



## MINUTES

### SUNNYVALE BOARD OF LIBRARY TRUSTEES JANUARY 5, 2009

The Board of Library Trustees met in regular session in Council Chambers, 650 West Olive Avenue at 7:03 p.m. with Jim Griffith presiding.

#### **ROLL CALL**

**PRESENT:** Chair Jim Griffith  
Vice Chair John Lilly  
Boardmember Ray Zhan Su  
Boardmember Narendra Pathak  
Boardmember Judi Miller

**STAFF PRESENT:** Susan Denniston, Interim Director of Libraries  
Patricia Lord, Community Resource Manager  
Sandra Barajas, Recording Secretary

**SCHEDULED PRESENTATION:** Chair Griffith provided the Board with an overview of the California State Library Statistics 2008 Santa Clara County Summary.

**PUBLIC ANNOUNCEMENTS:** None.

#### **CONSENT CALENDAR:**

- 1.A) Approval of Draft Minutes of 12/1/08
- 1.B) Approval of Agenda

**Boardmember Miller moved, and Vice Chair Lilly seconded, approval of Items 1.A and 1.B as presented. Motion carried unanimously.**

**CITIZENS TO BE HEARD:** None.

#### **PUBLIC HEARINGS/GENERAL BUSINESS:**

2. Draft RTC: Explore Development of a Human Rights/Relations Board or Commission Advisory to Council (Study Issue):  
Community Resource Manager Patricia Lord provided an overview of the RTC. She answered Boardmembers questions regarding role of the Board or Commission and how it may relate to the Board of Library Trustees.

Chair Griffith opened the public hearing and there being no public testimonies, closed the public hearing.

**Vice Chair Lilly moved, and Boardmember Pathak seconded, that the Board take no position. Motion carried unanimously.**

3. Code of Ethics Review:

Interim Director Denniston provided the Board with an overview of revised Code of Ethics and Conduct for Elected and Appointed Officials. No comments were provided.

Chair Griffith opened the public hearing and there being no public testimonies, closed the public hearing.

**Vice Chair Lilly moved, and Boardmember Miller seconded, that the Board take no action. Motion carried unanimously.**

4. Finalize Workplan Calendar:

Interim Director Denniston provided the Board with an overview of the revised 2009 workplan calendar.

Chair Griffith opened the public hearing and there being no public testimonies, closed the public hearing.

**Boardmember Miller moved, and Boardmember Su seconded, approval of the 2009 workplan calendar as presented. Motion carried unanimously.**

5. Council Legislative Policies Review:

Interim Director Denniston provided the Board with an overview of the 2009 Council Legislative Policies.

Chair Griffith opened the public hearing and there being no public testimonies, closed the public hearing.

**Boardmember Miller moved, and Vice Chair Lilly seconded, approval of the 2009 Council Legislative Policies as presented. Motion carried unanimously.**

## **NON-AGENDA ITEMS AND COMMENTS**

- **BOARDMEMBERS OR COMMISSIONERS ORAL COMMENTS**

Boardmember Su shared an article in News China regarding a library in China.

Boardmember Pathak praised Interim Director Denniston for her comprehensive report regarding the Exploration of a Branch Library in Sunnyvale during the Council meeting of December 9.

- **STAFF ORAL COMMENTS**

Interim Director Denniston noted the following:

- Library staff is in the process of evaluating five proposals for the purchase of an Automated Materials Handling/Radio Frequency Identification system.
- 3,240 people visited the Library, after the New Year's holiday closure, on Friday, January 2, 2009.

- Administrative Librarian Steve Sloan's wife gave birth to a healthy baby girl; Jessamine was born on Monday, December 22. Steve will be out on family leave until the middle of March.
- Regular Part-time Librarian, Beth Nord in Children's Services, retired in December. Wendy Koff was hired to fill the vacancy.
- Library Director interviews will take place in late January.
- 111 people attended The Oregon Shakespeare Festival.
- The Let's Talk About It: Jewish Literature ALA/Nextbook grant programs ended with an additional 6<sup>th</sup> book discussion program in December.
- Programs offered during the month of December included Blogs & Blogging, the patent process, genealogy databases, and the monthly book discussion.
- During December, Children's staff provided Library tours to over 350 students. They also hosted a Trim the Tree program, a Nutcracker Suite dance program, and a holiday craft project.
- The 6-week pre-school music program included a guest performance by Supervising Librarian Christine Mendoza.
- The bilingual storytime programs offered by Children's Services at Columbia Neighborhood Center gained in attendance of parents and children by the end of December. Through the Friends of the Library, books in Spanish and English were given to parents to read to their children.
- The next Board meeting is scheduled for 7 p.m. on Monday, February 2, 2009 in Council Chambers.
- Program flyers and announcements were distributed.

**INFORMATION ONLY ITEMS:** None.

**ADJOURNMENT:** 7:55 p.m.

Respectfully submitted,

Susan Denniston  
Interim Director of Libraries