



APPROVED MINUTES

SUNNYVALE HOUSING AND HUMAN SERVICES COMMISSION WEDNESDAY, FEBRUARY 25, 2009

CALL TO ORDER

The meeting was called to order at 7:02 by Housing Officer Suzanne Isé.

Officer Isé introduced herself and other housing staff and asked for the roll call in order to go into the elections of officers and have a Chair to run the meeting.

ROLL CALL

Commission Members Present: Ann Andersen, Micki Falk, Jeremy Hubble, Charles Keeler, Patrick Meyering, and Demi Yezgi.

Commission Members Absent: Florence Tindle, unexcused

Staff Present: Suzanne Ise, Housing Officer, Katrina Ardina, Housing Programs Analyst, and Edith Alanis, Housing Programs Technician.

Others Present: Robert Walker, Assistant City Manager, Ron Swegles, Councilmember, Renee Kellythorne, Meals On Wheels Program Director, Shamima Hasan, MayView Community Health Center Chief Executive Officer

1. Election of Officers for remainder of FY 2008-2009

Commissioner Hubble nominated Commissioner Andersen to become Chair

Commissioner Meyering suggested an amendment to the motion. He mentioned that other Commissions rotate the role of Chair among the members. Furthermore, he suggested a compromise since Commissioner Falk has not had an opportunity to serve as Chair that the remainder of the fiscal year be split among Commissioner Falk and Commissioner Andersen.

There was no second to the amendment.

Commissioner Hubble moved and Commissioner Keeler seconded to nominate Commissioner Andersen to be the Commission's Chair for the remainder of this fiscal year.

Motion passed 3-1-2 with Commissioner Meyering dissenting, and Commissioners Andersen and Falk abstaining.

From this point on Chair Andersen presided over the meeting.

Chair Andersen nominated Commissioner Falk to become Vice Chair and asked if there

were any other nominations.

Chair Andersen called for a second to her motion and a vote.

Chair Andersen moved and Commissioner Meyering seconded to nominate Commissioner Falk to be the Commission's Vice Chair for the remainder of this fiscal year.

Motion passed 4-1-1 with Commissioner Yezgi dissenting with no indication of cause, and Commissioner Falk abstaining.

SCHEDULED PRESENTATION

Human Service Agencies seeking CDBG funding for FY2009/10 and FY2010/11

AGENCY	PROGRAM	FUND REQUEST
The Health Trust <i>Renee Kellythorne,</i> <i>Program Director</i>	The Meals on Wheels program delivers hot meals to very low income, homebound, frail, Sunnysvale elderly and disabled adults.	\$10,140.00
MayView Community Health Foundation <i>Shamima Hasan,</i> <i>Chief Executive Officer</i>	Health Care Access for at-risk Youth and their Families	\$32,130.00

PUBLIC ANNOUNCEMENTS

NONE

CONSENT CALENDAR

1. A. Approval of Draft [Minutes of January 28, 2009](#)

Commissioner Keeler moved and Commissioner Meyering seconded to approve the minutes of January 28, 2009.

Motion passed 5-0-1 with Commissioner Yezgi abstaining.

PUBLIC COMMENTS

Karen Sepahmansour, Wanda Hale, and Helen Hughes spoke in support of the Ombudsman program.

PUBLIC HEARINGS/GENERAL BUSINESS

1. Discussion of Outside Group Funded Agencies

Katrina Ardina, Housing Programs Analyst, reviewed the historical and mid-year performance reports that the commissioners received in their packets and explained that

it was another resource to assist them in making their funding recommendations for the Outside Groups in May, 2009.

Commissioner Yezgi recommended guidestar.org as a resource to research the individual agencies that are requesting funding, among other comments.

2. Presentation of Proposals Requesting Capital Funding for FY 2009/10

Bob Campbell Executive Director of Senior Housing Solutions requested \$77,893 for rehabilitation activities at the Klee Court Senior Residence. The rehabilitation project includes a kitchen remodel and correction of some unsafe situations in the back yard and the sidewalk for the benefit and welfare of the residents.

3. Discussion of technical review of proposals

Katrina Ardina, Housing Programs Analyst went over a two-page summary of all the agencies that requested funding, which the Commissioners can use as an aid in ranking the applications and recommending funding amounts at the March meeting.

Additionally, Katrina reviewed staff's technical evaluation and ranking of agencies and explained the methodology used.

Commissioner Falk suggested site visits to the agencies. No motions were made regarding this idea.

NON-AGENDA ITEMS AND COMMENTS

- BOARDMEMBERS OR COMMISSIONERS ORAL COMMENTS

NONE

- STAFF ORAL COMMENTS

1. Katrina Ardina announced that Sunnyvale received good news from HUD and will be receiving some funds from the stimulus package that was passed by Congress.
 - a. A CDBG grant that on first review appears to be for Capital Improvements, and
 - b. An Emergency Shelter/Homelessness Prevention grant.
2. Reminder of the March 10 Joint Study Session with City Council on the Housing Element Update

INFORMATION ONLY ITEMS

NONE

ADJOURNMENT

Commissioner Falk moved and Commissioner Meyering seconded to adjourn the meeting.

Motion passed unanimously 6-0.

Meeting adjourned at 9:26 p.m.

Respectfully submitted,

Suzanne Isé
Housing Officer