



MINUTES

SUNNYVALE BOARD OF LIBRARY TRUSTEES OCTOBER 5, 2009

The Board of Library Trustees met in regular session in Library Program Room A, 665 West Olive Avenue at 7:05 p.m. with Jim Griffith presiding.

ROLL CALL

PRESENT: Chair Jim Griffith
Vice Chair Ray Zhan Su
Boardmember Narendra Pathak
Boardmember Judi Miller
Boardmember Tom Flaherty

STAFF PRESENT: Lisa G. Rosenblum, Library Director
Christine Mendoza, Supervising Librarian

SCHEDULED PRESENTATION: None.

PUBLIC ANNOUNCEMENTS: None.

CONSENT CALENDAR:

1.A) Approval of Draft Minutes of 9/14/09

Boardmember Flaherty moved, and Vice Chair Su seconded, approval of the consent calendar as presented. Motion carried unanimously.

CITIZENS TO BE HEARD: None.

PUBLIC HEARINGS/GENERAL BUSINESS:

2. Library Policy CD-1: Collection Development Policy (approval):
Supervising Librarian Mendoza provided the Board with an overview of the revised policy. The Board suggested staff add rating NC-17 to the "movies, documentaries and series" section of the policy. Staff will revise the policy to include NC-17.

Chair Griffith opened the public hearing and there being no public testimonies, closed the public hearing.

Boardmember Miller moved, and Boardmember Flaherty seconded, approval of Library Policy CD-1: Collection Development Policy with the revision of "NC-17" added to the policy. Motion carried unanimously.

3. Community Condition Indicators:

Director Rosenblum provided the Board with an overview of the 08/09 Community Condition Indicator results. The total number of items checked out and the number of visitors increased in comparison to FY 07/08. Discussion ensued regarding 67% of registered borrowers who are Sunnyvale residents, turnover rate of Library materials and the total number of circulation by non-residents. Director Rosenblum answered questions regarding the decrease in the "number of searches using core library electronic sources" and "number of items produced and maintained digitally by Library staff".

Chair Griffith opened the public hearing and there being no public testimonies, closed the public hearing.

4. 10 Year Attendance and Circulation Data:

Director Rosenblum provided an overview of the 10 year attendance and circulation statistics. Discussion ensued regarding FY 2008/09 circulation statistics.

Chair Griffith opened the public hearing and there being no public testimonies, closed the public hearing.

NON-AGENDA ITEMS AND COMMENTS

Chair Griffith noted his tentative absence from the November 2 Board meeting.

• STAFF ORAL COMMENTS

Library Director Rosenblum noted the following:

- RFID tagging of the library collection began on Monday, September 21. Staff has tagged nearly 56,000 items. Two volunteer trainings will be held on Tuesday, October 13. Director Rosenblum thanked project manager Steve Sloan and the management group for all their work on the project.
- The Library participated in the State of the City even on Saturday, September 26 by staffing an information table.
- The Public Safety Pancake Breakfast will be held on Saturday, October 10 from 8 a.m. to 11 a.m. at Station #2 located at Wolfe Road and Arques Avenue.
- The Friends of the Library have erected a shed on the loading dock at the Library to store tables and signage related to the book sales. The Friends will be moving from Raynor to the Library.
- The Library will be closed to the public Monday, November 9 through Wednesday, November 11. This closure is necessary to complete changes in the Circulation workroom.

INFORMATION ONLY ITEMS:

- Newspaper articles and updated rosters were distributed.

ADJOURNMENT: 7:46 p.m.

Respectfully submitted,

Lisa G. Rosenblum
Library Director