



MINUTES

SUNNYVALE BOARD OF LIBRARY TRUSTEES MAY 4, 2009

The Board of Library Trustees met in regular session in Council Chambers, 650 West Olive Avenue at 7:02 p.m. with Jim Griffith presiding.

ROLL CALL

PRESENT: Chair Jim Griffith
Vice Chair John Lilly
Boardmember Ray Zhan Su
Boardmember Narendra Pathak
Boardmember Judi Miller

STAFF PRESENT: Susan Denniston, Administrative Librarian
Sandra Barajas, Recording Secretary

SCHEDULED PRESENTATION: None.

PUBLIC ANNOUNCEMENTS: Administrative Librarian Susan Denniston informed the Board that Library Director Lisa G. Rosenblum was absent due to her attendance at a ceremony in which she is being honored as alumna of the year for the SJSU Graduate School of Library and Information Sciences. Administrative Librarian Denniston read a message from Director Rosenblum.

CONSENT CALENDAR:

1.A) Approval of Draft Minutes of 4/6/09

Boardmember Miller moved, and Vice Chair Lilly seconded, approval of the consent calendar as presented. Motion carried unanimously.

CITIZENS TO BE HEARD: None.

PUBLIC HEARINGS/GENERAL BUSINESS:

2. Draft RTC: Authorization to Allocate FY 2008/09 State Public Library Foundation Monies, and Approve Budget Modification No. 33:
Administrative Librarian Denniston provided an overview of the draft RTC. Staff answered questions regarding expenditures for special project category: Improvements to Library Services.

Chair Griffith opened the public hearing and there being no public testimonies, closed the public hearing.

Boardmember Pathak moved, and Vice Chair Lilly seconded, to recommend to Council alternative 1 which approves Budget Modification No. 33 in the amount of \$46,830 and the expenditure of State Public Library Funds for use in the following special project category: Improvements to Library Services. Motion carried unanimously.

3. National Library Week Feedback:

Administrative Librarian Denniston thanked Boardmembers for their participation in National Library Week. Boardmembers shared comments they received regarding customer service from various service desks.

Chair Griffith opened the public hearing and there being no public testimonies, closed the public hearing.

4. Health & Safety Fair – May 30, 2009:

Administrative Librarian Denniston informed the Board that the Health & Safety Fair is scheduled for Saturday, May 30 from 11 a.m. to 3 p.m. at the Columbia Neighborhood Center. Library staff will be on-site providing program flyers, booklists and promotional library items. Boardmembers signed up for two-hour time slots.

Chair Griffith opened the public hearing and there being no public testimonies, closed the public hearing.

NON-AGENDA ITEMS AND COMMENTS

- **BOARDMEMBERS OR COMMISSIONERS ORAL COMMENTS**

Boardmember Miller provided the Board with an overview of the Library Issues Breakfast she attended with Chair Griffith and Director Rosenblum on Saturday, April 25 in Menlo Park.

Chair Griffith mentioned that the San Jose Public Library system will be reducing operating hours at various branch libraries due to their budget deficit.

Chair Griffith indicated that a special Board of Library Trustees meeting will be held on Monday, May 18 to discuss the FY 2009/10 Library budget. The June 1 Board of Library Trustees meeting is canceled.

- **STAFF ORAL COMMENTS**

Administrative Librarian Denniston noted the following:

- Holds have been moved from behind the circulation counter to open shelving. Patrons can now pick up holds themselves and check them out on the self-checks. Circulation staff are working in the holds and self-check area to greet patrons and assist them in locating their holds and using the self-checks.
- In the next few weeks, a PC will be installed at the Circulation Desk where patrons can register for library cards and pay fines online. The goal is to decrease the potential waiting time for customers.
- The Friends of the Library Book Sale, held at Raynor Center on Saturday, April 25, generated \$4,393. The Friends are beginning this month to list items for sale online. In late October/early November, the Friends will move their entire sorting/sale operations to the Library basement.

- The Library will be participating in the upcoming Hands on the Arts on Saturday, May 16.
- New podcasts in April included the Unreleased Beatles program and the League of Women Voters pro/con discussion of the May 19 ballot measures.
- The non-feature VHS collection for adults was discontinued this month due to its relative decline in usage. Nothing new had been added in several years, however, it had still seen occasional use until recently. The Library still offers VHS for children.
- Programs are continuing to draw large numbers to the Library. In April, some of the highlights included:

Unreleased Beatles: Music and Film	101 people
Brain Health (conducted in Chinese)	80 people
Lapsit for Babies & Stories for 1's	170-180 people
Nancy Cassidy Singing with Babies	243 people
- Program flyers and announcements were distributed.

INFORMATION ONLY ITEMS: None.

ADJOURNMENT: 7:33 p.m.

Respectfully submitted,

Susan Denniston
Administrative Librarian