



## MINUTES

### SUNNYVALE BOARD OF LIBRARY TRUSTEES AUGUST 2, 2010

The Board of Library Trustees met in regular session in the Library Program Room, 665 West Olive Avenue at 7:02 p.m. with Ray Su presiding.

#### **ROLL CALL**

**PRESENT:** Chair Ray Su  
Vice Chair Tom Flaherty  
Boardmember Narendra Pathak  
Boardmember Judi Miller (arrived at 7:35 p.m.)  
Boardmember Jill Shanmugasundaram

**STAFF PRESENT:** Lisa G. Rosenblum, Library Director

**Vice Chair Flaherty moved, and Boardmember Pathak seconded, to excuse Boardmember Shanmugasundaram's absence from the June 7 meeting. Motion carried 3-0 with Boardmember Shanmugasundaram abstaining.**

**SCHEDULED PRESENTATION:** None.

**PUBLIC ANNOUNCEMENTS:** Boardmember Pathak provided the Board with an overview of the Annual Public Hearing on FY 10/11 Budget held at the June 15 Council meeting and thanked Library staff for providing the Board with necessary budget information.

Boardmember Pathak mentioned he attended the Boardmember/Commissioner training provided by the City Clerk's Office. He also mentioned that he will be attending Ethics training on Wednesday, August 25 in Mountain View.

Boardmember Pathak presented children's Hindi books to the Library Director and Boardmembers which were donated by a Hindi organization.

#### **CONSENT CALENDAR:**

1) Approval of Draft Minutes of 06/07/10

**Vice Chair Flaherty moved, and Boardmember Pathak seconded, approval of the consent calendar as amended. Motion carried 3-0 with Boardmember Shanmugasundaram abstaining due to her absence of the June meeting.**

**PUBLIC COMMENT:**

Library patron Susan Soheili expressed her concern regarding children running inside the Library. She also requested that staff order duplicate copies of feature movies.

**PUBLIC HEARINGS/GENERAL BUSINESS:**

2. General Plan Consolidation Advisory Committee Update:

Vice Chair Flaherty provided the Board with an update on the progress of the project. The committee suggested the approved General Plan be made available on the City's website. The committee will meet again in January and it is anticipated that the General Plan will be presented to Council in 2011.

Chair Su opened the public hearing and there being no public testimonies, closed the public hearing.

3. Election of Chair, Vice Chair and Legislative Representative:

Nominations were opened for Chair to the Board of Library Trustees. Boardmember Shanmugasundaram nominated Chair Su who accepted the nomination.

Chair Su stated his goal as Chair will be to encourage Boardmembers to serve as advocates on behalf of the community.

Chair Su opened the public hearing, and there being no public testimonies, closed the public hearing.

**Boardmember Shanmugasundaram nominated Chair Su to serve an additional one year term as Chair. Vote 4-0 with Boardmember Miller absent.**

Nominations were opened for Vice Chair to the Board of Library Trustees. Boardmember Pathak nominated Vice Chair Flaherty who accepted the nomination.

Vice Chair Flaherty stated his goal as Vice Chair will be to support Chair Su.

Chair Su opened the public hearing, and there being no public testimonies, closed the public hearing.

**Boardmember Pathak nominated Vice Chair Flaherty to serve an additional one year term as Vice Chair. Vote 4-0 with Boardmember Miller absent.**

Vice Chair Flaherty provided the Board with an overview of the Legislative Representative role and duties. No appointment was made by the Board at this time. Director Rosenblum indicated she will return this public hearing item to the September Board meeting if it is required to have a Legislative Representative.

Chair Su opened the public hearing and there being no public testimonies, closed the public hearing.

4. Role of the Board:

Director Rosenblum shared her suggestions and thoughts regarding the role of the Board of Library Trustees and Board meeting logistics. She commented that in the future she would

like to cancel summer meetings. She also mentioned that in the coming year she would like Boardmembers to revisit the issue of a new library. Boardmembers expressed that their role is to advise Council and to serve as advocates for the community. Boardmembers also expressed their interest in pursuing a new library.

Chair Su opened the public hearing

Friends of the Sunnyvale Public Library President Kathy Broquard mentioned that the Friends advocate on behalf of the Library at City events such as State of the City by staffing a combined Friends and Library information table.

There being no additional public testimonies, Chair Su closed the public hearing.

### **NON-AGENDA ITEMS AND COMMENTS**

- **STAFF ORAL COMMENTS**

Library Director Rosenblum noted the following:

- The Satterberg Foundation, a private family foundation, has awarded a grant of \$9,500 to Sunnyvale Public Library to purchase audio/visual equipment to improve programs for the public in the Library's program room. This grant will be used along with an LSTA grant, for a ceiling-mounted projector, and other funding to complete the program room improvement project.
- Approximately 2000 children and teens and 270 adults have signed up for the Library's Summer Reading programs this year, so far. This was the first year that adults registered online. The library is encouraging online sign up as more efficient way to participate in summer reading programs.
- The Children's Music for All weekly music program, with professional musicians, attracted 150-300 young ones each Tuesday morning throughout July.
- A new Family Movie program was attended by 50-90 children and parents each Thursday evening in July.
- Marjory Cameron, Adult Services Librarian, liaison to the United States Patent and Trademark Depository Library (USPTDL) and patent and trademark expert, retired at the end of July after almost 20 years at Sunnyvale Public Library.
- Sunnyvale Library cataloged digital textbooks that were provided by California's Free Digital Textbook Initiative, in subjects such as: geometry, trigonometry, calculus, physics and U.S. history. In the interest of resource sharing, SPL offered to share the cataloging records for our 30 digital textbooks with other Bay Area libraries. Many local libraries have asked for the records and appreciate SPL proactively inputting these records into the catalog for better access to library users.
- Digital stories, recorded by Sunnyvale residents, from the CA of the Past LSTA project, are now available on the Library's website: [www.sunnyvalelibrary.org](http://www.sunnyvalelibrary.org) Go to Social Media (on left) and then BlipTV to watch and listen to residents' vignettes of Sunnyvale history.
- Despite closing for two and a half weeks for renovation in FY 2009/10, the Library welcomed 796,329 visitors through its doors. Visitors borrowed 2,379,284 items and used 431,413 items inside the Library. After reopening to the public in late March, the Library has experienced the highest circulation of materials ever in May and June. Visitors are not only checking out more, they are helping themselves more, using the checkout machines purchased by the Friends of the Library 91 percent of the time, in contrast to 73 percent pre-renovation. Library staff shelved 97 percent of the 2,124,252 items returned to the Library within 48 hour after check-in. Due to the automated materials handling system, many items are returned to the shelf within 24 hours.

- The Library will be featured in the August issue of *American Libraries* as a case study in providing innovative solutions and services. In addition, a number of libraries have either visited or requested more information about the automated materials handling system. Libraries include: Santa Barbara County Library, CA; Arlington Heights Public Library, IL; Jefferson County Public Library, CO; Suffolk County Public Library, NY; and Middle County Public Library, NY. Locally, we have provided tours for South Bay library directors, as well as Berkeley City library staff. All continue to be impressed with the efficiencies achieved by this system.
- Director Lisa Rosenblum was appointed for a 3-year term to the executive board of the Pacific Library Partnership.
- Director Rosenblum attended a California Library Association (CLA) Board retreat in July. This is her final year on the CLA Executive Board.
- The next Board meeting is scheduled for Monday, September 13 at 7 p.m. in the Library Program Room.
- News articles were distributed.

**INFORMATION ONLY ITEMS:** None.

**ADJOURNMENT:** 8:30 p.m.

Respectfully submitted,

Lisa G. Rosenblum  
Director of Libraries