



APPROVED MINUTES

SUNNYVALE HOUSING AND HUMAN SERVICES COMMISSION WEDNESDAY, AUGUST 26, 2009

The Housing & Human Services Commission met in a regular session in the West Conference Room at 456 W. Olive Ave., Sunnyvale City Hall, Sunnyvale, CA 94086 on August 26, 2009 at 7:00 p.m. with Chair Yezgi presiding.

ROLL CALL

Commission Members Present: Eric Anderson, Dori Hailu, and Demi Yezgi.

Commission Members Absent: None

Staff Present: Suzanne Isé, Housing Officer, and Edith Alanis, Housing Programs Technician.

Others Present: Nancy Tivol, Executive Director for Sunnyvale Community Services

SCHEDULED PRESENTATION

NONE

PUBLIC ANNOUNCEMENTS

NONE

CONSENT CALENDAR

1. Draft Minutes of June 24, 2009.
2. Draft Minutes of July 20, 2009.

Chair Yezgi asked for a motion to approve the draft minutes.

Vice Chair Anderson moved and Commissioner Hailu seconded to approve the minutes of June 24, 2009 as presented.

Motion passed unanimously 3-0.

Commissioner Hailu moved and Vice Chair Anderson seconded to approve the minutes of July 20, 2009 as presented.

Motion passed unanimously 3-0.

PUBLIC COMMENTS

NONE

PUBLIC HEARINGS/GENERAL BUSINESS

1. Discussion and Recommendation of Report to Council: Consider Grant Agreement with Sunnyvale Community Services for Implementation of a Homelessness Prevention and Rapid Re-Housing Program in Sunnyvale.

Officer Isé gave a brief staff report. She gave some background and explained the purpose of the Homelessness Prevention and Rapid Re-Housing Program, funded by the American Reinvestment and Recovery Act of 2009. She stressed that this is a brand new program designed to help people at imminent risk of becoming homeless by paying part or all of their rent at their current place or to help those who are already homeless, by helping them with the costs of getting into a new place.

Commissioners asked why there was only one application for this grant. Officer Isé explained that the City did not receive applications from other service providers for various reasons. Some of the smaller agencies lacked the experience in providing these services or would have to incur sizable expenses to comply with the various HUD requirements of this program, whereas Sunnyvale Community Services already provides similar services and has started training their staff on the additional HUD requirements of this program. Additionally, Sunnyvale Community Services is already the designated Emergency Assistance provider for Sunnyvale through the United Way's Emergency Assistance Network. This designation of a single agency for each zip code is a measure designed to prevent people from applying for aid from multiple agencies for the same need ("double dipping"). Lastly, due to the short time frame, the added reporting requirements, and the relatively small amount of funding available, some of the other agencies opted to apply for larger grant amounts directly from the County or from the City of San Jose, which received nearly \$4 million for this program.

Officer Isé reassured the Commissioners that the Request for Proposals had been adequately advertised via prior meetings with the Commission, the non-profits, newspaper ads, the City website, and that staff had spoken to several non-profits directly. She also added that if these funds are not committed by the September 30th deadline, the grant would be disencumbered by HUD.

Nancy Tivol, Executive Director for Sunnyvale Community Services was the only member of the public present for the discussion.

After questions of staff and Ms. Tivol and a lengthy discussion, Chair Yezgi asked for a motion to approve the grant agreement with Sunnyvale Community Services.

Vice Chair Anderson moved and Commissioner Hailu seconded to recommend approval of the Grant Agreement with Sunnyvale Community Services in the amount of \$495,486 for Implementation of a Homelessness Prevention and Rapid Re-Housing Program in Sunnyvale.

Motion passed unanimously 3-0.

2. Annual Review of City Code of Ethics

It was explained that this item was on the agenda because it was in the adopted Housing and Human Services Commission work plan for the Commission to review at this time, however, the Commissioners were not required to take any action on it; unless they wished to make any motion regarding the item.

NON-AGENDA ITEMS AND COMMENTS

- BOARDMEMBERS OR COMMISSIONERS ORAL COMMENTS

Chair Yezgi reminded all members to continue with efforts to recruit additional Commissioners and volunteered to meet with any prospective applicants if necessary.

- STAFF ORAL COMMENTS

NONE

INFORMATION ONLY ITEMS

Officer Isé handed out flyers for the upcoming 2010-2015 Consolidated Plan Update Visioning Meetings, and explained the purpose of the meeting, and invited the Commissioners to attend.

ADJOURNMENT

Commissioner Anderson moved and Commissioner Hailu seconded to adjourn the meeting.

Motion passed unanimously 3-0.

Meeting adjourned at 8:26 p.m.

Respectfully submitted,

Suzanne Isé
Housing Officer