 pm

CITIZENS TO BE HEARD None

PUBLIC HEARINGS/GENERAL BUSINESS

1. Election of Officers for FY 2008-2009

There was some general discussion and clarification as to whether voting was done openly or by secret ballot. Members also discussed eligibility to be nominated for the Chair and Vice Chair positions. All Commissioners agreed to have an open roll call vote to elect the new Chair and Vice Chair.

There were general comments about past practices as well as comments to encourage newer members to pursue either of the positions nominations. Furthermore, it was added that it is important to elect someone who is willing to represent the views of the Commission at Council meetings.

Chair elections

Commissioner Plant moved and Commissioner Falk seconded to nominate Commissioner Tindle for Chair, Commissioner Tindle **declined** the nomination.

Commissioner Tindle moved and Commissioner Keeler seconded to nominate Commissioner Andersen for Chair.

Commissioner Andersen moved and Commissioner Tindle seconded to nominate Commissioner Plant for Chair.

Commissioner Meyering moved and Commissioner Josefsberg seconded to nominate Commissioner Falk for Chair.

Chair Plant was elected 5-4 after a tie breaking vote.

Vice Chair elections

Commissioner Tindle moved and Commissioner Keeler seconded to nominate Commissioner Andersen for Vice Chair.

Commissioner Falk moved and Commissioner Meyering seconded to nominate Commissioner Josefsberg for Vice Chair.

Vice Chair Josefsberg was elected 5-4

NON-AGENDA ITEMS AND COMMENTS

- BOARDMEMBERS OR COMMISSIONERS ORAL COMMENTS

- Commissioner Falk inquired why Leadership Sunnyvale, Euphrat, and Junior Achievement were being funded by the City. She did not remember those agencies going through the Housing and Human Services commission for review. Chair Plant reminded her that because those agencies are not social services agencies they do not fall under the purview of the Housing and Human Services Commission.

- Commissioner Yezgi mentioned that during her interview with Council the grant challenges that the City faces was discussed. Given her background in nonprofit management, Council members shared with her that they are very interested in creating sustainable nonprofit organizations and improving or perhaps changing the existing giving structure.

Housing Officer Laura Simpson informed the Commission that at next meeting staff will be sharing the results of a study issues on supplementing CDBG funds with General funds. As part of that, there will be a review of the current process and the changes being proposed. Officer Simpson added that this will be a good opportunity for Commissioner Yezgi to bring up her interests, experience, and resources.

Commissioner Yezgi expressed her willingness to help fulfill this intention by developing capacity building programs, specifically in the areas of fundraising and organizational development, to empower local nonprofit organizations.

- Commissioner Falk asked if the study issue that Officer Simpson mentioned was directly linked to the Santa Clara Valley Blind Center. Officer Simpson clarified that it was not. It is simply to look at whether CDBG funds should be supplemented by the General fund or not.

- STAFF ORAL COMMENTS

- Officer Simpson gave an update on the Housing Element. She explained to the Commission that this coming year the City is mandated by state law to update the Housing Sub-Element of the General Plan. The process began with a Request for Proposals going out for Consultants to submit proposals to assist the City in preparing the Housing Element Update. The Community Development Department staff is in the process of reviewing the proposals and selecting a consultant. The resulting work plan will be brought to this Commission at the August 27 meeting.

Also, as part of that work plan there may be a working group that is proposed as part of the Housing Element process. Anyone from the public can attend any working group meeting, but she added that we may have a representative from the Housing and Human Services Commission selected to participate in that working group. The City has a deadline of June 2009 to have the Housing Element finalized, submitted, and certified by the state.

- Lastly, Officer Simpson gave the Commission an update on the 20-Year Housing Strategy. She commented that it has taken longer than originally anticipated, but at this point staff is scheduled to take the revised draft to Council at a study session on September 16, then to this Commission in October, and then back to Council for final approval.

INFORMATION ONLY ITEMS - None

ADJOURNMENT

Commissioner Josefsberg moved and Commissioner Andersen seconded to adjourn the meeting.

Meeting adjourned at 7:45 p.m.

Respectfully submitted,

Laura Simpson
Housing Officer