



MINUTES

SUNNYVALE BOARD OF LIBRARY TRUSTEES JULY 6, 2009

The Board of Library Trustees met in regular session in Library Program Room A, 665 West Olive Avenue at 7:08 p.m. with Jim Griffith presiding.

ROLL CALL

PRESENT: Chair Jim Griffith
Boardmember Narendra Pathak
Boardmember Judi Miller

ABSENT: Boardmember Ray Zhan Su

Boardmember Miller moved, and Boardmember Pathak seconded, to excuse Boardmember Su's absence from the meeting. Motion carried unanimously.

STAFF PRESENT: Lisa G. Rosenblum, Library Director
Steve Sloan, Administrative Librarian
Sandra Barajas, Recording Secretary

SCHEDULED PRESENTATION: Chair Griffith provided the Board with an overview of the California State Library Statistics 2008 Santa Clara County Summary.

PUBLIC ANNOUNCEMENTS: None.

CONSENT CALENDAR:

- 1.A) Approval of Draft Minutes of 5/4/09
- 1.B) Approval of Draft Minutes of 5/18/09

Boardmember Pathak moved, and Boardmember Miller seconded, approval of the consent calendar as presented. Motion carried unanimously.

CITIZENS TO BE HEARD: None.

PUBLIC HEARINGS/GENERAL BUSINESS:

2. RFID/AMH Update:
Administrative Librarian Sloan provided the Board with a brief background on the project. The RTC is scheduled to be presented to Council at their Tuesday, July 14 meeting. He also provided an overview of the anticipated circulation work/public area reconfiguration, fiscal impact, acquisition of additional self check machines, and RFID and AMH system descriptions. Staff answered questions regarding portability of the systems. The Board recommended the Friends of the Library be recognized for their donation of the self check

machines. The Board thanked staff for all their work on the project and expressed their support for the RFID/AMH project.

Chair Griffith opened the public hearing and there being no public testimonies, closed the public hearing.

3. Study Issues – Calendar Year 2010:

Library Director Rosenblum reminded the Board that Study Issues generated in 2009 will be reviewed for calendar year 2010. The Study Issue process is an on-going process throughout the year. The Board discussed a Library Demographic Use Study Issues. No Study Issues for calendar year 2010 were proposed by the Board at this time.

Chair Griffith opened the public hearing and there being no public testimonies, closed the public hearing.

4. Restroom Upgrades:

Administrative Librarian Sloan informed the Board that the eight restrooms were planned for renovation - all on the lower level, including staff restrooms. The renovation will include:

- Installation of hand dryers - no longer provide paper towels
- Perform grout cleaning, patchwork and replacement
- Replacement of partitions
- Replacement of all fixtures - toilets, sinks, mirrors, shelves etc.
- Installation of infrared-operated toilets and sinks
- Camera diagnostics of library plumbing lines; jetting the lines to clean them out, and inserting the camera again
- ADA compliant stalls in the restrooms near the lobby entrance

Discussion ensued regarding a family bathroom in the Children's room. Staff will research possibility of providing.

Chair Griffith opened the public hearing and there being no public testimonies, closed the public hearing.

5. Election of Chair, Vice Chair and Legislative Representative:

Chair Griffith informed the Board that Boardmember Su indicated that he will accept Chair and Vice Chair nominations. Nominations were opened for Chair. Boardmember Pathak nominated Chair Griffith who accepted the nomination. No additional nominations were presented. Vote 3-0

Chair Griffith opened the public hearing, and there being no public testimonies, closed the public hearing.

Nominations were opened for Vice Chair. Boardmember Miller nominated Boardmember Su. No additional nominations were presented. Vote 3-0

Chair Griffith opened the public hearing, and there being no public testimonies, closed the public hearing.

Chair Griffith requested volunteers for the Legislative Representative position. Chair Griffith provided an overview of the position duties. After brief discussion, it was decided that the position would be eliminated and that Library Director Rosenblum will forward the Board all emails from CALIX and CALTAC.

Chair Griffith opened the public hearing, and there being no public testimonies, closed the public hearing.

Boardmember Miller moved, and Boardmember Pathak seconded, the elimination of the Legislative Representative position. Motion carried unanimously.

NON-AGENDA ITEMS AND COMMENTS

• STAFF ORAL COMMENTS

Library Director Rosenblum noted the following:

- The Library circulated 2,481,633 items in FY 2008/09, the highest ever. This represents a 6.5% increase from last year. Also, 873,901 patrons visited the Library, a 9.5% increase from last year.
- Additional electrical outlets have been installed around the walls of the nonfiction wings to provide greater access for laptop users.
- The Friends of the Library recently reported that the table book sales inside the Library generated the highest amount in their history: \$3,758. Typically, they generate about \$2,000 per month from the table, however, they have recently been changing the offerings more often, and the public is responding. The next Friends book sale is this Saturday, July 11, at Raynor Center.
- Encore, a new interface to the Innovative Library catalog, was launched in June. Encore provides a single search box; similar to Google.
- A new Web site for kids launched in June. The site's target audience is third to fifth graders.
- More than 2,000 kids and teens have signed up for this year's summer reading program so far. They have been able to sign up this year online by visiting www.sunnyvalereads.org.
- Children's librarians brought 65 bags of honor books to Sunnyvale school teachers so they would have books to use in the classroom with their students.
- The next Board of Library Trustees meeting is scheduled for Monday, August 3 in Library Program Room A.
- Program flyers and announcements were distributed.

INFORMATION ONLY ITEMS: None.

ADJOURNMENT: 8:50 p.m.

Respectfully submitted,

Lisa G. Rosenblum
Library Director