



**MINUTES
PARKS AND RECREATION COMMISSION
REGULAR MEETING
DECEMBER 10, 2008**

The Sunnyvale Parks and Recreation Commission met in regular session at 7 p.m. on December 10, 2008, with Chair Colvin presiding. The meeting was held in the Council Chambers, 456 W. Olive Avenue, Sunnyvale, CA 94086.

CALL TO ORDER / SALUTE TO THE FLAG

Chair Colvin called the meeting to order at 7 p.m. and led the salute to the flag.

ROLL CALL

Commissioners Present: Chair Jim Colvin
Vice Chair Richard Oliver
Commissioner Robert Harms
Commissioner Bob Kinder

Commissioners Absent: Commissioner Howard Chuck (excused)

Staff Present: Cathy Merrill, Assistant to the Director, DPR
Tricia Lord, Community Resources Manager, OCM
Robert Walker, Assistant City Manager, OCM

CONSIDERATION OF ABSENCES

Assistant to the Director Merrill stated that Commissioner Chuck informed staff prior to the meeting that he had a conflict and would not be attending this evening's meeting.

MOTION: Commissioner Kinder moved and Chair Colvin seconded to excuse Commissioner Chuck.

VOTE: Motion passed unanimously 4-0.

PUBLIC ANNOUNCEMENTS - None

CONSENT CALENDAR

1.A. Approval of Draft Minutes from Regular Meeting of the Parks and Recreation Commission on October 8, 2008.

MOTION: Commissioner Kinder moved and Vice Chair Oliver seconded to approve Consent Item 1.A.

VOTE: Motion passed unanimously 4-0. (Commissioner Chuck was absent.)

STAFF RESPONSES TO PRIOR PUBLIC COMMENTS – None

PUBLIC COMMENT - None

PUBLIC HEARINGS/GENERAL BUSINESS

2. Explore Development of a Human Rights/Relations Board or Commission Advisory to Council (Study Issue)

Tricia Lord, Community Resources Manager, OCM, introduced Robert Walker, Assistant City Manager. Ms. Lord presented an overview of the staff report and recommendations. She noted that the Commission's recommendations would be included in the final report.

Commissioners' questions were answered. Chair Colvin and Commissioner Kinder each complimented Ms. Lord on the thoroughness of the report. Commissioner Harms noted he appreciated learning how other cities and agencies are approaching human rights/relations issues.

Chair Colvin opened the public hearing. There were no appearances and the public hearing was closed.

MOTION: Commissioner Kinder moved and Vice Chair Oliver seconded to recommend that Council accept staff's recommendations:

- Alternative 2: Direct the City Manager to clarify the roles of the Housing and Human Services Commission and Parks and Recreation Commission relative to human rights and relations when revising all board and commission bylaws for Council consideration later this fiscal year.
- Alternative 3: Do not develop or further explore creation of a new board or commission at this time.

VOTE: Motion passed unanimously 4-0. (Commissioner Chuck was absent.)

Commissioners thanked Ms. Lord for the report.

3. Annual Review of City's Code of Ethics and Conduct for Elected and Appointed Officials

Assistant to the Director Merrill noted this was Commission's annual opportunity to review and revise the City Code of Ethics and Conduct for Elected and Appointed Officials. She said there were proposed changes and action was required to approve the changes. Commissioner Oliver requested that staff describe the changes. Assistant City Manager Walker pointed out that the edited version of the report shows sections crossed out, all of which eliminate redundancies or propose relocation of sections to other Council documents. Assistant City Manager Walker said there is no substantive change.

Commissioners had no questions.

MOTION: Commissioner Kinder moved and Chair Colvin seconded to accept the changes as written.

VOTE: Motion passed unanimously 4-0. (Commissioner Chuck was absent.)

NON-AGENDA ITEMS AND COMMENTS

COMMISSION

Commissioner Harms requested information on gang prevention policies and how gang prevention is handled in the City of Sunnyvale. Assistant to the Director Merrill agreed to follow up with a response.

Commissioner Kinder inquired about the Parks of the Future study and if there would be a January Commission meeting or any other public meetings before the study goes to Council. Assistant to the Director Merrill will inform the Commission about the status of the Parks of the Future study and agenda items for the January meeting.

STAFF

Community Resources Manager Tricia Lord distributed flyers and invited the Commissioners to attend the *CitySkills* workshop on Cultural Competency and Sensitivity training to be held on December 11.

Assistant to the Director Merrill briefly described the projects she worked on while participating in the Management Talent Exchange Program (MTEP) in the City of San Jose from September to December.

INFORMATION ONLY ITEMS

- Recreation Division Quarterly Report for July-September 2008
- Miscellaneous Items of Interest

ADJOURNMENT

Chair Colvin adjourned the meeting at 7:35 p.m.

Respectfully submitted,

Cathy E. Merrill, Assistant to the Director
Parks and Recreation Department

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